

PRIOM SARKAR

Address: Shafiq Basak & Co., (Chartered Accountants) National House (1st Floor) 109, Agrabad C/A, Chattogram-4100, Bangladesh

Phone: +8801829981685

Email: priomsarkar92@gmail.com



CAREER SUMMARY

To develop career as a well respectful and energetic employee, working in a dynamic and challenging with excellent career development prospect in relation to Finance & Accounts; To be an expert with effective knowledge of planning, institutional rules and procedure.

SKILL

Personal skills:	Bengali English
Professional skills:	CA Professional Stage (Certificate Level) Continuing Under The Institute of Chartered Accountants of Bangladesh (ICAB).
Technical skills:	Office Management (Microsoft Word, Excel, PowerPoint, Microsoft Access & Outlook), Internet Explorer, Basic Computer Maintenance (Hardware & Software),

QUALIFICATION

Attained:

2018	Bachelor of Business Administration (B.B.A)	3.35 out of 4.00	Premier University, Chattogram
2013	Higher Secondary Certificate (HSC)	4.20 out of 5.00	CUET School & College, Chattogram
2011	Secondary School Certificate (SSC)	4.75 out of 5.00	Pomra High School, Chattogram

EXPERIENCE

Company: Shafiq Basak & Co.

Work Time: 22nd-April-2019 To 24th-November-2022

Location: National House Building (1st Floor) 109, Agrabad C/A, Chattogram

Designation: Audit Assistant

Tasks:

During my articulated period, I have performed various Audit & Accounting services in a number of entities under direct supervision of Mr Sampad Kumar Basak, FCA

A list of some assigned, Audit clients where I have been successfully performed

REFERENCE

Mr. Rajib Datta
Premier University, Chattogram
Assistant Professor, Faculty of Business Study
+8801819-895389
dat_raj@hotmail.com
Dampara, WASA, Chattogram
Academic

Mr. Sampad Kumar Basak, FCA
Shafiq Basak & Co.
Partner
031-711561
basak_sbc@yahoo.com
National House Building (1st Floor), 109, Agrabad C/A, Chattogram
Principal

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