

# Curriculum Vitae OF Mouasina Mousume

## Mailing Address:

House Building Staff Quarter, Sector # 08,  
Uttara, Dhaka-1230.  
Cell: +88 01680520184  
E-mail: mousume141@gmail.com



## **CAREER OBJECTIVE:**

Provide reliable services in an organization by applying learned skills to attain organizational goals. I am enough to represent my integrity, efficiency and sincerity to the best of my ability.

## **EDUCATIONAL QUALIFICATION:**

### **Masters of Business Administration (M B A)**

University	:	Shanto-Mariam University of Creative Technology
Subject	:	Human Resource Management
Result	:	CGPA - 3.25
Passing Year.	:	20-03-2019

### **Bachelor of Business Administration (B B A)**

University	:	Shanto-Mariam University of Creative Technology
Subject	:	Human Resource Management
Result	:	CGPA-3.11
Passing Year	:	04-06-2017

### **Higher Secondary Certificate (H.S.C)**

Name of Institute	:	Dhaka Women's University & College
Group	:	Business Study
Result	:	GPA- 3.80
Board	:	Dhaka
Year of Passing	:	18-07-2012

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## **Secondary School Certificate (S.S.C)**

Name of Institute	:	B. H. B. F. C Ideal High School
Group	:	Business Study
Result	:	GPA- 3.94
Board	:	Dhaka
Year of Passing	:	15-05-2010

## **LANGUAGE SKILL:**

- English : Good in Understanding, Speaking and Writing.
- Bengali : Good in Understanding, Speaking and Writing.
- Hindi : Good in Understanding, Speaking

## **Internship**

- 3 months internship in Masco Group.(BBA)
- 1.5 months internship in Masco Group.(MBA)

## **COMPUTER SKILL :**

I have completed office Program course Ms Word, Ms Excel, Ms Power Point & Internet Browsing etc.

## **PROFESSIONAL INTEREST:**

Reading, Listening Music, Traveling & Discovering Bangladesh.

## **SKILLS:**

- Good communication skills.
- Very good knowledge in computers
- Planning and Organizing.

## **PERSONAL ATTITUDE:**

- Smart, Cheerful, Honest, Hardworking and Reliable
- Self dependent woman of sense of human.
- Able to maintain good relationship with people of any kind

## **EXPERIENCE :**

1. I have worked as a “**Sales Associate**” in Arong, Uttara Outlet. 2 Months.
2. I have working as a “**Customer Service Associate**” in Genex Infosys Ltd.

## **PERSONAL DETAILS:**

Father's Name	:	Md. Mofiz Uddin
Mother's Name	:	Razia Sultana
Date of Birth	:	1 <sup>st</sup> October 1995
Nationality	:	Bangladeshi (By Birth)
Marital Status	:	Married
Sex	:	Female

Blood Group : O+ (Positive)  
Religion : Islam  
Permanent Address : Vill: Jamirta, P.O: Jamirta,  
P.S: Singair, Dist: Manikgonj

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**(Mouasina Mousume)**  
Date: