



# SYED ALI HASAN

**MAILING ADDRESS: HOUSE NO-62, RESIDANCE: MOUSHUMEE,  
ROAD: AGPARA, STREET: MIRABAZAR, DISTRICT: SYLHET-3100.**

## OBJECTIVE

To enhance my knowledge and capabilities by working in a dynamic organization that prides itself in giving substantial responsibility to new talent.

## SKILLS

1. Accounting
2. Finance/Banking Services
3. Administrative/Executive
4. IT Consulting
5. Digital Marketing Advisory



House No-62,  
Residence: Moushume,   
Road: Agpara,   
Street: Mirabazar,   
City: Sylhet Sadar.



alihan2052@yahoo.com



01726633068



syedalihanbd

## EXPERIENCE

### **ASSOCIATE TAX & VAT OFFICER • SYLHET CABLE SYSTEMS PRIVATE LIMITED (SCS) • 1 FEBRUARY 2017 – 31 JULY 2017**

VAT Invoice Preparing, Checking and Maintaining. VAT Amount  
Recording to the VAT Accounts Book, Auditing VAT Accounts  
and Cross Checking of Bank Accounts with VAT Invoice.

### **INTERNSHIP • SOUTHEAST BANK LIMITED • 25 FEBRUARY 2016 – 25 MAY 2016**

Front Desk Duties, Customer Handling, Remittance Providing in  
Remittance Desk, Credit Card Payment Voucher Auditing, Help  
to Transfers and Clearing Cheques.

## EDUCATION

### **MBA • 2017 • LEADING UNIVERSITY, SYLHET**

Concentration: Accounting and Information Systems.  
CGPA: 3.90 out of 4.00

### **BBA • 2016 • LEADING UNIVERSITY, SYLHET**

Concentration: Accounting and Information Systems.  
CGPA: 3.13 out of 4.00

### **HSC • 2011 • JALALABAD CANTONMENT PUBLIC SCHOOL & COLLEGE**

Concentration: Business Studies.  
Board: Sylhet  
CGPA: 4.70 out of 5.00

### **SSC • 2009 • PACHIM SADAR HIGH SCHOOL, SYLHET**

Concentration: Business Studies.  
Board: Sylhet  
CGPA: 4.50 out of 5.00

## TRAINING

### **Title: Entrepreneurs Training on City Information & Service Center (CISC)**

Training Institute: Sylhet City Corporation in association with  
Prime Minister's Office, Bangladesh.  
Training Location: Conference Hall, Sylhet City Corporation.  
Date: February 2017 (5 days).

## LANGUAGE PRIFICIENCY

### BANGLA

Reading - High  
Writing - High  
Speaking - High.

### ENGLISH

Reading - High  
Writing - High  
Speaking - Medium.

## PERSONAL INFORMATION

### Fathers Name:

Syed Fokhruzzaman.

### Mothers Name:

Azizul Fatema Lucky.

### Date of Birth:

21 May 1994.

### Gender:

Male.

### Marital Status:

Unmarried.

### Nationality:

Bangladeshi.

### Religion:

Islam.

### Permanent Address:

Village: Kadamrasul,  
P/O: Kadamrasul,  
P/S: Golapganj,  
District: Sylhet.

## DECLARATION

I declare that the information supplied by me on these curriculum vitae is complete, true and correct in every particular.

## PROFESSIONAL QUALIFICATION

### SIX SIGMA YELLOW BELT PROFESSIONAL • 27 SEPTEMBER 2017

Organization: 6Sigma Study & Project Management Institute  
Certification Type: Online.  
Result: Pass.

### DIGITAL MARKETING ASSOCIATE • 20 OCTOBER 2017

Organization: SM Study.com  
Certification Type: Online.  
Result: Pass.

### ITES FOUNDATION SKIL • 5 NOVEMBER 2017

Organization: George Washington University, USA.  
Certification Type: Online.  
Result: Pass.

## EXTRA CURRICULUM ACTIVITIES

### PRESIDENT • LUMINUS SOCIAL SERVICES CLUB

Date: July 2017 – Still Now  
Location: Sahjalal Uposhohor Point, Sylhet.

### EXECUTIVE MEMBER • MOUSHUMEE SPORTS AND SOCIAL WELFARE ORGANIZATION

Date: January 2016 – Still Now  
Location: Agpara, Mirabazar, Sylhet

### FORMER MEMBER • LEADING UNIVERSITY CULTURAL CLUB

Date: May 2014 – May 2016  
Location: Campus-2, Surma Tower, Leading University, Sylhet.

## REFERENCE

**Name:** Dr. Md. Rashedul Azim, ACS.

**Designation:** Assistant Professor, Department of Business Administration.

**Organization:** Leading University, Sylhet.

**Office Address:** 8<sup>th</sup> Floor, Surma Tower, VIP Road, Sylhet.

**Phone(Office):** +088-0821-720303-4

**Mobile:** 01716599135

**E-mail:** rashedazim9@gmail.com

**Relation:** Academic.



Signature and Date