

Last Updated : **November 13, 2018****MD SOHEL RANA**

Address: Road # 06, House #28, Bank Town, Savar, Dhaka.  
 Home Phone: 01906725356  
 Mobile : 01729692619  
 email:mdsohelranaspi73@gmail.com

**Career Objective:**

I wannabuildupmycareerwithawiningteamwhereIshallbeabletounderstandmyownvaluesandsotoshowmyexperience,creativityandinnovativepower.Toobtainapositionthatwillenabletheuseofmystrongorganizational skills.

**Special Qualification:**

Self Motivated, Hard Working Mentality, Adaptability, Responsible, Efficient and Flexible.

**Employment History:**

**Total Year of Experience : 3.1 Year(s)**

**1. MIS Officer (IT) ( December 1, 2017 - Continuing)****Anlima Textile Limited (Anlima Group)**

Company Location : Karnapara, Savar, Dhaka

Department: IT

**Duties/Responsibilities:**

Computer Configuration, Troubleshooting, maintenance, Testing, Installation, Windows Setup All, Windows Server Setup, Printer Setup & Sharing, CCTV Configuration & Setup, LAN, WAN, Router Setup Etc . Hardware, Software, Networking , All IT Support & Microsoft Office, Pabx & Microsoft outlook mail setup.

**2. System Engineer ( January 1, 2016 - November 30, 2017)****Sino Atrium IT Solution Company**

Company Location : Suit: A2, 14 Floor, Shawan Tower 2/C Purana Palton, Dhaka-1000, Bangladesh

Department: IT

**Duties/Responsibilities:**

Computer Configuration, Troubleshooting, maintenance, Testing, Installation, Windows Setup All, Printer Setup & Sharing, CCTV Configuration & Setup, LAN, WAN, Router Setup Etc . Hardware, Software, Networking , & Microsoft Office .

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas. Year	Duration	Achievement
Diploma in Engineering in Computer Technology.	Computer Technology (First developed in Bangladesh by BTEB in 2010)	Shariatpur Govt. Polytechnic Institute	CGPA: 3.46 out of 4	2015	4	Hardware, Software, Programming, & Networking, Computer Configuring, Troubleshooting, Maintenance, etc.
SSC	Business Studies	Arta Kumed High School	CGPA: 3.88 out of 5	2011	5	Microsoft Office (Word, Typing speed English 40wpm & Bangla 30wpm) * Operating System.

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Basic Web Development	Web design & development	Unitech Skill Development Center (USDC)	Bangladesh	Farmgate, Dhaka	2015	3 Month
Basic computer Applications in office Management Course	Microsoft Office.	Bhadra Union Information Services & Computer Training Center	Bangladesh	Bhadra, Nagarpur, Tangail	2015	3 Month

## **Career and Application Information:**

Looking For : Top Level Job  
Available For : Full Time  
Expected Salary : Tk. 10,000  
Preferred Job Category : Garments/Textile, IT/Telecommunication, Data Entry/Operator/BPO  
Preferred District : Anywhere in Bangladesh.  
Preferred Organization Types : Banks, Telecommunication, Software Company, IT Enabled Service, BPO/ Data Entry Firm, Computer Hardware/Network Companies, Multinational Companies, Garments, Textile, Hospital, Group of Companies, Satellite TV

## **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"><li>• IT Support Service</li><li>• Computer Engineering</li><li>• Software Engineer</li><li>• CCTV Configuration &amp; Setup</li><li>• Printer Setup &amp; Shareing</li><li>• MICROSOFT OFFICE</li><li>• Hardware &amp; Networking Engineer</li><li>• programing</li><li>• Support Engineer</li></ul>	<ul style="list-style-type: none"><li>*Computer Hardware, Software, Network &amp; Programming .</li><li>*Basic Knowledge: Web Design And Development .</li><li>*Networking: LAN, WAN ,Router Setup Etc.</li><li>*CCTV Configuring &amp; Setup.</li><li>*Printer Setup &amp; Shareing .</li><li>*Computer Configuring, Troubleshooting, Maintenance, Testing, Installation Etc.</li><li>*Operating System: Windows Xp, Windows Vista, Windows 7, Windows 8, Windows 10 ,Windows Linux.</li><li>*Microsoft Office .</li><li>*Application Program : Microsoft Word(Typing speed English 35-40 wpm And Bangla 25-30wpm)</li><li>*Internet: Well Known About Internet Browsing .</li><li>*Adobe Photoshope.</li></ul>

## **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium

## **Personal Details :**

Father"s Name : Md Ibrahim miah  
Mother"s Name : Hasna begum  
Date of Birth : August 15, 1995  
Gender : Male  
Marital Status : Single  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Address : Village: Bhadra,Thana: Nagarpur,District: Tangail  
Current Location : Dhaka

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Gopal Chandra Biswas.	A F M Mizanur Rahaman .
Organization	: Bangladesh Water Development Board. Dhaka	Shariyatpur Govt polytechnic institute.
Designation	: Assistant:- Director.	Chief Instructor(CI)
Address	: Village: Bhadra, Thana: Nagarpur, District: Tangail	Dhaka, Bangladesh
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	: Phone:01552375507.	01913183235 .
EMail	:	
Relation	: Relative	Relative

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