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MD. SHUHANUR RAHMAN

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Career Objective:

Willing to prove myself as an energetic, enthusiastic, proficient, hard working and responsible person in all professions particularly in IT sector. where the availability of potential avenues for learning and developing oneself.

Career Summary:

IT Officer at SQ Celsius Ltd. (Unit-2), SQ Group. from 01/11/2016 to Till Now.
Jr. Officer (IT) Ashik Composite Textile Mills Ltd. from 01/09/2015 to 31/10/2016.
Asst. Admin & IT Officer in Exper Take Ltd. from 28/03/2015 to 31/08/2015.
Asst. IT Officer in Le-Nouveautex (Pvt.) Ltd. (Sister Concern of Exper Take Ltd.) from 25/03/2014 to 25/03/2015.
I have 3 Month internship experiences in ACME IT Limited, Mymensingh. Of âBasic Hardware Networking & WADâ.

Special Qualification:

Efficient in Domain Based Network.
Capable of Managing Domain, AD, Proxy, DHCP, Custom Machine Server (Shima & Stoll),
Capable of working in Korme (Payroll) Server Support.
Expert in managing HR Doc`s, Payroll System & MIS.

Employment History:

Total Year of Experience : 4.8 Year(s)

1. **IT Officer (November 1, 2016 - Continuing)**

   SQ Celsius Ltd. (Unit-2), SQ Group.
   Company Location : Jamirdia, Valuka, Mymensingh.
   Department: Information Technology
   Duties/Responsibilities:
   Able to Manage & Monitor Server, like -Domain, Proxy, DHCP, File, Payroll, ERP, & Custom M/C Server.
   Able to work with Domain Based Network.
   Able to Create & Manage LAN, MAN & WAN System.
   Able to Configure & Manage Basic Routing System.
   Able to Create & Manage CC Camera & DVR (Analog & Digital).
   Able to Configure Router, Switch and Wi-Fi.
   Able To Install & Maintain ERP Software.
   Able To Install & Maintain TCM (Attendance & Payroll Management) Machine & Software.
   Able To Serve All Sorts of Hardware, Software & Network Related Problem When & Where Needed In Factory.

2. **Jr. Officer (IT) (September 1, 2015 - October 31, 2016)**

   Ashik Composite Textile Mills Ltd.
   Company Location : Kathali, Valuka, Mymensingh.
   Department: Information Technology
   Duties/Responsibilities:
   Able to Create & Manage LAN, MAN & WAN.
   Able to Configure & Manage Basic Routing System.
   Able to Create & Manage CC Camera & DVR (Analog & Digital).
   Able to Configure Router, Switch and Wi-Fi.
   Able To Install & Maintain ERP Software.
   Able To Install & Maintain TCM (Attendance & Payroll Management) Machine & Software.
   Able To Serve All Sorts of Hardware, Software & Network Related Problem When & Where Needed In Factory.

3. **Asst. Admin & IT Officer (March 28, 2015 - August 31, 2015)**

   Exper Take Ltd.
   Company Location : Thana Road, Dhour, Turag, Dhaka.
   Department: Admin & HR (IT)
   Duties/Responsibilities:
   To Maintain HR & Payroll System.
   To Maintain Personal File.
   To Maintain All Staff And Worker Joining Report.
   To Maintain Salary System. And All Other IT Related Supports.

4. **Asst. Officer (IT) (March 25, 2014 - March 25, 2015)**

   Le-Nouveautex (Pvt.) Ltd. (Sister Concern of Exper Take Ltd.)
   Company Location : House # 65, Board Bazar, Gazipur, Dhaka, Bangladesh.
   Department: Admin & HR (IT)
   Duties/Responsibilities:
   To Maintain Personal File.
   To Maintain All Staff And Worker Joining Report.
   To Maintain Salary System. And All Other IT Related Supports.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor in Engineering (BEngg)	Computer Science & Engineering	Uttara University	Appeared	2018	4 Year`s
Diploma in Engineering	Computer Science	Mymensingh Polytechnic Institute	CGPA:3.22 out of 4	2013	4 Year`s
SSC	Science	Islampur Nekjahan Pilot Model High School	CGPA:5 out of 5	2009	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Basic Networking & Web Development	Network server Installation. Like DNS, DHCP, Active Directory. Basic & Advanced Of HTML, CSS. Basic Of PHP. and MS Office all Packs	ACME IT LTD.	Bangladesh	Mymensingh, Dhaka, Bangladesh.	2013	3 Month.
Web Application Development	Basic & Advanced Of HTML, CSS. Basic & Advanced Of PHP. Basic Of Java_script. Basic Of MY SQL. And all Related Software.	ACME IT LTD.	Bangladesh	Mymensingh, Dhaka, Bangladesh.	2013	3 Month.

Career and Application Information:

Looking For	: Mid Level Job
Available For	: Full Time
Expected Salary	: Tk. 20,000
Preferred Job Category	: IT/Telecommunication, HR/Org. Development
Preferred District	: Anywhere in Bangladesh.
Preferred Organization Types	: Banks, Design/Printing/Publishing, Computer Hardware/Network Companies, NGO, Engineering Firms, Buying House, Audit Firms /Tax Consultant, Hospital, Hotel, Agro based firms (incl. Agro Processing/Seed/GM), Architecture Firm, Research Organization

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details :

Father"s Name	: Md. Suna Mia
Mother"s Name	: Mst. Shahinur Begum
Date of Birth	: September 15, 1993
Gender	: Male
Marital Status	: Unmarried
Nationality	: Bangladeshi
Religion	: Islam
Permanent Address	: Village:- Vengura, Post_Office:- Islampur, Police_Station:- Islampur, District:- Jamalpur
Current Location	: Mymensingh

Reference (s):

	Reference: 01	Reference: 02
Name	: Md. Bulbul Ahmed	Md. Shariful Alam (Pervej)
Organization	: Mymensingh Polytechnic Institute	ACME IT Limited
Designation	: Head of the Department (Computer)	Faculty
Address	: Mymensingh	Mymensingh
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: 01711789276	01721-821491
EMail	:	
Relation	: Academic	Academic