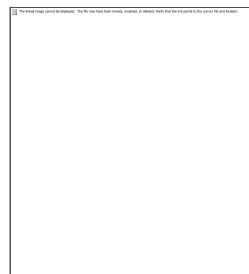


Applied For: **Virtual Assistant (for our Sylhet Office so You must be living in Sylhet)**

Last Updated : **May 9, 2012**

MD: REJWANUL SARKER

Address: The Rest, 2 no katasur, 1st floor, Mohammodpur, Dhaka 1207
Mobile : 01740283545
email:sohag2500@gmail.com



Career Objective:

To build up my own excellence in the organization where success comes through creativity, sincerity and hard working and where I can get sufficient environment to prove my ability.

Career Summary:

To build up my own excellence in the organization where success comes through creativity, sincerity and hard working and where I can get sufficient environment to prove my ability.

Special Qualification:

- Capable of adapting in any type of environment.
- Dynamic and self-motivated.
- Ability to cope with people at every level.
- Ambitious and target oriented.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
MBA	Human Resource Management	University of Development Alternative	Appeared	2011
BBA	Human Resource Management	University of Development Alternative	CGPA:3.55 out of 4	2010
HSC	Commerce	Pakerhat Science and Technical College	CGPA:4.4 out of 5	2005
SSC	Science	Akbar Ali Shah High School	CGPA:3.75 out of 5	2001

Career and Application Information:

Looking For : Entry Level Job
Available For : Full Time
Expected Salary : Tk. 15,000
Preferred Job Category : NGO/Development, HR/Org. Development
Preferred District : Anywhere in Bangladesh.
Preferred Country : Ireland, New Zealand, Australia, Belgium, Canada, Denmark, Finland

Preferred Organization Types : Training Institutes, Buying House, Manpower Recruitment, Research Organization

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none">• HRIS• Recruitment• Labor Management• Training• Job Analysis & Manpower Planning	

Extra Curricular Activities:

Computer Skills

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	High	High
Hindi	Medium	Medium	High

Personal Details :

Father's Name : Md: Janab Ali Sarker
Mother's Name : Roashon Ara
Date of Birth : September 10, 1985
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Vill:Danggapara, Post:Pakerhat, Thana:Khansama,Dis:Dinajpur.
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Faruk Hossain	Md.Tauhidul Hoque
Organization	: Brack Bank	THE IBN SINA PHARMACEUTICAL INDUSTRY LTD
Designation	: Car Lon	PMD
Address	: Gulshan 1	Dhanmondi
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01734106203	01717464176
Email	:	tuhin2500@gmail.com
Relation	: Relative	Relative