

Last Updated : **October 26, 2018****MOHAMMAD MOSHIUR RAHMAN**

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**Career Objective:**

To obtain a creative and challenging position in an organization that gives me an opportunity for self improvement and leadership, while contributing to the symbolic growth of the organization with my technical, innovative and logical skills.

Special Qualification:

- * Work well under pressure to meet deadlines
- * Able and willing to assist co-workers, supervisors, and clients in a cooperative manner

Employment History:**Total Year of Experience : 4.1 Year(s)**

1. **Executive- HR & Administration (Corporate Office, Dhaka) (March 1, 2017 - Continuing)**

Seagull Hotels Ltd.

Company Location : Dhaka Office: White House Hotel 155, Shantinagar, Dhaka 1217

Department: Human Resource

2. **Executive- HR & Administration (January 1, 2015 - February 28, 2017)**

Maruhisa Pacific Co., Ltd

Company Location : Plot No: 118-121, AEPZ, Siddhirganj, Narayanganj

Department: Human Resource Department

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Business Administration (BBA)	Marketing	Southern University of Bangladesh, Chittagong	CGPA:3.5 out of 4	2014	4 Years
Higher Secondary Certificate (H.S.C)	Business Studies	Madan Mohan Collage, Sylhet	CGPA:2.7 out of 5	2010	2 Years
Secondary School Certificate (S.S.C)	Science	Natural Gas Fertilizer Factory School	CGPA:3.25 out of 5	2007	10 Years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Basic Computer & Adobe Photoshop	Basic Computer, Adobe Photoshop, Microsoft Office, Internet Browsing, Emailing, Data Entry etc.	Universal Computer Training Centre	Bangladesh	NGFF Market, Fenchugonj, Sylhet	2010	6 Months

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Expected Salary : Tk. 11,000
 Preferred Job Category : Accounting/Finance, Garments/Textile, HR/Org. Development
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization : Banks, Insurance, Telecommunication, Advertising Agency, Event Management, NGO, Multinational Companies, Market Research Firms, Garments, Pharmaceuticals, Hotel, Tea Garden
 Types :

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> • Recruitment • Leave Management

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	Medium	Medium	Medium

Personal Details :

Father"s Name : Md. Abdul Latif
 Mother"s Name : Mst. Moniza Khatun
 Date of Birth : September 26, 1991
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Village: Nawkhayer P.O: Nawkhayer P.S: Chirirbandar District: Dinajpur
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Dr. Md. Abdus Salim	Md. Jashim Uddin
Organization	: Natural Gas Fertilizer Factory Hospital	Seagull Hotels Ltd.
Designation	: Medical Officer	Sr. Manager, Sales & Marketing
Address	: Natural Gas Fertilizer Factory Hospital, Fenchugonj, Sylhet	White House Hotel 155, Shantinagar, Dhaka 1217
Phone (Off.)	:	01721-520096
Phone (Res.)	:	
Mobile	: 01717 439274	
EMail	:	hotelierjashim@gmail.com
Relation	: Family Friend	Professional
