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MD. MEHEDI HASAN

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Career Objective:

To put my abilities and learning skills for the best use and make my effective contribution to this organization for bright and rewarding career and serve the society.

Special Qualification:

- Ability to work under pressure.
- Efficient time management.
- Co-operative in teamwork.
- Hard working.
- Ready to work with a stress worthy environment.

Employment History:

Total Year of Experience : 2.4 Year(s)

1. Teacher (January 1, 2018 - Continuing)

Sharifpur Adorsho Biddanekaton.

Company Location : Sharifpur P.O:Jatiyo Beshobiddaly 1704. Gazipur.
Department: Teaching

Duties/Responsibilities:

Teaching

2. Junior Accounted (January 1, 2016 - March 31, 2017)

ABG Sweater Ltd

Company Location : Tecnogopara, Chandana Chourasta, Gazipur sadar, Gazipur.
Department: Accounts & commercial

Duties/Responsibilities:

Daily Voucher, Daily Cash Book, Leger Book Entry, Weekly, Monthly Report. Monthly Salary Sheet Etc.

3. Internship (June 1, 2015 - August 31, 2015)

US-Bangla Group

Company Location : House # 77, Sohrowardi Avenue, Baridhara Diplomatic Zone,
Baridhara, Dhaka.

Department: Finncance & Accounts

Duties/Responsibilities:

Posting the all voucher to accounts software

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Master of Business Administration (MBA)	Accounting	Green University of Bangladesh	CGPA:3.23 out of 4	2017	One Year
Bachelor of Business Administration (BBA)	Accounting	Green University of Bangladesh	CGPA:3.11 out of 4	2015	4
Higher Secondary Certificate (HSC)	Business Management	Ishwarganj Degree College	CGPA:4.69 out of 5	2010	2
Secondary School Certificate (SSC)	Business Studies	Chornikhola High School	CGPA:3.69 out of 5	2008	5

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Computer Training	MS Office, MS Excel, Data Entry, Power Point, Internet, E-mail.	Rafa Computer Training Center	Bangladesh	Ishwarganj, Mymensingh	2011	6 Month

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Expected Salary : Tk. 18,000
 Preferred Job Category : Accounting/Finance, Bank/Non-Bank Fin. Institution, Commercial/Supply Chain
 Preferred District : Anywhere in Bangladesh.
 Preferred Country : China, Germany, Netherlands, New Zealand, Saudi Arabia, Australia, Canada, France, North Korea
 Preferred Organization Types : Banks, NGO, Development Agency, Garments, Audit Firms /Tax Consultant, Hotel, Research Organization, Supply Chain

Specialization:

Fields of Specialization	Description
• Accounts	Computer Skill: MS Word, MS PowerPoint, EXCEL, Data Entry Language Skill: Good Command in Both Bangla & English

Extra Curricular Activities:

I am Members of Business Club, & Blood Club, at Green University of Bangladesh.

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High

Personal Details :

Father"s Name : Md.Taher Uddin
Mother"s Name : Nilufa Akther
Date of Birth : December 4, 1993
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Islam
Permanent Address : vill-Shohonati, P.O- Pacher Bazer, T.H- Goripur D.S- Mymensingh
Current Location : Dhaka

Reference (s):

	Reference: 01	Reference: 02
Name	: Prof.Dr.Helal Uddin Ahmed	Mizanur Rahman
Organization	: Green University of Bangladesh	ABG Sweater
Designation	: Professor&Chairperson	Asst. Manage
Address	: 220/D West kafrul, Begum Rokeya sharini Dhaka-1216	292,Shatabdi Center Suite14D, Inner Circular Road Fokirapul, Dhaka-1000
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Relation	: Academic	Relative
