

Last Updated : **July 30, 2018**



MOHAMMAD KAMRUL HASAN

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Career Objective:

To be an astute learner and the best performer in your organization for building an innovative career by using my skills and other significant talents and to succeed in an environment of growth of excellence and to achieve organizational goal.

Career Summary:

- 1) Worked as an Data Entry operator at National Voter ID Card Project with picture.(from 2008 to still according to contact)
- 3) Worked as IT instructor at an IT institutes named PCOEST
- 4) Working As manager at a Distribution Business of Bangladesh Lamps Ltd.
- 5) Online Data entry in various web sites.
- 6) Lecturer (ICT) Nilkanta Degree College.

Special Qualification:

Good Knowledge on

- 1) Microsoft Office Management Applications.(Advanced Knowledge in MS Access)
- 2) Web Design and Development (Joomla, Wordpress, HTML, PHP)
- 3) Adobe Photoshop and Illustrator.
- 4) Microsoft Visual basic 6.0 and .net

Employment History:

Total Year of Experience : 21.0 Year(s)

1. Executive, IT (March 1, 2018 - Continuing)

DOER Services Ltd.(Agrani DOER Agent Banking)

Company Location : 37 Dilkusha, Sunmoon Star Tower, Motijeel, Dhaka.

Department: IT

Duties/Responsibilities:

Technical Support (For PC both Software and Hardware), Agent Banking support(Banking product)

2. IT Instructor (February 1, 2016 - Continuing)

Laksam IT Village

Company Location : Lokman Complex(2nd Floor), 1540, Chowdhagram road, Bypass, Laksam, Comilla.

Department: IT Training

Duties/Responsibilities:

Providing training (Basic operation of Computer; MS Office Application and Basic of Web design).

3. **Manager (April 1, 2014 - Continuing)**

Golam Rabbani and S.S Enterprise

Company Location : BS Tower-2, 2nd Floor, Noakhali Road, Laksham, Comilla

Duties/Responsibilities:

- 1) Stock Management
- 2) Monitoring Sales and sales quantity.
- 3) Maintenance of accounts
- 4) Reporting.

4. **Data Entry Operator (January 1, 2009 - Continuing)**

Bangladesh National Election Commission

Duties/Responsibilities:

Data Entry

5. **ICT TEACHER (December 1, 2015 - January 1, 2017)**

NIL KANTA DEGREE COLLEGE

Company Location : Monohorgonj, Comilla

Duties/Responsibilities:

Tecach HSC Student (ICT)

6. **IT Instructor (January 1, 2013 - January 1, 2014)**

Dipertmental Institute of Tecnical Education

Company Location : BS Tower-1, 2nd Floor, Noakhali Road, Laksham, Comilla

Duties/Responsibilities:

- 1) Provide computer training.
- 2) Maintenance of Computer Hardware and Software.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Masters of Social Science	Political Science	National University	Second Class	2013	2
Bachelor of Social Science	Political Science	National University	Second Class	2011	3 years
HSC	Science	Comilla Govt. College	CGPA:3.4 out of 5	2005	2003-2004
SSC	Science	Comilla Modern High School	CGPA:3.69 out of 5	2003	2001-2002

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Diploma In Office Applications and office automation	Microsoft Office program	Bangladesh Technical Education Board (BTEB).	Bangladesh	Comilla	2015	6 Month

Career and Application Information:

Looking For : Entry Level Job
Available For : Contract
Present Salary : Tk. 12000
Expected Salary : Tk. 20,000
Preferred Job Category : IT/Telecommunication, Data Entry/Operator/BPO
Preferred District : Anywhere in Bangladesh.
Preferred Organization Types : Telecommunication, College, Design/Printing/Publishing, Software Company, IT Enabled Service, Computer Hardware/Network Companies, Hospital

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
ENGLISH	High	Medium	Medium

Personal Details :

Father"s Name : Mohammad Rafiqul Islam
Mother"s Name : Shamsun Nahar Begum
Date of Birth : January 1, 1989
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Do
Current Location : Cumilla
