

Applied For: **IT Executive (Sylhet)**

Last Updated : **May 3, 2018**

MD. KHALID AHMED

Address: Nurani 42/20, Subid Bazar, Sylhet
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Career Objective:

To find a role in a reputed organisation that will enable me to acquire knowledge and allow me to build dynamic leaders to fulfil the vision of that company.

Career Summary:

An honest, hardworking person who love to work in an organised way and have managerial experience in both IT and Business since 6 years.

Employment History:

Total Year of Experience : 8.6 Year(s)

1. **Manager (February 26, 2018 - Continuing)**

Renowned Global Solution

Company Location : Nass Complex, Subhanighat, Sylhet-3100

2. **Senior Office Executive (April 1, 2017 - February 20, 2018)**

UK Business Solutions Ltd

Company Location : Upashahar, Sylhet

3. **Supervisor (July 24, 2016 - March 31, 2017)**

Faithfone Call Center

Company Location : 2nd Floor, Alibag Tower, Nayorpool, Sylhet

4. **Assistant Manager (March 1, 2015 - April 30, 2016)**

DreamgatesIT

Company Location : 5th Floor, West world, Zindabazar, Sylhet

5. **Portfolio Manager (November 1, 2014 - February 28, 2015)**

Cloud-APS Ltd

Company Location : Panthapath (Opposite of Boshundhara City), Dhaka, Bangladesh

6. **Assistant Manager (July 1, 2013 - August 31, 2014)**

Mouri Fashion

Company Location : Alhamra, Zindabazar, Sylhet, Bangladesh

7. **Assistant Manager (March 2, 2013 - June 30, 2014)**

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Company Location : Haque Super, Bandarbazar, Sylhet, Bangladesh

8. **Marketing Director (May 2, 2012 - February 28, 2013)**

SELF ENTERPRISE

Company Location : Urmi-17, Shibgonj, Sylhet

9. **Sales Associate (April 1, 2008 - December 1, 2009)**

Sales and Marketing

Company Location : 8th Floor, Blue Water, Zindabazar, Sylhet

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
BSc (Hons) in Business Computing and Information Systems	Computing & Information System	University of Wales, UK [Foreign Institute]	Second Class, Marks :60%	2012
HSC	Science	Madan Mohan College, Sylhet	CGPA:3.2 out of 5	2007
SSC	Science	The Aided High School, Sylhet	CGPA:4.38 out of 5	2005

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Oracle Apex for Web and Mobile Applications		BDJOBS TRAINING	Bangladesh	Dhaka	2014	1.5 Months

Career and Application Information:

Looking For	: Top Level Job
Available For	: Full Time
Expected Salary	: Tk. 20,000
Preferred Job Category	: General Management/Admin, IT/Telecommunication, Customer Support/Call Centre
Preferred District	: Dhaka, Sylhet
Preferred Organization Types	:

Specialization:

Fields of Specialization	Description
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<ul style="list-style-type: none"> • MS Project • MS Word/ Excel/ PowerPoint/ OneNote • MS Access • Oracle • Administration • Computer Science/ Engineering • Business Research • Documentation • Marketing • Training & Development 	<ul style="list-style-type: none"> ⌘ Language Skill: Effective communication skill in both English-IELTS Overall Band Score 6 and Bengali. ⌘ Computing skills: C, Visual Basic, HTML, PHP, JAVA, SQL, UML, Microsoft Office, Microsoft Project, Adobe Photoshop CS 5, Database Design and Development, Object-Oriented Analysis and Design ⌘ Report Writing and Oral Presentations ⌘ Ability in Multi-tasking ⌘ Team playing skill in a diverse environment ⌘ Educative, Enthusiastic and hardworking, great sense of humour, management and interpersonal skill
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Extra Curricular Activities:

Founder, Social Awareness to Build Conscience (SABC), Member, Bangladesh Open Source Network (BDOSN), Member, Human Rights Information Observation Society, Member, Ideal Youths Club,

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father's Name : Md. Abdul Khalique
 Mother's Name : Late Jamilunnessa Khanam
 Date of Birth : July 26, 1989
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Nurani 42/20, Subid Bazar, Sylhet
 Current Location : Sylhet

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Khandakar Moksud Ahmed	Ashim Sikdar
Organization	: IBIT	Cloud-APS Limited
Designation	: Academic Head	Managing Director
Address	: Alhamra, Zindabazar, Sylhet	Panthapath, Dhaka
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: +8801756385533	
EMail	: academic@ibit.edu.bd	ashim.sikder@gmail.com
Relation	: Academic	Professional