

Last Updated : **July 15, 2018**

## **MOHAMMAD TANVIR MAHMUD MAZUMDER**

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### **Career Objective:**

i want to do Any kinds General Management Co-ordination ,Supply chain Management, Merchandising and Marketing base job and then i build up my carrier.

### **Career Summary:**

To Work in an organization where there is an opportunity of self-development & improvement both in individual and group environment and rendering my effort for the betterment of the organization , which will ultimately lead to the fulfillment of my personal goals and overall improvement of the country.

### **Special Qualification:**

MBA Major in Apparel Merchandising and Supply chain Management

### **Employment History:**

**Total Year of Experience : 8.3 Year(s)**

1. **Multipurpose Health Center Manager ( November 18, 2017 - April 30, 2018)**

**Ministry Of Health Bangladesh, DGHS**

Company Location : Mohakhali

Department: Forcibly Displaced Myanmar Nationals (FDMN)

**Duties/Responsibilities:**

I was doing job as a Multipurpose Health Center Manager working for Coordination of Health Intervention for Forcibly Displaced Myanmar Nationals (FDMN) including host Community: Establishment of Coordination Center at Cox's Bazaar. It Is Government Project which is funded by WHO. This Project is established under Directorate General of Health Services (DGHS), Mohakhali, and Dhaka-1212.

My Responsibilities:

1. I was In-charge of Multipurpose Health Center Manager for Hakimpara-Thaiungkhali, Ukhia, Cox's bazar.
2. To ensure Logistic Supply at MHCs and Make inventory and be responsible for replenishing supplies at MHC,
3. To Maintain the stock Register of supply and goods at MHC,
4. To ensure the attendance of supporting staffs in MHC level,
5. To Maintain Cleanliness and manage waste disposal Properly at MHC level,
6. To keep physical environment in proper environment, ensure security at MHC,
7. To be reportable to The Chief Coordinator and Line Director, NCDC, DGHS through Field Coordinator (Admin).
8. Face always Multi new challenges for Health Center Support Service.
9. I was in campaign in Expanded Program on Immunization is a World Health Organization program with the goal to make vaccines available to all children.
10. I was in campaign Rohingya Child psychological campaign from department of pediatric neurology lead by national consultant professor .Nayla Zaman with co-ordinate Asma Begum Shilpy with her team 3 days in (Hakimpara camp 14).

**2. Head of Marketing & Sales ( July 1, 2014 - December 1, 2015)****VM CORPORATION**

Company Location : Baridhara, Dohs

Department: Marketing & Sales

**Duties/Responsibilities:**

1. Market Promotion
2. Dealer Maintaining
3. Dealership Creating
4. Sales Point Increasing
5. SR, RSM, DSM of Company Monitoring and Forwarding and take the feed back regularly
6. Regularly Market Monitoring and Research

**3. SENIOR EXECUTIVE ( February 15, 2014 - June 30, 2014)****KAZI IT CENTER PVT LTD.**

Company Location : -NIKUNGA-2, KHILKHET

Department: OUTSOURCING

**Duties/Responsibilities:**

I PROCESS THE WORK ORDER WITH VENDOR SOFTWARE AND BANK NOMINATED SOFTWARE, I.E MCS WORK ORDER PROCESSING, SAFEGUARD WORK ORDER PROCESSING .

**4. INDUSTRIAL ENGINEERING ( February 6, 2011 - July 25, 2011)**

**Al- Muslim Group**

Company Location : Savar, Ulail , Dhaka

Department: INDUSTRIAL ENGINEERING

**Duties/Responsibilities:**

INDUSTRIAL ENGINEERING

PRODUCTION PLANNING

PRODUCTION EFFICIENCY CALCULATION

**5. Assitant Merchandiser ( July 1, 2010 - December 30, 2010)****BRANDSCAMP SPORTSWEAR LTD**

Company Location : D.o. h.s Baridhara

Department: Merchandising

**Duties/Responsibilities:**

SUPPLY CHAIN MANAGEMENT :

The strategic tactical & operational scope of supply chain

The impact of Supply Chain on Business

Supply Chain Drivers

Improving supply chain performance â Quality, Time & Cost

Components of Supply Chain

Supply Management and Logistics Management.

