

Last Updated : **December 1, 2015**

## **NISHATH ANJUM**

Address: House#111(2nd Floor), Block#G, Road#05, Shahjalal  
Uposhahar, Sylhet-3100.  
Mobile : +8801731777778  
email:nishath558@gmail.com



### **Career Objective:**

I am a highly energetic and motivated individual wishing to use academic and practical knowledge to pursue a long career path & having the intention to work with sincerity, honesty and to face challenges of time to contribute to the nation & economy.

### **Special Qualification:**

1. Computer skill- Basic computer, MS office, Internet browsing etc.
2. Completed a short English Language Course from International Language Academy, Sylhet.
3. Participated in a training program on Hotel Management at Hotel Star Pacific, Sylhet.

### **Employment History:**

**Total Year of Experience : 5.3 Year(s)**

#### **1. Teacher ( January 20, 2014 - Continuing)**

##### **Pioneer School & College, Sylhet**

Company Location : Uposhahar, Sylhet

##### **Duties/Responsibilities:**

Taking classes, Preparing questions, conducting exam, providing necessary support to administration, assisting in cultural activities etc.

#### **2. Intern ( October 1, 2013 - December 31, 2013)**

##### **Dhaka Bank Limited**

Company Location : Uposhahar, Sylhet

##### **Duties/Responsibilities:**

Accounts opening, Providing information, Handling customers, providing remittance service, Cheque book & ATM card services, completing forms, maintaining files and necessary documents etc.

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
MBA	Human Resource Management	Metropolitan University, Sylhet	CGPA:3.98 out of 4	2015	1 year
BBA	Management	Metropolitan University, Sylhet	CGPA:3.92 out of 4	2014	4 years
HSC	Science	Jalalabad Cantonment Public School & College	CGPA:4.3 out of 5	2009	-
SSC	Science	Jalalabad Cantonment Public School & College	CGPA:5 out of 5	2007	-

### **Career and Application Information:**

Looking For : Entry Level Job  
 Available For : Full Time  
 Expected Salary : Tk. 0  
 Preferred Job Category : Bank/Non-Bank Fin. Institution, Education/Training  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Organization : Banks, University  
 Types

### **Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	High	High
Hindi	Medium	Medium	High

### **Personal Details :**

Father"s Name : M Akhlaqul Haque  
 Mother"s Name : Sabia Akther Chowdhury  
 Date of Birth : July 11, 1990  
 Gender : Female  
 Marital Status : Single  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : Villager-Niagol, P.O-Munshipara, P.S-Zakigonj, District- Sylhet  
 Current Location : Sylhet

### **Reference (s):**

	<b>Reference: 01</b>	<b>Reference: 02</b>
Name	: Mohammad Jamal Uddin	Latiful Azad Chowdhury
Organization	: Metropolitan University, Sylhet.	Dhaka Bank Limited
Designation	: Assistant Professor	Operation Manager & AVP
Address	: Zindabazar, Sylhet.	Uposhahar, Sylhet
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Relation	: Academic	Professional