

Last Updated : **December 17, 2017**

MD. TAREQUE MUSA

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Career Objective:

To develop Career in a positive, competent environment where sincerity, hard work and discipline is taken as the touch-stone of success. And of course to upgrade day by day along with exercising the academic knowledge.

Career Summary:

i□□ System & Network Engineer
Fiber Optic Network Solution (FONS) Bangladesh Ltd.
June 1st 2008 to June 30, 2009
i□□ Network Support Executive
Akij Online Limited
Department: Network Operation Center (NOC)
October 1st 2007 to May 31st 2008

Employment History:

Total Year of Experience : 9.6 Year(s)

1. ICS Assistant (Equivalent to IT Officer Jr.) (October 15, 2014 - Continuing)

East West University, Bangladesh

Company Location : A/2,Jahurul Islam City, (3rd Floor), Aftabnagar, Dhaka-1212, Tel: 9858261, 09666775577

Department: ICS (Information and Communication Services)

Duties/Responsibilities:

Managing, Maintain and troubleshooting all of Network issues.
Setup and support various Antivirus (Kaspersky, Norton, Avast, Avira, Escan etc) on Server and Client based.
Student Webmail create and maintain.
Troubleshoot Server and personal computer hardware and software problems.
Monitoring Network Connectivity and Bandwidth Usage.
Administrating Active Directory on Windows Server 2003, 2008.
Ensure virus protection in server & clients PC.

2. IT Officer (April 16, 2012 - October 14, 2014)

World University of Bangladesh (WUB)

Company Location : House # 3/A, Road#4, Dhanmondi, Dhaka-1205

Department: ITS (Information Technology Services)

Duties/Responsibilities:

Managing, Maintain and Troubleshooting all of Network issues with CCTV, Electronic attendance and Access control System Monitoring Network Connectivity and Bandwidth Usage.

Administrating Active Directory on Windows Server 2003.

Ensure virus protection in server & clients PC.

3. Support & Maintenance Engineer (July 12, 2009 - April 15, 2012)**Techno Vista Limited**

Company Location : North Tower (12th Floor) Uttara Model Town, Dhaka

Department: MIST/NBR

Duties/Responsibilities:

Installing, Configuring and Administering of Windows Server (2003 and 2008) and Client Operating System (XP, VISTA, Seven) on Client Side.

Maintain back-up and Restore of SQL Server Database

Develop planning and designing for network products and network solution based on clients infrastructure system.

Managing Internet Connectivity On Client Side.

Troubleshoot Server and personal computer hardware and software problems.

Carrying out IT related routine operation such as systems backup and users profile management.

Train & Support for Microsoft Office software.

Installation of TVL developed software- Management Information System of Taxation (MIST) on client side in their clients PC.

Assist the client to make use of the Techno Vista (TVL) developed system through transfer of knowledge.

Ensure virus protection in server & clients PC.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
Masters of Science (MSc)	Computer Science & Engineering	East West University	Enrolled	2018
B.Sc in CSE	Computer Science & Engineering	Atish Dipankar University of Science and Technology	CGPA:3.51 out of 4	2012
Diploma in Computer Engineering	Computer Engineering	National Polytechnic Institute, Faridpur	CGPA:3.7 out of 4	2007
SSC	Science	Banagram A. K. High School	CGPA:3.88 out of 5	2002

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
International English Language Testing System (IELTS)	English	IDP IELTS Australia	Bangladesh	Dhaka	2007	5 month

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Expected Salary : Tk. 25,000
Preferred Job Category : IT/Telecommunication
Preferred District : Anywhere in Bangladesh.
Preferred Organization : Banks, Telecommunication, Embassies/Foreign Consulate,
Types Airline, Group of Companies

Specialization:

Extra Curricular Activities:

I got 1st position in essay writing, hand writing and extempore speech competition at Education Week in Kishoreganj held on 1998, 1999 I got 1st position several times in extempore speech, essay writing, general knowledge and debate competition at Banagram Ananda Kishor High School from 1996 to 2000 in yearly cultural program and on 21st February, Independent day and Victory day. My written articles, string and essay was published in many national and local dailies.

Language Proficiency:

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
Bangla	High	High	High

Personal Details :

Father's Name : Md. Aminul Haque
Mother's Name : Mahmuda Akter
Date of Birth : December 4, 1986
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
Religion : Islam
Permanent Address : C/O: Md. Aminul Haque, Vill Bhitipara,
Union Banagram, P.O. - Maizhaty, Police Station Katiadi,
District: Kishoreganj.
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Khalidur Rahim	Md. Mahfuz Alam
Organization	: RANGS Motors Limited	East West University
Designation	: Head of Finance and Accounts Level -04, 117/A, Bijoy Sarani	Assistant Systems Manager (Junior) A/2, Jahurul Islam Avenue Jahurul
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Relation	: Relative	Professional