

Last Updated : **January 20, 2019**

MD. SALAUDDIN SHAHIN

Address: Sector - 15 (Khantek), Uttara Model Town TSO, Uttara, Dhaka 1230

Mobile : 01995272340

email:salauddin.bu@gmail.com



Career Objective:

IT Support, Web design development and Graphic Designer

Career Summary:

Build up profession in the field of computer technology, where I can contribute significantly in the area like Hardware, Network Administration, System and Business Administration, Security Solution within a single/team environment.

Special Qualification:

Graphic Design, Computer Hardware and Network Troubleshooting, Windows Operation, Computer Assembly, Good Experience with MS-Office Manage , Manage Internet and Good Knowledge about setup printer, scanner and other devices.

Employment History:

Total Year of Experience : 5.5 Year(s)

1. **Assistant Public Relations Officer (December 18, 2016 - Continuing)**

Atish Dipankar University of Science & Technology

Company Location : Plot # 209, Sector # 15 (Khankek), Uttara, Dhaka-123. Website:
<http://www.adust.edu.bd>

Department: Public Relations Section

Duties/Responsibilities:

IT Support to all Students of University
Domain Registration and Hosting allocate
Website maintain, update,
Design by Adobe Photoshop, Adobe Illustrator
Web mail create and manage disk space
Software manage and update data or Information
Sharing printer in internal network
Buildup the relation of all Sector to ADUST
Finding Technical Problem and Solve
Arrange all programs to ADUST Campus
Develop relations between ADUST to Media
Making Design Calendar, Brochure, Diary and printing
Graphics Design: Leaflet, Flyers, Banner
Paper Add Matter, Magazine Add Mater.
Clipping photo of all programs by camera.
Making press release and publishing all national dailies.
Communication with journalist of all Printing and Electronic Media.
Typing in Bangla and English, knowledge in Microsoft word, Excel and others.
Expert all IT support and troubleshooting activities related to Network printers, Laser Jet printers, Inkjet printers, Scanners, CCTV Surveillance System, Access Control Devices, Management, Multimedia Projectors, UPS/ IPS etc.

2. IT Support Engineer & Graphic Designer (June 15, 2013 - October 31, 2016)**Winux Soft Ltd.**

Company Location : House #16, Road #36, Gulshan 2, Dhaka. Website:
<http://www.winuxsoftltd.com>

Department: IT Sector

Duties/Responsibilities:

Website Design & development, Graphic Design, Hardware Maintenance, Software Installation, Configuration ,
Technical Support of hardware, software and networking,
Troubleshooting PC, Laptop, UPS, printer and scanners,
Regular update of operating systems, application software,
Networking support/ Network troubleshooting,
Maintaining inventory Software and hardware,
Managing power device and others devices,
outlook express, Scan and edit by Photoshop is preferable,
typing in Bangla and English, knowledge in Microsoft word, Excel,
Internet web browsing,

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Bs.C Engineering	Computer Science & Engineering	Bangladesh University	CGPA:3.6 out of 4	2016	Four Years	Passed
Diploma in Engineering	Computer Technology	Barisal Polytechnic Institute, Barisal.	CGPA:3.4 out of 4	2010	Four Years	Passed
SSC	Science	Swarupkati Collegiate Academy.	CGPA:4.5 out of 5	2006	Two Years	A Grade

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Hardware & Network	System support & Normal network(configuring office hardware including PC, laptop Network Printer, Scanner, replacing parts as required)	Asor computer center	Bangladesh	Barisal	2009	1.09.2009-30.12.2009

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Expected Salary : Tk. 12,000
 Preferred Job Category : Engineer/Architect, IT/Telecommunication, Graphic Designer
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization : University
 Types

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> • C/ Turbo C • CSS • HTML/ DHTML • LAN/ WAN

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father"s Name : Md. Abdul Quddus Mia
 Mother"s Name : Jahanara Begum
 Date of Birth : May 8, 1991
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Current Location : Dhaka

Reference (s):

<u>Reference: 01</u>		<u>Reference: 02</u>	
Name	: Md.Sakhaot Hossain	Md. Ibrahim	
Organization	: Barisal Polytechnic Institute	Atish Dipankar University of Science & Technology	
Designation	: Instructor	Lecturer (Pharmacy)	
Address	: Barisal Sador, Barisal	Ho# 83, Road # 4, Block # B, Banani, Dhaka-1213	
Phone (Off.)	:		
Phone (Res.)	:		
Mobile	: 01914654559	01911256939	
EMail	:		
Relation	: Academic	Professional	

