

Last Updated : **January 23, 2019**

PROSONJIT SARKER

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Career Objective:

Seeking a position in life to utilize my skills and abilities and achieve professional growth while being resourceful, innovative and flexible. To add valuable assets to your esteemed organization as an active member.

Career Summary:

Expecting a

- a) An opportunity that will give my career a strong head start in the pursuit of fulfilling my ambition.
- b) A responsibility to prove my merit & personal skills
- c) A job to satisfy my needs.
- d) My aim is to my experience and knowledge to provide service blended with Quality and Accuracy

Special Qualification:

Configure and manage Windows server 2016&2012 r2.
LAN, WAN, TCP/IP networking, Router,IP Camera,NVR.
Diagnosing & troubleshooting hardware software and networks.
Knowledge on ERP(Inventory,HR,Payroll etc.
To ensure prompt & smooth IT support.

Employment History:

Total Year of Experience : 3.8 Year(s)

1. **Sr. IT-Executive (March 6, 2017 - Continuing)**

Transsion Bangladesh Limited

Company Location : Head Office: Concord Bkash Tower, 4th floor, Plot-11/A, Gulshan-2
Department: IT

Duties/Responsibilities:

Windows Server 2016 Maintain, Active Directory, Group Policy, File server, Map Drive, Dns Server, Hyper-V, Group creation Setting up new users" accounts & profiles & dealing with password issues, user accounts, permissions, Operation & maintenance of Firewall, email, anti-virus, anti-spam.

Mikrotik Router (LAN, Wan Configuration, New Queues Create, Bandwidth Control, Web Restriction, Firewall, Router Security etc.) .

Install, configure, and troubleshoot desktop, laptops, servers, phones, printers, and Software, hardware and network issues.

Troubleshoot, diagnose, and resolve Microsoft Desktop operating system application issues.

Provide IT supports to user end for their Desktops, Laptops, Wireless Router, Scanners, Printers and other IT items.

Handle the Client"s Technical issue over phone & Report writing skills. Inventory Software, Daily and Monthly Data Backup archiving and execute disaster recovery.

Attendance Device New User Creation and Finger Print and Ip Phone Configure and Maintenance. CC Camera installation and troubleshoot.

To maintain current and accurate inventory of technology hardware, software and resources.

To ensure prompt & smooth IT support and training to all Concern.

To Communicate with vendors for service and other supportive issues.

Daily and Monthly Data Backup archiving and execute disaster recovery and Manage IT inventory coordinating with Dept.

Any other tasks assigned by the management.

2. IT executive (April 1, 2015 - February 28, 2017)

Myone Electronics Industries Ltd.

Company Location : Head Office: H-79, Block-H, Chairmanbari, Banani, Dhaka

Department: IT

Duties/Responsibilities:

Mikrotik Router (LAN, Wan Configuration, New Queues Create, Bandwidth Control, Web Restriction, Firewall, Router Security etc.) .

Install, configure, and troubleshoot desktop, laptops, servers, phones, printers, and Software, hardware and network issues.

Troubleshoot, diagnose, and resolve Microsoft Desktop operating system application issues.

Provide IT supports to user end for their Desktops, Laptops, Wireless Router, Scanners, Printers and other IT items.

Sound knowledge about Dream Apps ERP Software(HR, Payroll Accounts, Inventory, Sales & Marketing, Purchase,) and ERP Implementation.

Windows Server Configuration, Active Directory, Group creation Setting up new users" accounts & profiles & dealing with password issues, user accounts, permissions, Operation & maintenance of Firewall, email, anti-virus, anti-spam.

Handle the Client"s Technical issue over phone & Report writing skills. Inventory Software, Daily and Monthly Data Backup archiving and execute disaster recovery.

Attendance Device New User Creation and Finger Print and Ip Phone Configure and Maintenance. CC Camera installation and troubleshoot.

Daily and Monthly Data Backup archiving and execute disaster recovery and Manage IT inventory coordinating with Dept.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
Bsc in Electrical & Electronic Engineering	Electrical & Electronic Engineering	University of Information Technology & Science	CGPA:3.15 out of 4	2013	4 year	I am an engineer in (EEE)

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Microsoft Certified Solutions Associate	MCSA	CSL IT	Bangladesh		2017	6 Month
Cisco Certified Network Associate	CCNA	Rajshahi University of Engineering & Technology (RUET)	Bangladesh		2015	1 year
IELTS		Rajshahi University	Bangladesh		2012	4 mounth

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Present Salary : Tk. 20000
 Expected Salary : Tk. 18,000
 Preferred Job Category : Engineer/Architect, IT/Telecommunication
 Preferred District : Bogura, Dhaka, Dinajpur, Kushtia, Naogaon, Natore, Pabna, Rajshahi
 Preferred Organization Types : Banks, IT Enabled Service, Computer Hardware/Network Companies, Engineering Firms, Food (Packaged)/Beverage, Electronic Equipment/Home Appliances, Group of Companies, Electric Wire/Cable, Medical Equipment, Power, Healthcare/Lifestyle product

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> • Switches/ Routers • system & network • Erp software • LAN/ WAN • IT Support Service • Hardware & Networking • CCTV Maintaining • Network Troubleshooting • IP Phone • Windows 2008 R2 Server 	Computer, system & network, Internet, Server Maintenance, All type of IT support, Router Configuration,

Extra Curricular Activities:

Reading books and current affairs, listening music, collect update information about present world. participating in cultural & playing sports and Freelancing work in Odesk , Elance ect

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

Personal Details :

Father"s Name : Poresch Chandra Sarker
 Mother"s Name : Late. Prova Rani Sarker
 Date of Birth : October 22, 1991
 Gender : Male
 Marital Status : Unmarried
 Nationality : Bangladeshi
 Religion : Hindu
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Eng. Proshad Kumer Sarker	Md.Sariful Islam
Organization	: Technical Traning Center (TTC)	University of Information Technolo
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Relation	: Others	Academic