**6. MARKETING, ACCOUNTS AND ADMINISTRATION ( March 21, 2005 - June 20, 2010)**

**Muhammadia food pvt ltd**

Company Location : 400, (ground floor )Rampura tv centre nearest

Department: SUPPLY CHAIN MANAGEMENT DEPARTMENT

**Duties/Responsibilities:****1.SUPPLY CHAIN MANAGEMENT**

The strategic tactical & operational scope of supply chain

The impact of Supply Chain on Business

Supply Chain Drivers

Improving supply chain performance â Quality, Time & Cost

Components of Supply Chain

Supply Management and Logistics Management.

**2. SUPPLY MANAGEMENT :**

Basics of Materials Management

Basics of Sourcing Group Management

Procurement Process

Contract Fundamentals and Management

Objective of Contract Management

Managing Contract

Contract Pricing Models

VENDOR MANAGEMENT

Managing Supplier relationship

Effective Communication

**3. LOGISTICS MANAGEMENT :**

Understanding Logistics

Activities In Logistics

Understanding Inco terms

Documentation In Logistics

Warehouse operation

Basics Of Distribution Management

Identifying and Selecting Mode of Transportation

**4. RISK MANAGEMENT**

Types Of Risk & Built a Risk Strategy

Conflict Management

Supplier Segmentation

Kraljic Module

Supplier Development

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Masters (Final year)	Accounting	National University	Second Class	2011	1 year	2nd Class
Maters Part -1	Accounting	National University	Second Class, Marks :55%	2010	1 year	2nd class
MBA	Marketing	National University	Second Class, Marks :50%	2009	2 .5 years	2nd class
B.com (Hon`s)	Accounting	National University	Second Class, Marks :50%	2007	3 years	2nd class
DYDW	Youth Development and Work	BOUB	Second Division, Marks :2.68%	2014	2	How to develop youth with build up a good nation
Post Graduate Diploma in International Relation	International Relation	International Relation Department, Dhaka University	CGPA:2.8 out of 4	2012	6 Month	B+
HSC	Commerce	Abu dhar Giffari College	Second Division, Marks :55%	1999	2	2nd division
SSC	Science	Khilgaon Govt High School	First Division, Marks :70%	1997	2	1st division , Math & Agriculture have Letter Marks

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Young Professionnals	MS office & Photoshop	Good Neighbours Bangladesh + KOICA	Bangladesh	Barua, Khilkheth, Dhaka	2017	150 hours
ARTS OF HISTORY AND ARTS EXPRESSION	ARTS OF HISTORY AND ARTS EXPRESSION	BANGLADESH SHILPA-KOLA ACADEMY	Bangladesh	Dhaka	2009	3 weeks
Quality management in light engineering sector	Quality management	IAT, BUET.	Bangladesh	Buet campus	2009	2 months
COMPUTER SKILL	Time-Three Month, Program- Short course on Microsoft Office Internet- Net Browsin	Institute of Information Technology,( IIT ), DHAKA UNIVERSITY.	Bangladesh	DHAKA UNIVERSITY.	2005	3 month

