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MD. MOHIUDDIN SARWAR

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Career Objective:

Self-betterment through assuming more intricate and dynamic job responsibilities for becoming compatible to the IT/Telecommunication world in a friendly working environment

Career Summary:

Have working experience on Multinational Organization/Corporate Environment. Love to give IT/Technical support to different types of users. Every single user is very valuable to me. I've the experiences to give support to the top/upper level management and to the foreigners also. I can adopt myself in any situation (job environment).

Special Qualification:

- # Have ability to easily capture any new Technology quickly
- # Network Design, Implementation, Maintenance, Troubleshooting & Optimization etc.
- # Compatible to work with in a team under stress or goal oriented task

Employment History:

Total Year of Experience : 9.4 Year(s)

1. IT Executive (August 1, 2014 - July 31, 2017)

GV Fashion Asia Ltd. (Bangladesh Liaison Office)

Company Location : House# 10 (4th & 5th Floor), Road# 137, Gulshan-1, Dhaka- 1212

Duties/Responsibilities:

Giving IT related support to the users, troubleshooting on Desktop and Laptop, configuring and maintaining Network equipments (Router, Switch, Network Printer etc.), configuring and troubleshooting Outlook or official email accounts, giving support over phone to the QA team, contacting time to time with the ISP for link related issues, etc.

2. Network Engineer (January 1, 2012 - July 31, 2014)

Agni Systems Limited

Company Location : 45, Gulshan Avenue, Navana Tower (11th FL), Gulshan-1, Dhaka-1212

Department: Fiber Optics Network

Duties/Responsibilities:

- planning of corporate office Network and their implementation
- Monitoring network performance for clients (Bandwidth, usage, security etc) and various POP (Point of Presence) at different locations
- Managing various router configuration including Mikrotik & VPN (Virtual Private Network) routers, WiFi Broadband routers and so on
- Network trouble shooting (including LAN & WAN)

3. **Executive-IT (October 19, 2010 - November 30, 2011)**

GMG Airlines Ltd.

Company Location : Plot#1 & 3, Road#21, Nikunja-2, Dhaka 1229

Department: IT

Duties/Responsibilities:

Giving IT related support to different departments of GMG Airlines in the entire Airport and the Corporate Office also. Stand by on the Checking Counters (both Domestic and Int.) while passenger's checking goes on. Giving instant support for proper Boarding Pass and Baggage Tag printing, smooth browsing for the ticketing system. Troubleshooting LAN/WAN, WIFI etc.

4. **Executive-IT (March 10, 2008 - October 23, 2009)**

Navana CNG Ltd.

Company Location : 205-207, Tejgaon I/A, Dhaka-1208

Department: IT

Duties/Responsibilities:

Giving different types of IT support to the company. Managing the whole Network of 3 buildings where there are about 60 PCs, 10 Laptops, Switches, Router etc. Sometimes I gave IT Support to our 4 branches in Dhaka. In short, I was the in-charge of the IT department

5. **Senior BPO(Business Process Outsource) Executive (June 3, 2006 - July 31, 2007)**

ServicEngine Ltd. (U.S.-BD joint venture company & a sister concern of Abdul Monem Ltd.)

Company Location : 8, Abbas Garden, DOHS, Moakhali, Dhaka-1212

Department: July Business Services Account (U.S. Client)

Duties/Responsibilities:

To provide satisfactory services to the U.S. clients time to time by real time processing to the U.S. server's database. To complete client's assigned task with best quality and quantity within the given deadline. It was a Team Work. I was In-Charge of a most valuable (both financially and technically) task/work which documents were finally submitted to U.S Govt. /parliament as per their national Terms & Condition. Providing technical support to the team members to make their work DONE was also a regular task.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.Sc in Computer Science & Engineering (CSE)	Computer Science & Engineering	Daffodil International University	CGPA:3.55 out of 4	2005	4 Years
HSC	Science	Govt. Science College, Dhaka	First Division, Marks :73.7%	1999	2 Years
SSC	Science	Comilla Zila School, Comilla	First Division, Marks :84.2%	1997	5 Years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
English Language Training	U.S. Accent, Geography, Culture, Time etc.	ServicEngine Ltd.	U.S.-Bangladesh Joint Venture	DOHS, Moakhali, Dhaka, Bangladesh	2006	1 month

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Expected Salary : Tk. 30,000
Preferred Job Category : Bank/Non-Bank Fin. Institution, IT/Telecommunication
Preferred District : Anywhere in Bangladesh.
Preferred Organization Types : Banks, Telecommunication, Software Company, IT Enabled Service, BPO/ Data Entry Firm, ISP, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, NGO, Multinational Companies, Public Relation Companies, Airline

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none">• Customer Support/ Client Service• IT Support Service• IT System Management• IT/ MIS• Network Engineer/ Network Administrator• Online (web/ e-mail) Support• Training & Development	<p>â Capable to give User Support/Training for different customized S/W (i.e., S/W for HR, Accounts, Stock/Inventory, Export/Import, Online Booking etc.)</p> <p>â Have experience of maintaining CCTV/DVR Camera and giving quick support to the user.</p> <p>â Have experience of giving remote support to factories/offices located outside Dhaka.</p> <p>â Have basic knowledge on Linux.</p> <p>â Familiar with various Networking devices: Hub, Switches, Router, IP-Phone, DSL/xDSL Modem, Gateway, Cat-5/Cat-6 Cabling etc.</p> <p>â Have knowledge on LAN/WAN, Ethernet / Wireless Networking, Network printing/Print sharing, VOIP Solutions, C/Turbo C, Visual Basic 6.0, Crystal Report, SQL, Oracle, Java etc.</p>

Extra Curricular Activities:

Can play Cricket

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	High	High
Hindi	Low	Low	Medium

Personal Details :

Father"s Name : Md. Abdus Satter
Mother"s Name : Late Monowara Begum
Date of Birth : June 15, 1981
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Vill: Dumoria, P.O.: Chaumuhani Bazar, P.S.: Chauddagram, Dist: Comilla
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Mithun Baran Dey	A.N.M. Faysal Haider
Organization	: Agni Systems Ltd.	BRAC Bank Limited
Designation	: Network Administrator	Branch Manager, Distribution Network
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Relation	: Professional	Relative
