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MD. SHIAM IBNA KADER

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Career Objective:

IT Manager

Special Qualification:

Computer Hardware & Networking, Graphic design, Microsoft Office, Databased programing, I can very Hard work & self confident. Also a very good bike rider.

Employment History:

Total Year of Experience : 8.4 Year(s)

1. **Asst Manager, IT, HR & Compliance (June 6, 2015 - Continuing)**

Euro Washing Ltd

Company Location : Chowdhury Bari, Vogra, Gazipur Sador, Gazipur.

Department: IT, HR & Compliance

Duties/Responsibilities:

All Responsibilities IT, HR & Compliance Department

2. **IT, HR & Compliance (December 13, 2012 - May 14, 2015)**

Unitex Group

Company Location : Uttata, Dhaka.

Department: I T

Duties/Responsibilities:

Monthly Salary making using Payroll Software.

Capable to setup and maintain company's computer network system which includes, Fiber option, Radio link, LAN and WAN, VPN, Wireless Router.

Communicates with system vendors and service providers to implement new technology. Operation and administration of Company Servers in Windows and Linux OS, computers, networks.

Maintain current and accurate inventory of technology hardware, software and resources.

Experience of handling & Troubleshooting of IP Camera, CCTV, Video Conferencing Equipment, Finger Attendance & Access control Device.

Updating inventory of all hardware, software, networking components and maintaining proper documentation.

Database establishment and management in required.

Troubleshooting all IT relevant issues of user requirements in different OS like XP, Windows7, Windows8, and Windows Server-2008, 2012

Monitoring and ensure day to day IT operation is running smoothly.

Monitor and manage the security of IT Operations.

Mail Server manage and create user ID and user password of company requirement wise.

Backup of all company data and user mail of company requirement wise.

Company user mail configure in windows outlook express, Office outlook express.

Software Troubleshooting Lactra Cad System, Embroidery Machine Soft, Laser cutter machine etc.

If vast knowledge about compliance related works treat as special experience.

3. asst. systems engineer (February 1, 2012 - December 12, 2012)**Flora Limited**

Company Location : Motijheel, Fakirapool, Rahmania Complex Dhaka

Department: Band Pc Section

Duties/Responsibilities:

Servicing Hp, Dell Desktop & Laptop, Hp laser, Epson Dot printer, inkjet printer

Servicing , faulty spare claimed Hp, Dell, Epson company & replaced faulty spare.

4. Computer Trainer (January 1, 2010 - August 28, 2011)**Social Service Department**

Company Location : Dc Road, Pabna Sador, Pabna

Department: Government Social Service Department

Duties/Responsibilities:

6 months course Basic computer, Microsoft office & Internet . Teach 150-200 Students.

Maintains 40 computers hardware & software. Computer Training center related other"s work & Academic management.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.S.C in Computer Science and Engineering	Computer Engineering	Asian University of Bangladesh	Appeared	2015	4
Diploma in Engineering	Computer Technology	Pabna Polytechnic Institute, Pabna	CGPA:3.1 out of 4	2011	4 Years
SSC	Computer Technology	Pabna Technical School & College, Pabna	CGPA:3.82 out of 5	2005	2 Years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Hardware & Networking		Pabna Technical and computer Institute, Pabna	Bangladesh	Pabna	2010	6 months
Database Programming		Pabna Technical and computer Institute, Pabna	Bangladesh	Pabna	2008	6 Month

Professional Qualification:

Certification	Institute	Location	From	To
Computer Trainer	Government Social Service Department UCD, Pabna	Pabna	January 1, 2010	September 19, 2011

Career and Application Information:

Looking For : Top Level Job
Available For : Full Time
Present Salary : Tk. 35000
Expected Salary : Tk. 22,000
Preferred Job Category : IT/Telecommunication
Preferred District : Anywhere in Bangladesh.
Preferred Organization : University, Training Institutes, Design/Printing/Publishing, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body
Types

Specialization:

Fields of Specialization
<ul style="list-style-type: none">• AutoCAD• MS Access• Windows XPe• Windows XP/ 2000/ ME/ 98• Windows Administration• Windows 2000/ 2003 Server(s)• MS Word/ Excel/ PowerPoint/ OneNote• Linux• LAN/ WAN

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details :

Father"s Name : Md. Abdul Kader
Mother"s Name : Mst. Zahanara Khatun
Date of Birth : January 1, 1990
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Shalgariya, Shador Hospital Road, Golapbag, Pabna
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md. Samsul Alam	Md. Rafiur Rahman
Organization	: Government Social Service Department	Pabna Tecnical & Computer Institute
Designation	: UCD Office	Head Of the Institute
Address	: Dc Road Pabna	T. P Road Pabna
Phone (Off.)	: 0731-66284	
Phone (Res.)	:	
Mobile	: 01815425400	01714087249
EMail	:	
Relation	: Professional	Academic
