

Last Updated : **December 11, 2018**

## MUNNY AKTER

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### **Career Objective:**

Secure a challenging position within progressive organization, where I can utilize my experience, technical skills and creativity. Able to work on own initiative and as part of a team. I have proven leadership skills involving managing,

### **Career Summary:**

I Know About This Subjects-  
Microprocessor and Microcomputer-1,2,3. Programming in C & C++, Visual Programming, Database Management System (DBMS), Data Communication & Computer Networking -1, 2. Computer Peripherals, Computer Aided Design (CAD), Computer Operating System. Multimedia and application, System analysis and Design, Digital Electronics-1,2. Basic Electricity, Electronics Circuit & Measuring Instrument. Engineering Drawing.

### **Special Qualification:**

I have 6 month training in Graphics Design.

### **Employment History:**

**Total Year of Experience : 7.3 Year(s)**

#### **1. Instructor ( June 1, 2015 - Continuing)**

##### **Rajdhani Polytechnic & Textile College**

Company Location : Mohakhali.Dhaka-1212

Department: Computer Technology

##### **Duties/Responsibilities:**

Teaching respective subjects to the students .Preparing question paper, taking exams and checking answer scripts. Extending co-ordination and co-operation to the Principal/ Vice Principal/ Parents and other teachers. All students and teachers various Report record prepare.

#### **2. Executive ( October 4, 2011 - May 30, 2015)**

##### **Assurance Developments Ltd.**

Company Location : House-28 , Road-7 , Dhanmondi , Dhaka

Department: IT

##### **Duties/Responsibilities:**

In this company I was involved in various report record, data collection, on work order & requisition report prepare, monthly budget & statement report prepare etc. Head office employees working PC Problem & then solve etc.

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Computer Science & Engineering	Computer Science & Engineering	World University of Bangladesh	CGPA:3.23 out of 4	2016	4 Year	BSC. Engineer
Diploma in Engineering	Computer Technology	Dhaka Mohila Polytechnic Institute	CGPA:3.14 out of 4	2011	4	-
SSC	Science	Mirpur Govt. High School	CGPA:3.31 out of 5	2007	-	-

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Graphics Design		Muslim Aid Institute Of Technology	Bangladesh	Dhaka	2010	6 Month

### **Career and Application Information:**

Looking For : Entry Level Job  
 Available For : Full Time  
 Present Salary : Tk. 12000  
 Expected Salary : Tk. 20,000  
 Preferred Job Category : IT/Telecommunication, Design/Creative  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Country : Germany, Italy, Japan, New Zealand, Australia, Brazil, Canada, France, Russia, Swaziland  
 Preferred Organization Types : Banks, Telecommunication, College, Training Institutes, Advertising Agency, Design/Printing/Publishing, Software Company, ISP, Computer Hardware/Network Companies, Engineering Firms, Call Center

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
Engliah	Medium	Medium	Medium

### **Personal Details :**

Father"s Name : Md. Liaquat Ali  
 Mother"s Name : Halima Begum  
 Date of Birth : October 1, 1990  
 Gender : Female  
 Marital Status : Single  
 Nationality : Bangladeshi  
 Religion : Islam  
 Current Location : Dhaka

### **Reference (s):**

Name : Muhammed Ali Hossain  
 Organization : Ministry of Law  
 Designation : Chief Metropolitan Megistrate  
 Address : Barisal  
 Phone (Off.) :  
 Phone (Res.) :  
 Mobile : 01925832463  
 EMAIL : ahjudge1969@gmail.com  
 Relation : Relative

