Applied For: IT Executive (Sylhet)

Last Updated : *September 15, 2017*

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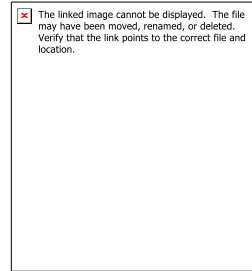
MD. SHAFIQUL ISLAM

Address: House# 25 (3rd Floor) , Road # 11, Sector# 10, Uttara, Dhaka -1230
Home Phone: 01558230932
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Career Objective:

In line with my continued interest and performance in Computer Science & Engineering, I am interested to introduce myself with new technology. I have decided to build up my career in Networking and IT field.

Career Summary:

I have worked in Satata Society (S.S) As Computer Operator/ Data Entry. Now I am working in Assistant IT Officer As Uttara Institute of Business and Technology.

Employment History:

Total Year of Experience : 3.6 Year(s)

1. **Assistant IT Officer (July 1, 2014 - June 30, 2017)**

   Uttara Institute of Business and Technology
   Company Location : House No#16/A, Road No# 16, Sector No# 04, Uttara Model Town, Dhaka-1230, Bangladesh.
   Department: Computer
   Duties/Responsibilities:
   Supporting PC hardware components, desktop operating system software, and application software. Data entry, maintaining and report preparing in MS Excel, Word and PowerPoint. Assist in providing end user support in various levels of technical and non-technical staff. The candidate will be responsible for ensuring the overall IT functions in accordance with the business objectives. IT System Management, Hardware Engineer, Network Engineer/Network Administrator, Security Management of IT System.The Position responsibilities include but are not limited to the following .Installation of LAN, WAN Infrastructure Support clients in different system related problems.

2. **Computer Operator/ Data Entry Operator (November 1, 2013 - May 31, 2014)**

   Satata Society (S.S)
   Company Location : Liaison Office: Road #03,House no.123,(1 Floor),Mohamodpur ,Dhaka
   Department: Computer
   Duties/Responsibilities:
   Prepare presentation for documents and make necessary formatting for documents. Prepare all graphical work needed using Photoshop and illustrator. Prepare electronic presentation using MS

PowerPoint.Prepare reports using MS Excel. Should have knowledge Data Entry & Email Correspondence . To develop and maintain all layers of modern web applications. I.e. web design update and maintain regular basis.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
Bachelor of Computer Science and Engineering	Computer Science & Engineering	The People`s University of Bangladesh	CGPA:3.08 out of 4	2013
Diploma-in Engineering	Computer Science & Engineering	Ulipur Science and Technology Institute	CGPA:3.22 out of 4	2010
SSC	Science	Thanahat A.U Pilot High School	CGPA:2.94 out of 5	2005

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
CCNA Routing and Switching	Entry Level task on Ethernet TCP/IP networks,IP Addressing, Sub-netting,VLSM,IP routing process (EIGRP, OSPFv2, OSPFv3),IP services (DHCP, NAT, PAT, ACL, and NTP),Configure and troubleshoot Virtual LANs (VLANs), Spanning Tree Protocols (STP), Network Device Security.	Tsoft IT	Bangladesh	Office 649, Level # 06, Suvastu akerda, Dhanmondi	2016	4 Month
Industrial Training	Hardware and Networking	Youth Development Department	BANGLADESH	Engineer para, Rangpur-5400	2008	3 Month
Diploma in Computer Hardware	Operating System Windows XP, M.S word, Installation (Software & Hardware)	Rangpur Computer Center	BANGLADESH	Fakir Muhammad road, Jummapara, Rangpur-5400	2008	6 Month

Career and Application Information:

Looking For   : Entry Level Job
Available For   : Full Time
Expected Salary   : Tk. 15,000
Preferred Job Category   : IT/Telecommunication, NGO/Development
Preferred District   : Anywhere in Bangladesh.

Preferred Organization Types	: Telecommunication, Software Company, IT Enabled Service, Computer Hardware/Network Companies, NGO

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	Medium	Medium	Medium

Personal Details :

Father's Name	: Md. Rekat Ali
Mother's Name	: Mst. Chandra Banu Begum
Date of Birth	: February 20, 1990
Gender	: Male
Marital Status	: Unmarried
Nationality	: Bangladeshi
Religion	: Islam
Permanent Address	: Village: Dhakin Khuriar Char, Post : Nayarhat , Upozilla : Chilmari, District : Kurigram.
Current Location	: Dhaka

Reference (s):

	Reference: 01	Reference: 02
Name	: Muhammad Mizan Hossain Chawdhury	M. H. A. HASAN MAHMUD
Organization	: Fusion InfoTech Limited	Sonali Bank Limited
Designation	: Application Consultant	Officer
Address	: House-39, Road-2, Block-B, Section-12, Mirpur, Dhaka-1216	Domar Branch,Nilphamari
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: +8801556411069	+8801739045851
EMail	: mmhchawdhury@fusioninfotech.com	info.nsfbd@gmail.com
Relation	: Relative	Relative