

Last Updated : **September 15, 2018**

## **MD. SHALAH UDDIN HAQUE**

Address: Bongobir 91/C ,1st floor, Naiorpul, Sylhet.  
Mobile : 01718337778  
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### **Career Objective:**

To build my life in the light of honesty, dynamism and to develop both the psychological and organizational position.

### **Special Qualification:**

A drive to perform, patience, accepting challenging work, willingness to learn and hard work.

### **Employment History:**

**Total Year of Experience : 2.8 Year(s)**

1. **Invigilator ( May 1, 2018 - Continuing)**

**British Council Bangladesh**

Company Location : Sylhet

Department: Examinations

**Duties/Responsibilities:**

Working as an invigilator for exams like IELTS, A LEVEL, O LEVEL

2. **Category Management Executive ( June 3, 2017 - October 1, 2017)**

**Bikroy.com**

Company Location : Sylhet

Department: Automobile

3. **Team Leader ( July 20, 2016 - March 8, 2017)**

**Bproperty.com**

Company Location : Sylhet

4. **Intern ( April 15, 2014 - July 14, 2014)**

**Dutch Bangla Bank Ltd.**

Company Location : Sylhet

Department: General Banking

**Duties/Responsibilities:**

Accounts opening, customer maintenance, face to face customer service, card management, foreign remittance,

5. **Customer Relations Manager ( May 11, 2010 - June 1, 2011)**

## **The Hatch Gate Inn & Pub**

Company Location : Hatch Gate, Reading, United Kingdom.

Department: Management

### **Duties/Responsibilities:**

Managing employees, customer satisfaction & relation, ledger & reporting

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
MBA	Human Resource Management	Sylhet International University, Sylhet	CGPA:2.92 out of 4	2015	1
B.B.A	Management	Sylhet International University, Sylhet	CGPA:2.91 out of 4	2014	4 years
HSC	Business Studies	Madan Mohon College, Sylhet	CGPA:2.9 out of 5	2007	2 years
SSC	Science	The Aided High School, Sylhet	CGPA:3.19 out of 5	2005	-

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
IELTS	Listening, reading, writing, speaking	British council	Bangladesh	Sylhet	2008	2 month
Diploma in computer science and engineering	Software (basic), web, hardware, office	NYDTC	Bangladesh	Sylhet	2005	6 month

### **Career and Application Information:**

Looking For : Entry Level Job  
Available For : Full Time  
Expected Salary : Tk. 20,000  
Preferred Job Category : General Management/Admin, HR/Org. Development  
Preferred District : Anywhere in Bangladesh.  
Preferred Organization : Banks, Wholesale, NGO, Multinational Companies, Public Relation Companies, Overseas Companies, Group of Companies, Automobile, Cellular Phone Operator

### **Specialization:**

Conducting team work efficiently, thrive to perform, persuasion ability.

### **Extra Curricular Activities:**

Ex-President, Interact Club of Sylhet Metropolitan. Member, Sylhet International University Cultural Club. Member, Sylhet International University Debating Club.

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	Medium	High
Japanese	Low	Low	Medium
Hindi	Low	Low	High

### **Personal Details :**

Father"s Name : Late Abdul Haque  
Mother"s Name : Fateha Haque  
Date of Birth : May 9, 1988  
Gender : Male  
Marital Status : Married  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Address : West Sorukhel, Charikatha UP, P.O: Chotul Bazar, Jointapur, Sylhet.  
Current Location : Sylhet

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	Squadron Leader Kaizer Sohel Ahmed (Retired)	Md Zashim Uddin
Organization	Chevron Bangladesh	National Bank Ltd
Designation	Interface and Risk Manager	Senior Assistant Vice President & Branch Head
Address	Chevron Bangladesh Khandker Tower, Level 9, 94 Gulshan Avenue, Gulshan 1, Dhaka 1212	National Bank Ltd, Kadamtoli Branch. Al-Ferdous Shopping Complex, Kadamtoli, Sylhet 3100
Phone (Off.)	+ 8802 989 2244	+0821 840034
Phone (Res.)	:	
Mobile	+ 88 01711 560 919	+88 01713 431 475
EMail	kaizersahmed@yahoo.com	kadamtoli@nblbd.com
Relation	Professional	Family Friend

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