

Last Updated : **July 8, 2018****MST.SHERAJUM MONIRA**

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**Career Objective:**

To obtain a growth oriented job in a reputed organization that provides a fully Professional working environment and good opportunity to develop an excellent career.

Employment History:

Total Year of Experience : 3.8 Year(s)

1. **Executive (July 1, 2018 - Continuing)**

Multinational Group of Company jadroo

Company Location : House-486, Road-8, Baridhara DOHS, Dhaka - 1206.

Department: Jadroo E-Commerce Software

Duties/Responsibilities:

Assistant Admin

2. **Executive Admin (January 1, 2017 - Continuing)**

Multinational Group of Company jadroo

Company Location : Baridhara DOHS

Department: Rice Machinery

Duties/Responsibilities:

Admin works

3. **marketing executive (October 1, 2014 - October 31, 2015)**

Win-Win Infosys Ltd ,(BFEW)

Company Location : Dhaka,Bangladesh

Department: Teli-Marketing

Duties/Responsibilities:

marketing

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B. Sc In Electronics & Telecommunication Engineering	Electrical & Electronic Engineering	Daffodil International University	CGPA:2.79 out of 4	2015	4years	2.79
HSC	Science	Joypurhat Govt.Collage	CGPA:3.5 out of 5	2010	02Year`s	-
SSC	Science	Bhadsha High School	CGPA:4.13 out of 5	2008	-	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Cisco Certified Network Associate (C.C.N.A)		Daffodil International University of Bangladesh	Bangladesh	Dhaka	2014	08month`s
Worked as a Marketing executive		Win-Win Infosys Ltd ,(BFEW)	Bangladesh	Dhaka	2014	1 year
Out scorching		Daffodil International University of Bangladesh	Bangladesh	Dhaka	2013	03Day`s
Basic Computer Education		Daffodil International University of Bangladesh	Bangladesh	Dhaka	2012	02Month`s

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Expected Salary : Tk. 15,000
 Preferred Job Category : IT/Telecommunication
 Preferred District : Dhaka, Joypurhat
 Preferred Organization : Telecommunication, Software Company, IT Enabled Service, Computer Hardware/Network Companies, Engineering Firms, Group of Companies, Satellite TV
 Types

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> • C/ Turbo C • C++/ VC++ • Cisco • Host Integration Server • LAN/ WAN • MS Word/ Excel/ PowerPoint/ OneNote • Switches/ Routers • Token Ring Network Designing • VOIP Solutions • WiFi/ Bluetooth

Language Proficiency:

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
Bengali	High	High	High
Hindi	Low	Low	Low

Personal Details :

Father"s Name : Md.Motleb Uddin Ahamed
Mother"s Name : Mst.Hasna Hena
Date of Birth : March 21, 1992
Gender : Female
Marital Status : Married
Nationality : Bangladeshi
Religion : Islam
Permanent Address : Village:Dorghadho,Post-Office:Joypubbotipur, Post-Code:5900, Police
Station:Joypurhat, District: Joypurhat
Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md.Taslim Arefin	Md.Manjara Alam Ronju
Organization	: Daffodil International University	Jadroot Rice Machinery
Designation	: Asst. Professor	DGM
Address	: ETE Department	Baridhara DOHS, R#08,H#486.
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Relation	: Academic	Professional
