

Applied For: **IT Executive (BSc/ Dip in CSE)**

Last Updated : **July 8, 2017**

## **Md. Mohsin**

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### **Career Objective:**

To work in a practical and challenging field of engineering with an innovative environment and to develop Computer & IT sector, this can contribute a well success to the personal, company and our country.

### **Career Summary:**

1. Worked in CSCR Pvt.Ltd,Chittagong as a 'Jr.Executive-IT' from March 2008 to December 2009.
2. Worked for Bengal Overseas Agency,Dhaka as an IT Executive from January 2010 to December 2010.
3. Working in 'KDS STEEL', a concern of 'KDS Group'.  
Executive - Automation & Systems (IT), since 23/03/2015 to till now.

### **Special Qualification:**

- > Fast learner
- > Adoption ability with any situation
- > Hard working habit and change oriented
- > Sharp sense of social responsibility
- > Ability to work under pressure
- > Good communication
- > Burly communication and interpersonal skill

### **Employment History:**

**Total Year of Experience : 5.5 Year(s)**

#### **1. Executive ( March 23, 2015 - Continuing)**

##### **KDS Group**

Company Location : Chittagong  
Department: Automation & Systems(IT)

##### **Duties/Responsibilities:**

- Setup and Maintenance of office IT system comprising Laptop, Desktop, Servers, Networking, e-mail and office applications.
- Design , Implement and Maintain of Office LAN (Copper & Fiber), Workstations and Other IT equipments.
- Configure & Manage All kinds of Networking Devices like : Routers, Manageable Switches , Wireless Devices etc.
- Monitoring networks to ensure security and availability to specific users.
- Install and support WANs, network segments, Internet, and intranet systems.

- Manage & maintain VPN, Firewall and Cyber Security.
- Troubleshooting of All kinds of Computer Hardware.
- Setup and manage Operating Systems, Network software and related software as of User's requirement.
- Sharing Computer resources (Files and Printers).
- Handle the Client's technical issue over Phone and Online.
- Develop and adapt ideas that bring IT Services.
- Setup, manage and maintenance of CCTV system with backup record (DVR / NVR).
- Maintain and monitoring Time Attendance Devices.
- Enterprise resource planning (ERP) system management Software & Driver Installation for Desktop & Laptops.
- Ensure the quality of services and goods supplied by the Vendors/Service providers as per our standard and specification.
- Maintain Vendors/Suppliers relationship for IT products/services.
- Provide IT Support in meeting, conference and training.

## 2. **IT Executive ( January 1, 2010 - December 1, 2010)**

### **Bengal Overseas Agency**

Company Location : Dhaka

Department: Maintenance

#### **Duties/Responsibilities:**

- > Networking & Hardware Troubleshooting
- > Documentation

## 3. **IT Executive ( March 1, 2008 - December 1, 2009)**

### **CSCR Pvt.Ltd**

Company Location : Chittagong

Department: Maintenance

#### **Duties/Responsibilities:**

- > Lan setup
- > All kinds of Networking Troubleshooting
- > All kinds of Hardware related troubleshooting

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.Sc.-in-CSE	Computer Science & Engineering	University of Information Technology & Science	CGPA:3.8 out of 4	2015	4 years
Diploma in Engineering	Computer Technology	National Polytechnic College	CGPA:3.79 out of 4	2007	04
SSC	Science	Prabartak Vidyapith	CGPA:3 out of 5	2003	-

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Internship	System & Support Executive of IT	Broad Band Telecom Service Ltd.(BBTS)	Bangladesh	Agrabad, Chittagong	2007	6 months

### **Professional Qualification:**

Certification	Institute	Location	From	To
CCNA	Premier University (Cisco Local Academy)	Chittagong	January 5, 2015	December 15, 2015

#### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Expected Salary : Tk. 20,000  
 Preferred Job Category : IT/Telecommunication, NGO/Development  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Organization Types : IT Enabled Service, ISP, Computer Hardware/Network Companies, NGO, Multinational Companies, Group of Companies, Research Organization

#### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	Medium

#### **Personal Details :**

Father's Name : Md Mostofa  
 Mother's Name : Rowshan Ara Begum  
 Date of Birth : June 9, 1987  
 Gender : Male  
 Marital Status : Single  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : Majid Master Bari, Vill: Modhupur, P.O: Gopalpur P.S: Begumgonj, Dist: Noakhali  
 Current Location : Chittagong

#### **Reference (s):**

Name : Md. Didarul Islam  
 Organization : Prothomalojobs.com  
 Designation : Marketing Executive  
 Address : Chittagong Office  
 Phone (Off.) :  
 Phone (Res.) :  
 Mobile : 0088-01827-427347  
 EMail : didar\_cu08@yahoo.com  
 Relation : Family Friend