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MD. ZAKIR ABBAS

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Career Objective:

Looking for a Challenging Job, preferably in the field of ICT, where I will have the scope to utilize my potentiality, adaptability and skill to do something innovative and from where I will be able to enhance my knowledge.

Career Summary:

I work at Nipa Pharmaceuticals Ltd as a Executive IT

Special Qualification:

1. CCNA
2. Mikrotik
3. Computer Hardware.
4. Office Documentation
5. ERP

Employment History:

Total Year of Experience : 8.8 Year(s)

1. Executive (April 10, 2017 - Continuing)

Nipa Pharmaceuticals Ltd

Company Location : 10/16 Iqbal Road, Block -A Mohammadpur, Dhaka -1207

Department: Information Technology

Duties/Responsibilities:

1. All Hardware related job (desktop, laptop, server, printer)
2. Network
3. Maintain ERP Software and Security Updates
4. Depot online off/On line support for invoice/Product/Stock etc. and other relevant issue.
5. Head office/Plant/Central Ware house/all Depot visit with technical support.
6. Attendance, Office Documentation etc

2. Support Engineer (March 15, 2016 - April 10, 2017)

NET Soft Limited

Company Location : 51-51/A Purana Palton, 10th floor, Suit#1102/A, Dhaka-1000,
Bangladesh

Department: IT

Duties/Responsibilities:

1. Office documentation
2. Hardware support
3. Network support
4. Software training for client

3. Senior Executive IT (May 2, 2015 - March 10, 2016)

NAAFCO Group

Company Location : 12/A, Suvastu Tower 69/1, Panthapath, Dhaka.

Department: IT

Duties/Responsibilities:

1. Configuring, maintaining and troubleshooting the network infrastructure.
2. Wi-Fi Router configuration and troubleshoot, bandwidth maintenance.
3. ERP Software Maintenance .
5. Monitor the daily network performances.
6. Resource sharing from all Computers and Printers for the customer and internal users.
7. Providing solution of various types of hardware, software and network related problem.

4. IT Officer. (January 8, 2013 - May 1, 2015)

Butterfly Marketing Limited

Company Location : City Centre, Level-15, 103, Motijheel C/A, Dhaka-1000-

Department: IT

Duties/Responsibilities:

1. Configuring, maintaining and troubleshooting the network infrastructure.
2. Resource sharing from all Computers and Printers for the customer and internal users.
3. Providing solution of various types of hardware, software and network related problem.
4. To work with various factory locations.
5. Communicate with software/hardware vendors.
6. Outlook express, microsoft outlook mail create backup and maintain.
7. Data backup , image create for each PC .
8. Attendance software maintenance , data backup given HR Dept.

5. Senior Executive Engineer(IT) (April 1, 2010 - January 8, 2013)

Computer Source Limited

Company Location : Dhanmondi, Dhaka

Department: Solution and Support

Duties/Responsibilities:

Configuring, maintaining and troubleshooting the computer.
Resource sharing from all Computers and Printers for the customer and internal users.
Installation and configuration of computer hardware operating systems and applications,
maintenance of Software and Hardware and user support, replacement of parts etc .
provide corporate support client

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
M.Sc in Computer Science & Engineering	Computer Science & Engineering	The Peoples University of Bangladesh	CGPA:3.42 out of 4	2013	One & Half Years
B.Sc in Computer Science and Engineering	Computer Science & Engineering	Prime University	CGPA:2.73 out of 4	2011	Four Years
HSC	Science	Police Lines School and College, Kushtia	Second Division, Marks :59.1%	2002	Two Years
SSC	Science	Kushtia Zilla School, Kushtia.	First Division, Marks :70%	1999	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
CCNA	CISCO Networking (Routing & Switch)	CSL Training	Bangladesh	Lalmatia Dhaka	2018	3 Month
Proffessional Graphics Design	Adobe Photoshop, Illustrator	SR Institute of Design	Bangladesh	Sobhanbagh,Dhanmondi, Dhaka	2018	4 month
Management Information System.(MIS)	IT Application in MIS, Practice MIS Reporting,ICT Act, Online data collection, social commerce,MIS Database Access	Small & Cottage Industries Training Institute (SCITI)	Bangladesh	Uttara, Dhaka (Ministry of Industries	2017	40 hours

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Present Salary : Tk. 22000
Expected Salary : Tk. 20,000
Preferred Job Category : Bank/Non-Bank Fin. Institution, IT/Telecommunication
Preferred District : Anywhere in Bangladesh.
Preferred Country : Algeria, Canada, Egypt, Kuwait, Oman
Preferred Organization : Banks, College, IT Enabled Service, ISP, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, Multinational Companies, Public Relation Companies, Garments, Hospital, Food (Packaged)/Beverage, Group of Companies

Specialization:

Fields of Specialization
<ul style="list-style-type: none">• Hardware• Network• MIS

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

Personal Details :

Father"s Name : Md. Mahtab Uddin Ahmed
Mother"s Name : Mrs. Shokina Begum
Date of Birth : January 10, 1985
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
Religion : Islam
Permanent Address : 20/9, Arjundas Agarwala Road, Courtpara Kushtia, Mirpur TSO, Mirpur, Dhaka 1216
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Sabnam Mustary	Md. Mahfuzul Huq
Organization	: NAAFCO Group	Syscom Information System Ltd
Designation	: Manager(HR)	General Manager
	12/A Suvastu Tower 69/1,	House# 102 Road# 2 Block #A
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Relation	: Professional	Professional
