

Last Updated : **June 8, 2011****MD. SALAUDDIN CHOWDHURY**

Address: Mohini 71/kha, Lamapara, Shibgonj, sylhet.
 Mobile : 01912-791300
 email:salauddin077@yahoo.com

**Career Objective:**

Willing to work in an atmosphere where I can prove my worth and build up the career as well.

Career Summary:

I was an Office Executive since 2006 to 2009 of Manor Trade Co. Ltd.

Special Qualification:

I have IELTS score 5.5 and also computer literacy

Employment History:

Total Year of Experience : 3.3 Year(s)

1. **Officre Executve (February 2, 2006 - April 30, 2009)**

Menor Trade Co. Ltd.

Company Location : Sylhet

Department: junior

Duties/Responsibilities:

Look after office activities

Academic Qualification:

| Exam Title | Concentration/Major | Institute | Result | Pas.Year | Duration |
|-------------------------------|---------------------|----------------------------|--------------------------|----------|----------|
| BA Honous | Bengali | National University | Second Class, Marks :50% | 2008 | 4 year |
| Higher Seconadary Certificate | Humanities | Isamoti college,Sylhet | CGPA:3.2 out of 5 | 2004 | 2year |
| SSC | Humanities | Isamoti High school,sylhet | CGPA:2.38 out of 5 | 2001 | - |

Professional Qualification:

| Certification | Institute | Location | From | To |
|-----------------|--------------------|----------|---------------|------------------|
| office executve | Menor Trad Co. Ltd | sylhet | March 2, 2007 | October 30, 2009 |

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Expected Salary : Tk. 20,000
 Preferred Job Category : Bank/Non-Bank Fin. Institution, General Management/Admin
 Preferred District : Sylhet
 Preferred Country : Germany, Greenland, Sweden, United States, Australia,
 Canada, Denmark, France, Singapore, Switzerland
 Preferred Organization Types : Banks, Advertising Agency, Govt./ Semi Govt./ Autonomous
 body, Trading or Export/Import, Multinational Companies,
 Embassies/Foreign Consulate, Consulting Firms, Airline,
 Travel Agent, Manpower Recruitment, Overseas Companies,
 Group of Companies

Specialization:

| Fields of Specialization |
|--|
| <ul style="list-style-type: none"> • cash management • Corporate Finance • Credit • Foreign Exchange • General Insurance • House Financing • Islamic Banking • Recovery • SME • Syndicated Loan Management |

Language Proficiency:

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
| English | High | Medium | Medium |
| Bangali | High | High | High |

Personal Details :

Father"s Name : Md. Alauddin Chowdhury
 Mother"s Name : Husnara Begum
 Date of Birth : January 2, 1984
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : vill: Ballah, p.o: Isamoti, p.s: Zakigonj, Dist: Sylhet
 Current Location : Sylhet

Reference (s):

| | <u>Reference: 01</u> | <u>Reference: 02</u> |
|--------------|----------------------------------|--------------------------------|
| Name | : Nazrul Islam | Jahed Iqbal |
| Organization | : Lecturer, Department of Bangla | Govt.Regd 1st Class contractor |
| Designation | : MC. College, sylhet | Director Menor trade Ltd |
| Address | : | 28 Burhanbug, Shibgonj |
| Phone (Off.) | : | 0821-762071 |
| Phone (Res.) | : | 0821-760199 |
| Mobile | : 01716816112 | 01711-345100 |
| EMail | : | jahed@billcoms.com |
| Relation | : Academic | Relative |

