

Last Updated : **July 23, 2018**

NASER AHMED.

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Career Objective:

To become an IT expert.

Career Summary:

* I want to build up my career within IT or Telecommunication, Electrical, Electronics, Power Generation field in an enthusiastic environment where I can apply educational and gathered job experiences entirely.

Special Qualification:

Cricketer

Employment History:

Total Year of Experience : 12.7 Year(s)

1. Assistant Manager (IT Support) (January 1, 2015 - Continuing)

Diversified United IT (Sister concern of UGI LTD.)

Company Location : House # 16/A, Road # 2/A. Gulshan-1, Dhaka

Department: IT

Duties/Responsibilities:

BIWTA PROJECT (Web base Job Application and PMIS, Accounts, Transport)

1. Working as a team leader and visiting the client site and manage the team member if necessary.
2. Provide required digital training or presentation on existing Application to the local IT support team and users.
3. Receiving monthly maintenance payment and any other payments.
4. Monitoring the job Application and payment get way part with DBBL.
5. EOI letter analysis.
6. Preparing required documents to Tender submission.
7. Customer requirements collection and forward to the programmer.
8. Responsible for PMIS, Transport, Job Application, Accounts, Audit and Finance Module related current IT support.

2. Assistant Manager (IT). (January 1, 2015 - Continuing)

UGI LTD. (UNITED GROUP INTERNATIONAL)

Company Location : J- Block, House # 20, Road # 2/B, Baridhara, Dhaka.

Department: IT

Duties/Responsibilities:

Pragati Insurance LTD & Pragati Life Insurance LTD. ERP PROJECTS (IMS,LIAS & DMS)

1. ERP Software developing, Installation and testing, in the Windows Platform.
2. IIS configuring, SQL server installation, establishing server pc and client pc to demonstrate the ERP Application, checking data connectivity from Branch to Corporate office.
3. Database updating by SQL Server Management studio 2008 R2.
4. Maintain the various Server systems as like Test Server, Live Server, Production Server.
5. User end ERP Application Installation, ERP Application testing, providing appropriate training to the users to easily demonstrate the Application.
6. Providing hardware and software related user end IT supports to the Clients through the VNC.
7. Working as a team leader for data entry projects of the company.
8. Supervising a Data entry Project of Pragati Life Insurance Limited.
9. Sometimes Responsible for troubleshooting of the Networking Devices (CISCO-2811 Router, 2960 Switch), computer hard wares.
10. PC setup, operating system Installation, LAN connection, Printer, Scanner setup and shearing.
11. Outdoor configuration, 11g installation and OS related problem solving.
12. Preparing commission sheet to the data entry Operators.
13. Followup daily attendance and late counting to the Data entry Operators.
14. Monthly policy servicing and followup the Data entry quality.
15. Daily update reporting to higher management about all Projects and Clients.

Paschimanchal Gas Company LTD.

1. Implement the Vehicle Management system to the Client site.
2. Followup the project site.
3. Leading the maintenance team as per management decision.
4. Physically visit the project site if required.

3. Assistant Manager (Marketing) (October 1, 2015 - December 31, 2016)**WOW TEL BD (Sister Concern of UGI LTD.)**

Company Location : House # 20, Road # 2/B, Block # J, Baridhara, Dhaka.

Department: IT

Duties/Responsibilities:

1. Responsible for talk time recharge and sim card activation.
2. Manage the retailer of the Itell switch plus.
3. Visiting all travel agencies in Dhaka city to sale global SIM Card.
4. Collect Cash payment from the Clients.
5. Provide free sim card to the HAZZIES from travel agencies and HAZZ Camp and Shahzalal International Air Port.
6. Responsible for corporate sales.
7. Pick up and Drop off the foreigner from Airport to Hotel and act as a foreigner guide if required.
8. Air ticket booking and ticket processing.
9. Attending important meeting with MD Sir.

4. Asst: Engineer. (July 1, 2012 - December 25, 2014)

Al-muslim Group.

Company Location : 14No,Gadda, Karnapara, Ulail Davar, Dhaka, Bangladesh.

Department: Electrical.

