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MD . NAYEEM AHMAD

Address: 112/4 , Arzat Para , Tejgoan, Dhaka - 1215
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email:nayeem811995@yahoo.com

Career Objective:

To be associated with a company , that provide career development opportunities and to contribute in its progress through knowledge and skill.

Employment History:

Total Year of Experience : 1.3 Year(s)

1. **Executive (October 1, 2018 - Continuing)**

   Aamra Network LTD
   Company Location : Banani, Dhaka
   Department: Internet and Infrastructure
   Duties/Responsibilities:
   Installing and configuring computer hardware operating systems and applications.
   Monitoring and maintaining computer systems and networks
   Troubleshooting system and network problems and diagnosing and solving hardware or software faults
   Maintenance and Management of CCTV, Attendances & Access control Device and other IT equipment
   Maintaining IP/PBX with support whenever required
   Maintain security, backup and redundancy strategies
   Troubleshooting of MikroTik Routers, Cisco Switch, and Firewalls
   Conducting electrical safety checks on computer equipment

2. **IT Officer (August 1, 2017 - September 29, 2018)**

V&R Fashion LTD
Duties/Responsibilities:
Assembling and dissembling of POS/PC, Weigh Scale, and Printer etc.
Ensure proper maintenance of POS/PC, Weigh Scale, Dot Matrix/ LAN LaserJet Printer, Network (LAN & WAN), Router, Switch etc.
Installation, configuration and troubleshooting of MS XP/Vista Professional, MS Office, MS SQL server, MS Outlook and POS etc.
Detection, removal and prevention from all Virus threat for all client systems.
Maintain current and accurate inventory of hardware, software and other IT related resources.
Monitoring data connectivity and Internet services.
Logging the complaint and issuing the complaint ticket number.
Preparation of complaint report and updating the status of the complaint and save the entire record of activities from logging to closure
Guiding the end-users to resolve the problem from the known error database.
Prepare weekly report on IT system related incident
Maintain liaison with IT logistics providers to ensure on-time delivery of the equipments required by business.
Ensure after-sales service of the equipments by the vendors as per agreement.
Sourcing new vendors to ensure cost-effective and efficient IT services and reduce dependency on the limited vendors

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
BSc	Computer Science & Engineering	Southeast University	CGPA:3.56 out of 4	2017	4 years
HSC	Science	BAF Shaheen College	CGPA:4.4 out of 5	2013	-
SSC	Science	BAF Shaheen College	CGPA:4.5 out of 5	2011	-

Career and Application Information:

Looking For	: Entry Level Job
Available For	: Full Time
Expected Salary	: Tk. 20,000
Preferred Job Category	: Education/Training, IT/Telecommunication, NGO/Development
Preferred District	: Anywhere in Bangladesh.
Preferred Organization Types	:

Specialization:

Fields of Specialization	Description
• C++/ VC++ • Java • PHP(OOP) • HTML5 & CSS3 • JavaScript • Ajax • MIS/ CIS • Data Mining • Software Testing • MSQL	MVC- LARAVEL, BootStrap, OOP Networking - Cisco Packet Tracer , VLAN, BGP, RIP, DHCP etc ASP.NET MVC 5, SEO,

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father"s Name	: M. Nasir Uddin
Mother"s Name	: Most . Nilufa Begum
Date of Birth	: January 8, 1995
Gender	: Male
Marital Status	: Unmarried
Nationality	: Bangladeshi
Religion	: Islam
Permanent Address	: 527/1, Master Para, Morkun , Tongi , Gazipur
Current Location	: Dhaka

Reference (s):

	Reference: 01	**Reference: 02**
Name	: Md. Robhowlader	Majharul Haque
Organization	: Parliamentary Secretary	Bangladesh Air Force
Designation	: Senior Secretary	Air Vice Marshall
Address	:	
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	:	
EMail	:	
Relation	: Relative	Others