

Last Updated : **December 28, 2016****MD. MOHINOOR RAHMAN**

Address: Jarna-19 ,Kumarpara jarnarpar,sylhet,Bangladesh  
 Mobile : +8801721283465  
 email:abad\_sylhet@yahoo.com

**Career Objective:**

Serve the organization effectively & efficiently in order to achieve the desired goals with the entire satisfaction of the authority.

**Employment History:**

**Total Year of Experience : 7.1 Year(s)**

1. **Front Desk Officer ( January 19, 2012 - Continuing)**

**Zakaria City,khadimnagar Sylhet**

Company Location : Sylhet,bangladesh

Department: Administration

**Duties/Responsibilities:**

works in the reception area ,  
 primarily interacting with guests  
 hotel check-in and check-out procedures.  
 assisting with hotel front office functions,

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Master in Social Science	Economics	National University	Second Class, Marks :47.6%	2010	-
B.S.S (Hon.) Economics	Economics	National University	Second Class, Marks :46.33%	2012	-
Higher Secondary Examination	Business Study	Sylhet Govt. College	CGPA:3.5 out of 5	2005	Two years
SSC	Secondary School Certificate	The Aided high School,Sylhet	CGPA:3.44 out of 5	2003	-

**Professional Qualification:**

Certification	Institute	Location	From	To
MS Word, troubleshooting Interent	SAARC School and College	Sylhet	April 1, 2012	June 5, 2012

**Career and Application Information:**

Looking For : Entry Level Job  
Available For : Full Time  
Expected Salary : Tk. 12,000  
Preferred Job Category : Accounting/Finance, Bank/Non-Bank Fin. Institution  
Preferred District : Chattogram, Cumilla, Dhaka, Rajshahi, Sylhet  
Preferred Organization :  
Types

### **Personal Details :**

Father"s Name : Md. Manik Miah  
Mother"s Name : Anguri Begum  
Date of Birth : June 2, 1987  
Gender : Male  
Marital Status : Unmarried  
Nationality : Banglaedshi  
Religion : Islam  
Permanent Address : Vill:saypur, P.O. Sahabazpur,Thana:Boroleka,Dis: Moulobibazar.  
Current Location : Sylhet

### **Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Md.Ferdous Ahmed	Iftakhairul Alam
Organization	: Sylhet Agriculture University	UK visa Application Center(VFS)
Designation	: Section Officer(Grade 1)	Operation officer
Address	: Sylhet Agriculture University,Sylhet.	UK visa Application Center(VFS),Sylhet.
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01720115099	01715525082
EMail	:	
Relation	: Others	Others

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