Last Updated : *April 26, 2018*

MD SHAKYATH HUSSAIN SHAON

Address: 39/6 Paira , Dorshon Dewri, Ambarkhana, Sylhet 3100
Home Phone: 01770311697
Mobile : 01770311697
email:shaonuk777@yahoo.co.uk

Career Objective:

To build a career as a IT Operation, IT EX ,Business Analyst, Business Development, MIS, Project management ,Managing business,,Admin job, Officer

Employment History:

Total Year of Experience : 17.8 Year(s)

1. **Executive, Business Development (September 13, 2013 - Continuing)**

   Exodus ,Exo development
   Company Location : Sylhet Subid bazar
   Duties/Responsibilities:
   â¢ Develop business and marketing plans in coordination with Managing Director to achieve revenue goals.Assist in companyâs branding advertisements, marketing collaterals, and web site.Analyze expenses, sales, revenues and product deficiencies in order to provide recommendations for business growth and problem resolution.Research the market for identifying new business opportunities.Respond to the client queries regarding the products in a timely fashion.Develop business proposals.Develop in-depth knowledge about business development practices, marketing activities.Work with and Group marketing to develop marketing campaigns to support Sales Strategy. Generate new business and raise awareness of other company products.

2. **Teacher,MD (May 20, 2013 - Continuing)**

   BAND 6
   Company Location : Zindabazar sylhet
   Duties/Responsibilities:
   My duties are Teaching English language, IELTS Preparation and Academic Skills modules
   Promoting student development through the use of technology-based learning.Continuous improvement process and tools to make interactive lessons.To prepare recourses for students including lesson plans, classroom activitiesTo draft reports and presentations on the improvement of student learning when required.

3. **IT & Security Manager (April 27, 2015 - January 31, 2018)**

   Royal Institute Of Smart Education
   Company Location : Sylhet,Bangladesh
   Department: IT
   Duties/Responsibilities:
   Look after all IT equipment working or not.IT trouble shooting.IT help desk.IP setting LAN and Operating IT lab.Maintain School management software and other school learning software.

4. **call center agent (September 10, 2012 - April 10, 2013)**

   WTIC
   Company Location : Sylhet
   Duties/Responsibilities:
   Ã¯Â¿Â½ Helping customer to install the system software and hardware both. Three types of modem were there we worked with to use WI-MAX service.Ã¯Â¿Â½ Responding to the customerÃ¯Â¿Â½s problem or enquiries.
   Ã¯Â¿Â½ Identifying the problems of Modems, WTS and OS.Ã¯Â¿Â½ Keep the record of the specific problem and areas and subscribers.Ã¯Â¿Â½ Sending report of most challenging areas coverage, Radio Frequency problems, WTS problems and Problems found in Modems with OS.

5. **E-marketing Executive & IT Sales [Marketing & Sales] (February 15, 2010 - April 28, 2012)**

   Think & Solution
   Company Location : UK
   Duties/Responsibilities:
   Managing and operation E-marketing and online promotion;
   â¢ Design and IT projects are primary target â¢ Online Promotion and advertisement. â¢ Coordinating with International Clients â¢ Running E-Marketing campaigns. â¢ Online outsourcing â¢ Corresponding with the International clients. â¢ Reporting and finalizing the contract and keeping the customer updates. â¢ Involve in design and development process.

6. **IT Officer (July 1, 2008 - January 31, 2010)**

   Eastend Business (pvt) Ltd
   Company Location : UK
   Duties/Responsibilities:
   Set up IP addresses switches and routers. â¢Install files back-up system. â¢Set up printing services a. organizes printers along VLANs b. set up software to manager printer accounts if possible. Limit users to # of copies per user. â¢Internal web server, help set up. We can run it. â¢Proxy server a. installs a web site filtering and/or blocking system. b. consult on tracking Employer activity. â¢System Security a. set up system security features. b. test network for security weaknesses. c. consult on security issues. 8. Document Network.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
BUSINESS INFORMATION TECHNOLOGY(BIT) UK	Information Technology	LONDON SOUTH BANK UNIVERSITY (UK)	Second Class	2009	3 YEARS	-
INTERNATIONAL ADVANCE DIPLOMA IN COMPUTER STUDIES	DATABASE,ADVANCE NETWORKING,ETC	DIIT ,DHAKA	Awarded	2004	1 YEAR	-
INTERNATIONAL DIPLOMA IN COMPUTER STUDIES	NETWORKING,BUSINESS COMMUNICATION,DATABASE. ETC	INSTITUTE OF BUSINESS AND INFORMATION TECHNOLOGY,SYLHET	Awarded	2003	1 YEAR	DISTINTION
HSC	Humanities	Modon Mohon College	Second Division	2002	years	-
SSC	Humanities	Blue Bird High School Sylhet	First Division, Marks :67%	2000	-	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Cisco Certification Network Associate (CCNA)		Shahjalal University of Science & Technology	bangladesh	sylhet	2013	1 year

Career and Application Information:

Looking For	: Mid Level Job
Available For	: Full Time
Present Salary	: Tk. 22000
Expected Salary	: Tk. 23,000
Preferred Job Category	: General Management/Admin, IT/Telecommunication
Preferred District	: Anywhere in Bangladesh.
Preferred Country	: India, Jordan, Malaysia, Thailand, United States, Canada, Cyprus, Kuwait, Switzerland, United Arab Emirates
Preferred Organization Types	: Banks, Telecommunication, University, College, Software Company, IT Enabled Service, Computer Hardware/Network Companies, NGO, Shipping, Market Research Firms, Consulting Firms, Immigration & Education Consultancy Service

Language Proficiency:

Language	Reading	Writing	Speaking
BANGLA	High	High	High
ENGLISH	High	High	High
HINDI	Low	Low	Medium

Personal Details :

Father"s Name	: Late Md anawar hussain (advocate)
Mother"s Name	: shamsun nahar
Date of Birth	: January 2, 1984
Gender	: Male
Marital Status	: Married
Nationality	: Bangladeshi
Permanent Address	: 39/6 Paira , Dorshon Dewri, Ambarkhana, Sylhet 3100
Current Location	: Sylhet