### **Professional Qualification:**

<b>Certification</b>	<b>Institute</b>	<b>Location</b>	<b>From</b>	<b>To</b>
Natural Dyieng	SME Foundation	Mohammadpur, Adabor , Shekhertak	November 20, 2016	November 24, 2016
Energy Efficiency and Carbon Reduction	ISC+EHS + North South University	North South University ,Boshudhara,	April 28, 2016	April 28, 2016
Health & Safety Regulatory Compliance	EHS Center from North South University	Boshundhara	February 16, 2016	February 16, 2016
WASTE WATER MANAGEMENT	EHS CENTER FROM NORTH SOUTH UNIVESITY	BASHUDHARA	December 31, 2015	December 31, 2015
MARKET RESEARCH ,ANALYSIS AND EXPORT PROMOTION	I-ART, BKMEA	Karwan Bazar , BKMEA Bhaban	May 26, 2015	July 30, 2015
Business Development	IFC- WORLD BANK GROUP	UPDATE CENTER	May 16, 2013	May 17, 2013
International Online Marketing	SME Foundation	BIAM Foundation	April 19, 2012	April 23, 2012
BUSINESS DEVELOPMENT FOR MID-LAVEL INDUSTRY	JOINTLY ORGANISED "WORLD BANK GROUP- IFC" AND "WINDMILL CONSULTANCY"	UTTARA, DHAKA	February 14, 2012	February 15, 2012
B.MEd Degree	Bangladesh Madrasha Teachers Training Institute (BMTTI)	Gazipur	January 3, 2012	February 2, 2013
ADVANCE COURSE ON RESEARCH METHODOLOGY	NAEM + BPDM	Near of Dhaka College, New Market, Dhaka	October 7, 2011	November 24, 2011
Basic English	FLTC- Under Ministry Of Education	Alia Madrasa	March 30, 2010	June 17, 2010
ARTS OF HISTORY AND ARTS EXPRESSION	BANGLADESH SHILPA-KOLA ACADEMY	Segun-bagicha, Romna, Dhaka-1000.	June 2, 2009	June 28, 2009
FINANCE in MICRO-INDUSTRIES	BCIC- SKITY	Uttara	September 10, 2007	September 21, 2007
CERTIFICATE COURSE ON SWEATER KNITTING	Bift- sweater Knitting project	Dhaka	April 2, 2007	May 5, 2007
EXPORT MARKETING	BCIC -SKITY	UTTARA	May 16, 2006	June 1, 2006
BOOKEEPING AND ACCOUNTANCY	BCIC- SKITY	Uttara, Dhaka	August 10, 2004	August 21, 2004

### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Present Salary : Tk. 55  
 Expected Salary : Tk. 30,000  
 Preferred Job Category : Accounting/Finance, General Management/Admin, Marketing/Sales, Chef/Cook  
 Preferred District : Chattogram  
 Preferred Country : American Samoa, Germany, Greece, Australia, Brazil, British Virgin Islands, Denmark, Egypt, Ethiopia, France  
 Preferred Organization Types : Banks, Telecommunication, Event Management, NGO, Logistic/Courier/Air Express Companies, Embassies/Foreign Consulate, Market Research Firms, Audit Firms /Tax Consultant, Airline, Law Firm, Overseas Companies, Research Organization

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"> <li>• Business Development</li> <li>• Corporate Marketing</li> <li>• Distribution/ Supply Chain Management</li> <li>• Financial Products/ Services Marketing</li> <li>• Consumer Durables - Sales &amp; Marketing</li> <li>• Relationship Marketing</li> <li>• FMCG Sales &amp; Marketing</li> <li>• Government Procurement</li> <li>• International/ Export Marketing</li> </ul>	To Work in an organization where there is an opportunity of self-development & improvement both in individual and group environment and rendering my effort for the betterment of the organization , which will ultimately lead to the fulfillment of my personal goals and overall improvement of the country.

### **Extra Curricular Activities:**

2 years president of Bandhan Blood Association.Dhaka.2004 to 2006

### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	High
Arabic	Medium	Medium	Low
Bangla	High	High	High
spanish	Medium	Medium	Medium
Hindy	Medium	Medium	Medium

### **Personal Details :**

Father"s Name : Mohammad Ruhul Amin Mazumder  
 Mother"s Name : Sayeda Nargish Akhter  
 Date of Birth : January 23, 1983  
 Gender : Male  
 Marital Status : Single  
 Nationality : Bangladeshi  
 Religion : Islam (sunni)  
 Permanent Address : Do  
 Current Location : Dhaka

### **Reference (s):**

	Reference: 01	Reference: 02
Name	: Mustakim Parves	Md. Faruk Hossain
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