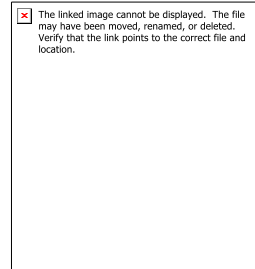


Applied For: **IT Executive (Sylhet)**

Last Updated : **June 23, 2018**



## MIR MANZURUL HASSAN CHOWDHURY

Address: Doric Elston (Flat No-D2), House-51, West Malibag, Romna, Dhaka.  
Mobile : 01902840870  
email:mmhassanc@gmail.com

### **Career Objective:**

To perform the professional duties and responsibilities with most efficiently and effectively and specifying business requirements by translating the same into an appropriate technological solution, mostly software.

### **Career Summary:**

Successful implementation experiences of Machine Readable Passport Project in all aspects of Analysis of Data and improve the Software, Existing Software Testing, establish & maintain Stake holders network & user requirement, Habituated in operating customized software, Solve the customer queries over phone and mail, Analysis to define customer support needs, Establish and maintain relationships with the management of key customers, Making Report on daily basis

### **Special Qualification:**

- Database Maintenance (Oracle, MSSQL, MySQL).
- Software Change Management (MS VB dot Net, MS Visual C#, PHP, Joomla, Wordpress etc )
- Hardware Maintenance (Dell/HP Server, Desktop, Laptop and new devices).
- Network Troubleshooting (Wired and Wireless)

### **Employment History:**

**Total Year of Experience : 7.3 Year(s)**

#### **1. Asst. Project Manager ( August 1, 2017 - Continuing)**

**Asian Technologies Ltd**

Department: Software Development

#### **2. IT Supervisor ( November 15, 2015 - March 28, 2017)**

**iPeople Limited**

Company Location : House - 3, Road - 34, Gulshan, Dhaka, Bangladesh

Department: IT

#### **Duties/Responsibilities:**

Job Type: Contractual

Name of Project

Machine Readable Passport (MRP) new 33 RPO

Client Name

Department of Immigration & Passports under the Ministry of Home Affairs, Government of the People's Republic of Bangladesh.

Job Responsibility

- Efficiently manage the administrative functions of the Machine Readable Passport (MRP) and Machine Readable Visa (MRV) section in Divisional & Regional Passport Office (RPO) with responsibility and privacy.
- Arrange timely evaluation of all staffs, arranging meeting, conference and seminar for training, counselling and disciplinary actions according to project guideline.
- Maintain proper relationship with the Department of Immigration and Passport (DIP) and Project Management Office (PMO) i.e. Bangladesh Military personnel who are involved with MRP/MRV Project. Managing VIP and CIP applicants, politicians and general people accordingly.
- Developing unique techniques for faster and optimized working environment to fulfil the destination of the project.
- Find an effective solution in time when any Network, Hardware & Software related issues arise.
- Maintain a good relationship with stakeholders and suppliers to find a proper solution of any hardware and software related issue arise.

### 3. **IT Project Coordinator ( February 23, 2013 - October 31, 2015)**

#### **Business Automation Limited**

Company Location : 12 Karwan Bazar Level 9 Dhaka, Dhaka 1215

Department: Project Operation

#### **Duties/Responsibilities:**

Job Type: Contractual

Name of Project

Online Automation of Jamuna Oil Company Limited (JOCL)

Client Name

Jamuna Oil Company Limited (An Enterprise of BPC),  
Jamuna Bhaban, Agrabad C/A, Chittagong, Bangladesh

Modules Names

- i) Sales and Despatch module
- ii) Tank Stock module
- iii) Accounts module

Job Responsibility

- Implement of software by the support of the Team Leader
- Provide software related training to the user
- Collect user requirement from Depot and submit to the Team Leader
- Correlate between user and the Team Leader
- Provide technical support of Hardware/Networking
- Resolve software problems by the help of software developer
- Testing software and support peripherals

### 4. **Technical Support Executive ( February 1, 2011 - February 17, 2013)**

#### **iPeople Limited**

Company Location : House - 3, Road - 34, Gulshan, Dhaka

Department: Project Operation

#### **Duties/Responsibilities:**

Job Type: Contractual

Job Location:

Divisional Passport & Visa office, Mansurabad, Chittagong

Name of Project

Machine Readable Passport (MRP) & Machine Readable Visa(MRV)

Client Name

Department of Immigration & Passports under the Ministry of Home Affairs, Government of the People's Republic of Bangladesh

Job Responsibility

- Provide training to users in the use of system and applications
- Problem Detection of Network and technical equipments
- To check smooth running of MRP Software modules

