

# Mita Begum

Porgona Bazar, Nowagoan, Khadimnagar, Sylhet

Contact No.: 01782-000301

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## Career Objective

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To obtain a challenging and dynamic position with a long-term career opportunity. I am interested in a role where I will be able to implement my academic knowledge gained from my study.

## Career Summary

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To become a good person and serve the society and country in best possible way with my knowledge and technical skills gained so far. As a positive attitude and self-confidence and wholeheartedly work-oriented person, want to be successful in professional career in a respected organization by achieving the objectives of the organization with honesty and fairness and to continuously upgrade my knowledge and skills.

## Employment History

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**Total Year of Experience:** 2 Year(s)

Head of Sales (September 1<sup>st</sup>, 2017 – September 2019)

**Savaasaachi Marketing Agency.**

Company Location: Mirer Moydan, Sylhet

Department: Sales & Marketing

**M Alli International travels.**

Company Location: Liqueat building jallarpar Sylhet.

Department: Sales Marketing

## Academic Specification

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Exam Title	Concentration/ Major	Institute	Result	Pass. Year
Higher Secondary School Certificate	Science	Govt. Agragami Girls High School, Sylhet	GPA:3.20 out of 5	2014
Secondary School Certificate	Science	P.D.B High School	GPA:4.19 out of 5	2011

## Specialization

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Fields of Specialization	Description
<ul style="list-style-type: none"><li>• Customer Relations</li><li>• Computing Knowledge</li></ul>	<ul style="list-style-type: none"><li># Excellent Communication and relationship building skill.</li><li># Enough stamina for hard working.</li><li># Strong knowledge in Microsoft Word, PowerPoint and Excel.</li><li># Using Internet as a resource tool.</li></ul>

## Personal Profile

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- Name: Mita Begum
- Father's name: Late. Abdul Mannan
- Mother's name: Late. Bodrun Nesa
- Date of birth: 30 September 1993
- Nationality: Bangladeshi
- Sex: Female
- Marital status: Single
- Religion: Islam
- Present address: Porgona Bazar, Nowagoan, Khadimnagar, Sylhet
- Permanent address: Porgona Bazar, Nowagoan, Khadimnagar, Sylhet

## Reference Are Available on Request

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### Reference-1

Name : DR. Sarmin Akther  
Organization : Sylhet M.A.G Osmani Medical College Hospital. :  
Contact No. : 01929798853  
Relationship : Relative

## Declaration

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I do hereby declare that the particulars provided here are true, authentic and that no misinformation has been given.

With Regards

Mita Begum