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MD. SAMSUZ ZOHA

Address: 26-Dhaka Housing, Adabor, shyamoli, Dhaka-1207
Home Phone: +8801913800917
Mobile : +8801717750334
email:zohacse100@gmail.com, zohacse100@gmail.com



Career Objective:

I would like to build up my career as an IT professional. To gain a challenging position in a well-reputed organization that will utilize my talent properly and provide me with the opportunity of enhancing my skill and professionalism.

Career Summary:

An experienced network administrator dedicated and committed to sorting out IT network related issues to ensure effective flow of information.Strong background in managing IT network services including: installation of network components,Configuration and set-up of network h/w and s/w application services,Network maintenance and scheduling of maintenance procedures.
Technical support.

Special Qualification:

Self-motivated to achieve company goal, able to take right decision at right time , intelligent with high integrity and strong leadership, well decision making, analyzing, energetic and dynamic.

Employment History:

Total Year of Experience : 3.2 Year(s)

1. **Executive IT (November 13, 2016 - Continuing)**

Jayson Group of Company

Company Location : 5/9, Block-A, Lalmatia, Dhaka-1207, Bangladesh., Rd No. 16, Dhaka, Bangladesh

Department: IT

Duties/Responsibilities:

1. Diagnose Software (Windows, Anti-virus, Microsoft Office, E-mail, ERP) and Hardware Problems.
2. Familiarity with Network Infrastructure (Local Area Network, WAN technology), Trouble shooting network problems with the help of service providers. Should be able to add/remove routes, assigning IP addresses, proxy settings, DNS and gateway settings.
3. Should be good in communication and able to communicate between end users and SAP team.
4. Should be able to apply patches/updates on desktops/laptops as per recommendations.
5. Should have understanding of current configurations of Laptops, desktops and Printers and capability to advise as per requirement.
6. Ensure User data backup using software provided.
7. Independent handling of all IT related work.
8. Administering and configuring network
9. Network & Hardware maintenance
10. Troubleshooting hardware, software & network
11. Upgrading new technology of computer and network system
12. -Acquiring and providing information needed for management

WEB SITE

WordPress Developer:

- Build and manipulate WordPress websites
- Edit and repurpose WordPress plugins in accordance to customers' needs
- Write and extend WordPress plugins
- Perform quality assurance tests on all web projects
- Obtain estimates for programming and development needs
- Create social media sites that are interactive in nature

ERP Support

- * Enters new user accounts in ERP system and secures approvals for changes to permissions.
 - * Develops and maintains template based ERP system permission sets and reports.
 - * Assists business units in defining standardized processes and procedures as they relate to ERP system.
 - * Establishes and supports training program for ERP users.
 - * Support rotating schedule of after hours on-call user support.
 - * Various other duties specifically supporting the Aerosystems team from an IT perspective
- Qualifications

2. JR.Executive IT (June 15, 2015 - October 1, 2016)

Masco group

Company Location : Gazipura, Gazipur

Department: IT

Duties/Responsibilities:

1. Creating new Domain user with Active Directory Domain Services Server.
2. Managing and connecting Network LAN& WAN, Router & Switch.
3. E-mail Configuration on users Computer through Outlook app.
4. Kaspersky Anti-Virus Server Maintenance.
5. Installing softwares and Operating Systems on Computer.
6. Joining users computer to Active Directory Domain.
7. Trouble Shooting of Computers and Network.
8. Files & Printers Sharing on local Network.
9. Providing Folders and files permission through Windows Server 2012.
10. Wi-Fi router/access point configuring and setup.
11. IP surveillance system Monitoring.
12. Providing Remote support to users while needed.
13. IPT Server Maintenance
14. Mikrotik Router configuration & Maintenance.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.Sc-in-Computer Science & Engineering	Computer Science & Engineering	Bangladesh University of Business and Technology	CGPA:3.4 out of 4	2015	4 years
Diploma-in-Engineering (Duration: 4-Years)	Computer Technology	Bangladesh Institute of Information Technology(BIIT),Bogra	CGPA:3.36 out of 4	2011	4 years
SSC	Science	Shihali High school. Bogra [Foreign Institute]	CGPA:3.44 out of 5	2007	2 years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Mikrotik (MTCNA)	Installation, Configuration, DHCP Client & Server, Firewall, Hotspot, Bandwidth Reshaping, Web Proxy & Caching, SNMP, & Restore	Nebulas IT	Bangladesh	Mirpur-10, Shenpara	2017	03 Month
Windows Server 2012 R2 (MCSA)	* Installing And Configuring Windows server 2012 *Administering Windows server 2012 * Configuring Advanced Windows Server 2012 Services	CSLiT Training,	Bangladesh	Dhanmondi -27, Dhaka.	2016	06 Month
Cisco Certified Network Associate (CCNA)	• Networking Basic • Routing Introduction • Switching and Wireless • WAN Services	CSLiT Training,	Bangladesh	Dhanmondi -27, Dhaka.	2013	06 Month
Systems & Network Administration using Linux	• Linux System Administration • Linux Network Administration • Linux Server Administration • Linux Server and Network Troubleshooting	TRIANGLE TRAINING	Bangladesh	Badda Link Road, Dhaka,.	2010	06 Month

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Expected Salary : Tk. 40,000
 Preferred Job Category : IT/Telecommunication
 Preferred District : Bogura, Dhaka, Gazipur, Natore, Rajshahi
 Preferred Organization : Banks, Computer Hardware/Network Companies, Call Center Types

Specialization:

Fields of Specialization	Description
• Computer Engineering	CCNA Linux Android JavaScript

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	Medium	Medium

Personal Details :

Father"s Name : Md. Serajul Islam
 Mother"s Name : Mst. Shirina Begum
 Date of Birth : December 28, 1990
 Gender : Male
 Marital Status : Single
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : C/O. Md. Serajul Islam Vill: Belgariya, P.O: Molamgarihat Upazila:
 Kalai, Dist: Joypurhat.
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Eng.Md.Anisuzzaman Tarafder	M Muhammad Mainul Islam
Organization	: Jayson Pharmaceuticals Ltd	Masco Group
Designation	: Manager,IT	GM
Address	: Adabor, shyamoli, Dhaka-1207	HOUSE # 06, ROAD# 03, SECTOR# 12, UTTARA, DHAKA
Phone (Off.)	:	
Phone (Res.)	:	+8801913653683
Mobile	: +8801711664939	01718909129
EMail	: anistarafder@gmail.com	MISLAMNU@GMAIL.COM
Relation	: Professional	Professional