#### **Academic Qualification:**

| Exam Title                                     | Concentration/Major | Institute                                    | Result                      | Pas.Year |
|--|---------------------|--|-----------------------------|----------|
| B.Sc in Computer and Communication Engineering | Telecommunication   | International Islamic University, Chittagong | CGPA: 3 out of 4            | 2010     |
| HSC  | Science             | Chittagong Govt. City College, Chittagong    | Second Division, Marks :56% | 2003     |
| SSC  | Science             | Govt. Muslim High School, Chittagong         | First Division, Marks :72%  | 2000     |

#### **Training Summary:**

| Training Title      | Topic  | Institute | Country    | Location                            | Year | Duration |
|---------------------|--|-----------|------------|-------------------------------------|------|----------|
| Industrial Training | Telephone Exchange, Carrier & Wireless, Betbunia Satellite Earth Station | BTCL      | Bangladesh | Nondonkanon, Rangamati, Chittagong. | 2010 | 1 month  |

#### **Professional Qualification:**

| Certification   | Institute                           | Location   | From              | To                |
|---|-------------------------------------|------------|-------------------|-------------------|
| Java Application Development  | ICT Scholarship (Daffodil & JOBSBD) | Dhaka      | August 22, 2014   | November 10, 2014 |
| Online Outsourcing  | ICT Scholarship (Daffodil & JOBSBD) | Dhaka      | August 22, 2014   | November 10, 2014 |
| Database Management & Administration (Oracle 11g)                         | BUET                                | Dhaka      | November 27, 2010 | February 26, 2011 |
| Introduction to Computer Application, Packages and internet & Email Usage | Bangladesh Computer Council         | Chittagong | September 1, 2003 | October 29, 2003  |

#### **Career and Application Information:**

Looking For : Mid Level Job  
Available For : Full Time  
Expected Salary : Tk. 25,000  
Preferred Job Category : IT/Telecommunication, Research/Consultancy  
Preferred District : Dhaka, Khagrachari

Preferred Country : Australia, Denmark  
 Preferred Organization Types : Banks, Telecommunication, IT Enabled Service, Computer Hardware/Network Companies, Multinational Companies, Public Relation Companies, Embassies/Foreign Consulate, Manpower Recruitment, Electronic Equipment/Home Appliances

### **Specialization:**

| Fields of Specialization  | Description   |
|---|---|
| <ul style="list-style-type: none"> <li>• LAN/ WAN</li> <li>• Crystal Reports</li> <li>• Oracle</li> <li>• MS Word/ Excel/ PowerPoint/ OneNote</li> <li>• MySQL</li> <li>• MS SQL Server</li> <li>• DreamWeaver</li> </ul> | <ul style="list-style-type: none"> <li>•Observing and Making the Immediate Decision</li> <li>•Habituated in operating software</li> <li>•Ability to work in the stressful condition.</li> <li>•Leadership quality, courageous and prompt decision maker</li> <li>•Experience in customer support and operations</li> <li>•Compelling and courteous personality</li> <li>•Interacting with the clients to understand their problems.</li> <li>•Suggesting a solution that is viable, both financially and technologically.</li> <li>•Specifying business requirements and translating the same into an appropriate technological solution, mostly software.</li> </ul> |

### **Extra Curricular Activities:**

•Playing Guitar •Traveling

### **Language Proficiency:**

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
| English  | High    | High    | Medium   |
| Bangla   | High    | High    | High     |

### **Personal Details :**

Father's Name : Mir Kashem Chowdhury  
 Mother's Name : Tayaba Begum  
 Date of Birth : December 30, 1985  
 Gender : Male  
 Marital Status : Married  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : Village – West Chambal, P.O – East Chambal, P.S – Banskali, Chittagong  
 Current Location : Dhaka Division

### **Reference (s):**

| <b><u>Reference: 01</u></b> |                                | <b><u>Reference: 02</u></b>   |  |
|-----------------------------|--------------------------------|---|--|
| Name                        | : Mamun Bin Kabir              | Engr. Raju Ahmed  |  |
| Organization                | : Star Padding Industries Ltd. | IIUC ( www.iiuc.ac.bd )   |  |
| Designation                 | : Director                     | Asst Professor (Dept. of ETE, IIUC)   |  |
| Address                     | :                              | International Islamic University<br>Chittagong Kumira, Chittagong-4318,<br>Bangladesh Tel.: +88-03042-51154-61<br>Fax.: 03042 51160 |  |
| Phone (Off.)                | :                              | Tel.: +88-03042-51154-61 Fax.: 03042 51160  |  |

|              |   |             |             |
|--------------|---|-------------|-------------|
| Phone (Res.) | : |             |             |
| Mobile       | : | 01819384660 | 01874543665 |
| E-Mail       | : |             |             |
| Relation     | : | Others      | Academic    |