

Last Updated : **April 6, 2018**

MD. MUBARK HOSSAIN

Address: House # 54, Block # A, Al-Islah, Baluchar, P.S- Shahparan(R), Sylhet.

Home Phone: +8801710256440

Mobile : +88-01836442405

email:shaon_40mu@yahoo.com, soniametu@yahoo.com



Career Objective:

Looking for a challenging career, where there is a scope for demonstration while developing my skill and earn benefit for both myself and the organization.

Career Summary:

Looking for a challenging career, where there is a scope for demonstration, always on a lookout for a positive & bigger outlook, to render service in any dynamic and challenging work for making a significant contribution while developing my skill and earn benefit for both myself and the organization.

Employment History:

Total Year of Experience : 4.4 Year(s)

1. Officer (May 3, 2017 - Continuing)

The City Bank Ltd.

Company Location : The City Bank Ltd. Zindabazar Branch

Department: Branch Banking

Duties/Responsibilities:

Branch Banking activities, Handling cash, cash receive and payment as per customer demand, Customer relationship build-up, Delightful Customer service, Retail Asset & Liabilities target meet up etc.

2. Cash & Client Service Officer (November 25, 2014 - April 25, 2017)

BRAC BANK LTD

Company Location : Sylhet Uposhahar Branch, 3/3, Uposhahar Main Road, Bloch-D, Shahajalal Uposhahar, Sylhet.

Department: Branch Banking

Duties/Responsibilities:

Branch Banking activities, Handling cash, cash receive and payment as per customer demand, Customer relationship build-up, Delightful Customer service, Retail Asset & Liabilities target meet up etc.

3. Internship (October 7, 2012 - January 8, 2013)

Mutual Trust Bank Ltd

Company Location : Sylhet branch, Zindabazar, Sylhet.

Department: General Banking

Duties/Responsibilities:

Account opening, Information desk, CRM, Cash, Clean cash, Foreign exchange & Remittance etc.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Masters of Business Administration (MBA)	Finance & Banking	Metropolitan University, Sylhet	Appeared	2017	One year	-
Bachelor of Business Administration (BBA)	Finance & Banking	Metropolitan University, Sylhet	CGPA:3.08 out of 4	2013	4 Years	Graduation
HSC	Business Studies	Brahmanbaria Govt. College	CGPA:3.9 out of 5	2007	2 Years	-
SSC	Arts	Hazrat Shah Jalal High School, Sylhet	CGPA:4.25 out of 5	2005	-	-

Career and Application Information:

Looking For : Entry Level Job
Available For : Full Time
Present Salary : Tk. 19080
Expected Salary : Tk. 25,000
Preferred Job Category : Accounting/Finance, Bank/Non-Bank Fin. Institution
Preferred District : Sylhet
Preferred Country : United Kingdom
Preferred Organization : Banks, Insurance, Telecommunication, Govt./ Semi Govt./
Types Autonomous body, NGO, Multinational Companies

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none">• Client Service/ Marketing• Credit Card• Remittance	I have given effort to meet Branch target at loan, Deposit & Credit card and increase Branch portfolio.

Extra Curricular Activities:**Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	High	High
Hindi	Low	Low	High

Personal Details :

Father"s Name : Md. Abdul Gafur
Mother"s Name : Mrs. Hasna Begum
Date of Birth : November 21, 1988
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Vill + P.O ংKurigar(Dalal Bari), P.S- Nabinagar, District-
Brahmanbaria.
Current Location : Sylhet

Reference (s):**Reference: 01**

Name : Iqbal Hussain Khan
Organization : Mutual Trust Bank Ltd.
Designation : JAVP
Address : Sylhet branch, Zindabazar, Sylhet
Phone (Off.) : 0821-2830271
Phone (Res.) :
Mobile : +88- 01681004010
EMail : iqbal.hussain@mutualtrustbank.com
Relation : Professional

Reference: 02

Md. Masud Rana
Metropolitan University
Assistant Professor
Al-Hamra, Zindabazar, Sylhet
0821-713077-8
+88- 01711069291
mrana@metrouni.edu.bd
Academic