Duties/Responsibilities:

1. Electrical site observation and detect the fault area and report it to the GM of electrical department.
2. Electrical site development as per Buyer requirements.
3. Develop the DB board as per requirements of Buyer.
4. Report to the MD if any problem caused in electrical site.
5. Conduct day to day functions of all electrical/mechanical maintenance works of most modern software controlled & sophisticated machinery..
6. To carry out schedule/ preventive maintenance of electrical & elector-mechanical machines inside the factory including Generator,Boiler,Compressor etc. by providing his right direction as well as to develop a good maintenance work force.
7. Capable to identify the potential problem of machines (i. e. Inverter, PLC. etc.) / hazard to electrical instruments and its necessary trouble shooting by taking necessary initiatives so that production is not hampered.

5. Site Engineer. (March 1, 2011 - May 31, 2012)**Gulf environmental technologies ltd.**

Company Location : Happy Rahman Plaza.Old 12.New 25,Kazi Najrul Islam

Department: Electrical & Electronics.

Duties/Responsibilities:

1. Full installation of Central Air-Condition, Window, Split type, Servicing Operation&maintenance.
2. visit the site to follow up over all system if required.
3. Negotiate to the contractor about the company work contact.
4. commanding about 12/14 technician and foreman"s to servicing and maintenance purpose.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Bachelor in Engineering (BEngg)	Power.	Green University of Bangladesh	CGPA:3.15 out of 4	2012	2008-2012	Certificate.
HSC	Science	Shahzadpur Govt. college.	CGPA:2.4 out of 5	2008	2006-2007	Certificate.
SSC	Science	Ullapara Marchant pilot high school.	CGPA:3.06 out of 5	2005	2003-2004	Certificate.

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
English and Business Communication	Development of Business and English communication skills.	BASIS	Bangladesh	Kawranbazar, Dhaka	2018	3 months
CCNA	TCP/IPv4,IPV6, CIDR and VLSM Subletting, CISCO - 2811 Router configurations (RIP, RIP 2, EIGRP, OSPF, TELNET, SSH, VLAN, ACL) and Switch ACL, DNS, DHCP, Static route, Dynamic route, BGP, Cabling, VPN, LAN and WAN, Trouble Shooting.	New Horizons	Bangladesh	Dhanmondi, Dhaka.	2016	3 Months
Office applications of computer.	MS, XL, Power point.	Beauty commercial @ Tranning center.	Bangladesh	Shahzadpur,Shirajgong, Bangladesh.	2010	6 months.

Professional Qualification:

Certification	Institute	Location	From	To
Experience.	Al-MUSLIM GROUP.	Kornopara,Ulail,savar,Dhaka.	July 1, 2012	December 25, 2014
Experiance.	gulf environmental technology ltd	Banglamotor, Dhaka.	March 1, 2011	May 31, 2012

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Expected Salary : Tk. 30,000
 Preferred Job Category : Engineer/Architect, IT/Telecommunication, Garments technician/Machine operator, Waiter/Waitress
 Preferred District : Anywhere in Bangladesh.
 Preferred Country : American Samoa, Germany, Japan, Malaysia, Norway, United States, Canada
 Preferred Organization Types : Telecommunication, ISP, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, Shipping, Electronic Equipment/Home Appliances, Medical Equipment, Group of Companies, Plastic/ Polymer Industry, Garments Accessories, Mobile Accessories

Specialization:

Fields of Specialization	Description
• Driving	Light vehicle driving license.

Extra Curricular Activities:

* I have expertise to design conceal conduit and channel type Electrical wiring of the high rise multi stored building. * I have expertise to servicing maintenance of Induction motor, Diesel & Gas Generator. * Having expertise to servicing maintenance of Windows,split and central Air condition, Refrigerator. * I have expertise to Drive light vehicles. * I have expertise to servicing maintenance of the Motor cycle.

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium
HINDI	Low	Low	Medium

Personal Details :

Father"s Name : MD. Abdul Bari Khan.
 Mother"s Name : Mst. Saleha Parvin.
 Date of Birth : December 31, 1989
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam(Sunni)
 Permanent Address : Vill: Tatierkanda. Post: Moshipur. Thana: Shahzadpur. Dist: Sirajganj.
 Divi: Rajshahi
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md. Imtiaz Uddoullah	MD. Shahzahan Ali.
Organization	: Pragati Life Insurance LTD.	DMP.
Designation	: Senior Manager IT.	ASI
Address	: 20-21 Kawran Bazar, Dhaka-1215, Bangladesh.	Ministers Apartment, Vaily Road, Romna, Dhaka.
Phone (Off.)	:	
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EMail	: imtiaz@pragatilifeinsurance.com	
Relation	: Others	Relative
