

Last Updated : **December 4, 2018**

MD. SHARIF AHMED

Address: House:13, Road: 17, Sector: 10, Kamarpara, Uttara,
Dhaka-1230
Mobile : 01683716500
email:sharifahmed00714@gmail.com, sharifahmed1993@yahoo.com



Career Objective:

To be a person with a challenging career in which I have to work hard, practice creativity, take greater responsibilities, keep myself honest and show my leadership quality and communication skills.

Career Summary:

I always try to show my maximum willingness and creativity to work hard necessary to develop career, quick learner and ability to adapt to new environment.

Special Qualification:

Well expert on Computer Hardware & Software, Troubleshooting, LAN/WAN, Networking, HTML&CSS, Microsoft Word, PowerPoint, Excel, Windows 7 & 10.
Excellent communication and interpersonal skill.
Smart Negotiation skill.

Employment History:

Total Year of Experience : 0.5 Year(s)

1. **Customer Service Operator (December 2, 2018 - Continuing)**

Bkash Limited

Company Location : Dhaka, Bangladesh

Department: CSO

Duties/Responsibilities:

Customer Support over phone

2. **Customer Representative (May 5, 2018 - September 30, 2018)**

Banglalink Digital

Company Location : Gazipur

Department: Inbound

Duties/Responsibilities:

Customer Support

3. **TSE (February 2, 2018 - April 30, 2018)**

Milvik Bangladesh Ltd

Company Location : Mohakali, Dhaka-1212

Department: Sales

Duties/Responsibilities:

Product sell to customer over phone

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Computer Application (BCA)	Computer Science & Engineering	Shanto Mariam University of Creative Technology	CGPA:2.61 out of 4	2018	4 Years
HSC	Science	Gaibandha Govt College	CGPA:3 out of 5	2011	2 Years
SSC	Science	Ahmad Uddin Shah Sishu Nikaton School & College	CGPA:4.56 out of 5	2009	2 Years

Career and Application Information:

Looking For : Entry Level Job
Available For : Full Time
Present Salary : Tk. 12000
Expected Salary : Tk. 15,000
Preferred Job Category : IT/Telecommunication, Data Entry/Operator/BPO, Customer Support/Call Centre, Data Entry/Computer Operator
Preferred District : Dhaka
Preferred Organization Types : IT Enabled Service, NGO

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	Medium	Medium

Personal Details :

Father"s Name : Md. Mofuz Islam
Mother"s Name : Mrs. Ratna
Date of Birth : March 9, 1993
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Thana-Para Purbo (0402), Gaibandha
Current Location : Dhaka

Reference (s):

<u>Reference: 01</u>		<u>Reference: 02</u>	
Name	: Asadur Rahman	Ajoy Krishna Roy	
Organization	: CDMP-UNDP	Catalyzing Clean Energy in Bangladesh(CCEB)	
Designation	: Admin Assistant	Office Manager	
Address	: 92-93 Mohakhali, Dhaka	House# 20, Road# 6, Baridhara, Dhaka-1212	
Phone (Off.)	: No.	No.+88-01713314961	
Phone (Res.)	: No.	No.	
Mobile	: No.01712106233	01713314961	
EMail	: asadur.rahman@cdmp.org.bd	aroy@cleanenergy-bd.org	
Relation	: Others	Professional	

