

Applied For: **IT Executive (BSc/ Dip in CSE)**

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MD. MOHSIN

Address: Panchlaish, Chittagong.
Mobile : 01832375489
email:mohsin87bd@gmail.com, md.mohsin@kdsgroup.net



Career Objective:

To work in a practical and challenging field of engineering with an innovative environment and to develop Computer & IT sector, this can contribute a well success to the personal, company and our country.

Career Summary:

1. Worked in CSCR Pvt.Ltd,Chittagong as a 'Jr.Executive-IT' from March 2008 to December 2009.
2. Worked for Bengal Overseas Agency,Dhaka as an IT Executive from January 2010 to December 2010.
3. Working in 'KDS STEEL', a concern of 'KDS Group'.
Executive - Automation & Systems (IT), since 23/03/2015 to till now.

Special Qualification:

- > Fast learner
- > Adoption ability with any situation
- > Hard working habit and change oriented
- > Sharp sense of social responsibility
- > Ability to work under pressure
- > Good communication
- > Burly communication and interpersonal skill

Employment History:

Total Year of Experience : 6.3 Year(s)

1. Executive (March 23, 2015 - Continuing)

KY Steel Mills Ltd., KYCR Coil Industries Ltd. (Unit-2), KDS Group

Company Location : Chittagong

Department: Automation & Systems(IT)

Duties/Responsibilities:

- Setup and Maintenance of office IT system comprising Laptop, Desktop, Servers, Networking, e-mail and office applications.
- Design , Implement and Maintain of Office LAN (Copper & Fiber), Workstations and Other IT

equipments.

- Configure & Manage All kinds of Networking Devices like : Routers, Manageable Switches , Wireless Devices etc.
- Monitoring networks to ensure security and availability to specific users.
- Install and support WANs, network segments, Internet, and intranet systems.
- Manage & maintain VPN, Firewall and Cyber Security.
- Troubleshooting of All kinds of Computer Hardware.
- Setup and manage Operating Systems, Network software and related software as of User's requirement.
- Sharing Computer resources (Files and Printers).
- Handle the Client's technical issue over Phone and Online.
- Develop and adapt ideas that bring IT Services.
- Setup, manage and maintenance of CCTV system with backup record (DVR / NVR).
- Maintain and monitoring Time Attendance Devices.
- Enterprise resource planning (ERP) system management Software & Driver Installation for Desktop & Laptops.
- Ensure the quality of services and goods supplied by the Vendors/Service providers as per our standard and specification.
- Maintain Vendors/Suppliers relationship for IT products/services.
- Provide IT Support in meeting, conference and training.

2. **IT Executive (January 1, 2010 - December 1, 2010)**

Bengal Overseas Agency

Company Location : Dhaka

Department: Maintenance

Duties/Responsibilities:

- > Networking & Hardware Troubleshooting
- > Documentation

3. **IT Executive (March 1, 2008 - December 1, 2009)**

CSCR Pvt.Ltd

Company Location : Chittagong

Department: Maintenance

Duties/Responsibilities:

- > Lan setup
- > All kinds of Networking Troubleshooting
- > All kinds of Hardware related troubleshooting

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.Sc.-in-CSE	Computer Science & Engineering	University of Information Technology & Science	CGPA:3.8 out of 4	2015	4 years
Diploma in Engineering	Computer Technology	National Polytechnic College	CGPA:3.79 out of 4	2007	04
SSC	Science	Prabartak Vidyapith	CGPA:3 out of 5	2003	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
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Internship	System & Support	Broad Band Telecom Service Ltd.(BBTS)	Bangladesh	Agrabad, Chittagong	2007	6 months
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Professional Qualification:

Certification	Institute	Location	From	To
CCNA	Premier University (Cisco Local Academy)	Chittagong	January 5, 2015	December 15, 2015
Windows Server 2008	Optimal IT Solution	5/16(1st Floor). Humayun Road, Mohammadpur, Dhaka	June 1, 2010	August 31, 2010

Career and Application Information:

Looking For	: Mid Level Job
Available For	: Full Time
Expected Salary	: Tk. 20,000
Preferred Job Category	: IT/Telecommunication, NGO/Development
Preferred District	: Anywhere in Bangladesh.
Preferred Organization Types	: IT Enabled Service, ISP, Computer Hardware/Network Companies, NGO, Multinational Companies, Group of Companies, Research Organization

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	Medium

Personal Details :

Father's Name	: Md Mostofa
Mother's Name	: Rowshan Ara Begum
Date of Birth	: June 9, 1987
Gender	: Male
Marital Status	: Single
Nationality	: Bangladeshi
Religion	: Islam
Permanent Address	: Majid Master Bari, Vill: Modhupur, P.O: Gopalpur P.S: Begumgonj, Dist: Noakhali
Current Location	: Chattogram

Reference (s):

<u>Reference: 01</u>		<u>Reference: 02</u>	
Name	: Md. Arshaduzzaman Khan	Md. Nur Nabi	
Organization	: KDS Steel, KDS Logistics (KDS Group)	KDS Group	
Designation	: Sr. Manager, Automation & Systems(IT)	AGM, Civil & Construction	
Address	:		
Phone (Off.)	:		

Phone (Res.)	:		
Mobile	:	01755-639117	01730-327802
EMail	:	arshad.khan@kdsgroup.net	n.nabi@kdsgroup.net
Relation	:	Professional	Professional