

# Curriculum Vitae of

## Md. Naice Shah

Address: Kamargari, Bogura Sadar, Bogura.

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### Career Objective:

Willing to develop my career in any suitable position, where I can make meaningful contribution with security, honesty & dedication. With my challenging opportunity, I will try to help the organization to achieve its vision with almost sincerity.

### Educational Qualification:

#### ❖ Diploma-in-Engineering

Name of the institution	:	Bogura Polytechnic Institute, Bogura.
Technology	:	Computer
Duration	:	4 Years
Passing Year	:	2017
CGPA	:	3.15 Out of 4.00
Board	:	Bangladesh Technical Education Board, Dhaka.

#### ❖ Secondary School Certificate (SSC)

Name of the institution	:	Adarsha School & College, Bogura.
Group	:	Commerce
Passing Year	:	2013
GPA	:	5.00 Out of 5.00
Board	:	Rajshahi

### Industrial Training Attachment/Program.

Organization	:	Cloud System Limited (CSL), Bogura.
Period	:	August 2017 to December 2017
Major Training	:	Web Design & Development

### Professional Experience:

Organization	:	BCS Sunlight Coaching Centre
Position	:	Computer Operator
Duration	:	1 Year

### Computer Skill:

Operating System: (Windows XP,7,8.9&10), Basic Web Design & Development, Hardware solution and trouble shooting, Typing Speed: English 45wpm & Bangla 25wpm (Accuracy:100%). Proficient in MS Word, MS Excel, MS Power point, Visual basic, Photoshop, Basic video editing & Internet browsing.

### Achievements:

- Strong Communication and interpersonal skills.

- Quick learner, Good analytical and problem solving skills.
- Seek opportunity to improve.

### Language Proficiency:

Bengali and English (Can Read, Write and Speak)

### Relevant Skills:

Capable with working long hours in the lab as well as an organization.

### Hobbies and Interest:

Reading books, Internet Browsing, Traveling, Playing Badminton, Football and watching television.

### Personal Information:

Father's Name	:	Md.Zabed Ali
Mother's Name	:	Mst. Nasima Begum
Date of Birth	:	15-September-1997
Sex	:	Male
Blood Group	:	A+ (ve)
Height	:	5 feet 8 inch
Weight	:	65 kg.
Religion	:	Islam
Nationality	:	Bangladeshi (by birth)
Marital Status	:	Unmarried.

### Permanent Address:

Village	:	Kamargari
Post Office	:	Bogura Sadar
Upazila	:	Bogura Sadar
District	:	Bogura.

### Declaration:

"I do hereby declare and certify that all the information stated above in these curriculum vitae is true and complete to the best of my knowledge and belief."

### Reference:

1. Eng. Md. Azizul Aman Al Amin  
Instructor & Head of The Department (Computer Technology)  
Bogura Polytechnic Institute, Bogura.  
Cell: 01712-685203

Signature & Date:

Md. Naice Shah