Applied For: Virtual Assistant (for our Sylhet Office so You must be living in Sylhet)

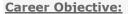
Last Updated: October 18, 2017

Mohammed Nurul Ashraf Rashed

Address: House no-03, Road no-03, Block-A, Shahjalal Uposhahar, Sylhet-3100.

Home Phone: +8801712780525 Office Phone: +8801703287027 Mobile: +8801715336161

email:ashrafrashed89@gmail.com, rashed_mail87@yahoo.com



Confident and creative professional with remarkable leadership skill combined with ability to motive, commitment to organizational objective within a highly competitive and rapidly changing market place.

Employment History:

Total Year of Experience : 5.3 Year(s)

1. Patient Counselor/Customer Care Manager (November 1, 2012 - Continuing)

Sylhet Womens Medical College Hospital

Company Location: Sylhet, Bangladesh

Department: Management

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year
MBA	Marketing	Leading University, sylhet	CGPA:3.63 out of 4	2012
BBA	Marketing	Leading University, sylhet	CGPA:3.18 out of 4	2010
HSC	Arts	Sylhet Govt. College, Sylhet.	CGPA:2.4 out of 5	2006
SSC	Science	Shahjalal Jamia Islamia School and College, Sylhet.	CGPA:3 out of 5	2004

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Internee Ship Program	A study on the front desk services of Prime Bank Ltd,	Prime Bank Ltd, Sylhet Branch, Sylhet.	Bangladesh	Sylhet	2010	90 Days

Career and Application Information:

Looking For : Mid Level Job Available For : Full Time Expected Salary : Tk. 20,000

Preferred Job Category : Bank/Non-Bank Fin. Institution, Customer Support/Call Centre

Preferred District

Preferred Organization Types : Banks, Insurance, Telecommunication, IT Enabled Service,

Embassies/Foreign Consulate, Market Research Firms, Consulting Firms, Direct Selling/Marketing Service Company, Group of

Companies, Call Center, Tobacco

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details:

: Md. Rais Uddin Father's Name Mother's Name : Manoara Begum Date of Birth : June 2, 1989

Gender : Male Marital Status : Unmarried Nationality : Bangladeshi Religion : Islam (Sunni)

Permanent Address : Do Current Location : Sylhet

Reference (s):

	Reference: 01	Reference: 02
Name	: Md. Ejaj Hussain	Md. Faisal Mohammed Shahriar

Organization : Prime Bank Ltd. Designation : Executive Vice President Associate Professor

Address : Elephant Road Branch, Dhaka

Phone (Off.) Phone (Res.) :

Mobile : +8801711311734

EMail

Relation : Relative

Peference: 02

Leading University

Madhuban (3rd, 4th & 5th floor), Bondor

Bazar, Sylhet.

+8801199303797

Academic