

Applied For: **IT Executive (BSc/ Dip in CSE)**

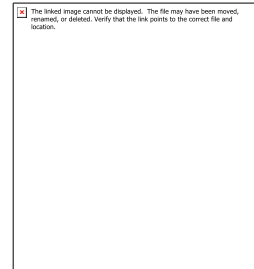


#### Network Administration

Last Updated : **August 14, 2018**

## MD. SYED ENAM

Address: Khelket, Nama Para, Dhaka  
Mobile : 01911277103  
email:syedenamshohag@gmail.com



#### **Career Objective:**

To achieve proficiency and experience in a career which requires the combined input of my qualification in the field of all services where my personal qualification can assist to help the organization and the organization can bring the best out of me

#### **Career Summary:**

1. IT Officer (March 5, 2016 - Continuing) : Asia Excel Trade Ltd. & Indochinebd  
Company Location : Crystal Palace 7th Floor, House # SE (D) 22 New, Road #140, Gulshan Avenue, Dhaka-1212  
Position : IT Officer  
Department: IT

#### **Special Qualification:**

Networking, Router Configure, Server, Troubleshooting, Web Design & Development

#### **Employment History:**

**Total Year of Experience : 6.8 Year(s)**

##### **1. IT Officer ( March 5, 2016 - Continuing)**

##### **Asia Excel Trade Ltd. & Indochinebd**

Company Location : Crystal Palace 7th Floor, House # SE (D) 22 New, Road #140, Gulshan Avenue, Dhaka-1212

Department: IT

##### **Duties/Responsibilities:**

Configure and install Operating systems  
Hardware Maintenance & Trouble Shooting.  
Software Management.  
Monitoring Computer system and network.  
Networking & Windows Server Maintenance.

Web Design & Development.  
Graphic Design

2. **IT Executive Officer ( January 1, 2013 - January 1, 2016)**

**Alpha Flight Guru**

Company Location : Alpha Flight Guru (Bangladesh Office) , 795 West Kazipara, 3rd Floor, Mirpur, Dhaka 1216.

Department: IT

**Duties/Responsibilities:**

Configure and install Operating systems

Hardware Maintenance & TroubleShooting.

Software Management.

Monitoring Computer system and network.

Networking & Windows Server Maintenance.

3. **IT Executive Officer ( June 1, 2011 - August 5, 2012)**

**Prochesta Somobay co-operative society**

Company Location : 382 Amanothgong, Barisal 8200

Department: IT

**Duties/Responsibilities:**

Hardware Maintenance & Trouble Shooting.

Software Management.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
BSC	Computer Science & Engineering	America Bangladesh University	CGPA:3.5 out of 4	2009	4 Year
Diploma	BS	Govt. Commercial College, Barisal	CGPA:3.07 out of 5	2004	2002-2004
SSC	Science	Town High School Barisal	CGPA:2.88 out of 5	2002	-

**bdjobs-amcat Employability Certificates:**

Job Role	Test Date
<b>Network Administration</b> ( English, Logical Ability, Networking and Implementation, Personality, Quantitative Ability)	August 16, 2017

**Professional Qualification:**

Certification	Institute	Location	From	To
MCSA	ACME IT	Barisal	February 5, 2010	June 5, 2010
Network & Hardware Engineer	ACME IT	Barisal	February 5, 2010	July 5, 2010
Web Design & Development	ACME IT	Barisal	August 15, 2009	February 15, 2010

Successfully Completed The Computer Applications courses	Bangladesh Computer Council.	Barisal	February 1, 2008	April 30, 2008
--	---------------------------------	---------	---------------------	-------------------

### **Career and Application Information:**

Looking For	: Mid Level Job
Available For	: Full Time
Present Salary	: Tk. 30000
Expected Salary	: Tk. 20,000
Preferred Job Category	: Garments/Textile, IT/Telecommunication
Preferred District	: Anywhere in Bangladesh.
Preferred Organization Types	: Banks, Manufacturing (FMCG), Software Company, IT Enabled Service, Computer Hardware/Network Companies, Multinational Companies, Engineering Firms, Garments, Group of Companies, Dyeing Factory

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>• Network Engineering</li> <li>• Web Developer</li> <li>• Windows Administration</li> <li>• hardware &amp; Network Problem Solution</li> <li>• Web Designer</li> <li>• Windows Server Admin</li> </ul>	

### **Extra Curricular Activities:**

Operating system installation & all necessary software maintenance, Hardware & Network Problem Solution, Server Admin, Web design & Development, SEO

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	Medium	Medium

### **Personal Details :**

Father's Name	: Abdul Mannan Howlader
Mother's Name	: Nurunnahar Begum
Date of Birth	: October 30, 1987
Gender	: Male
Marital Status	: Unmarried
Nationality	: Bangladeshi
Religion	: Islam
Permanent Address	: Amanotgong, "Howlader Bari" Word# 4, Barisal City Corporation, Po: Barisal, P.s: Barisal sadar, Dist: Barisal
Current Location	: Dhaka

**Reference (s):****Reference: 01**

Name : Kazi Rafiqul Islam (PhD, Post-Doc  
(KU, Japan)  
Organization : Bangladesh Agricultural University  
Designation : Professor and Head, Department  
of Pharmacology  
Address : Bangladesh Agricultural University  
Mymensingh-2202, Bangladesh  
Phone (Off.) : 091 67401-6  
Phone (Res.) :  
Mobile : +8801711285766  
EMail : krafiq73@yahoo.com  
Relation : Relative

**Reference: 02**

Ahmed Saif Reza  
MILLTECH SOLUTIONS  
Country Director  
Bangladesh Office: Level 7, Ho4, Road  
B/A Block J, Baridhara Dhaka 1212  
Phone: +8809614616170, UK Office:  
Unite 8, Quebec Wharf 14 Thomas Road  
London E14 7AF Phone: +442072472640  
01710575743  
reza@milltechsolutions.com  
Relative