

Last Updated : **September 2, 2018**

## **RONI MIAH**

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### **Career Objective:**

To give my full effort throughout my working career to continuously Upgrade my Technological know-how thus improving my acumen as a Technical Executive so that I can serve the Industry at my level best.

### **Employment History:**

**Total Year of Experience : 8.6 Year(s)**

1. **Assistant Manager ( August 1, 2012 - Continuing)**

**Al-muslim group of company**

Company Location : Savar, Dhaka, Bangladesh

Department: Information & Technology.

**Duties/Responsibilities:**

- Installing and configuring Active directory services for usersâ group, computers and network resources administration.
- Implementation and Managing ERP Software & Trained every user.
- Fast react Software Server Implementation and Managing Software & Trained every user.
- Implementation Payroll Software.
- Specialist Lectra Software ,Printer Install & Configure.
- Quilting Machine maintenance.
- Support Microsoft SQL Server Database, & Crystal Report.
- Responsible for office network and hardware.
- Configure and maintain network & design LAN/WAN.
- Configure CISCO switch and Router.
- Configure wireless router
- Configure Mikrotik Router & checking Bandwidth.
- Microsoft Windows server 2012 setup and configuration.
- Manage and maintain exchange server 2013.
- Take care of network connectivity between all sites.
- To solve various Networks, software and Internet related problems.
- Providing support for desktop & Laptop users.
- Maintain group policy for desktop & Laptop users.
- Checking antivirus activities.
- Install and configuration PC hardware, software Maintain and troubleshooting network printer.
- Provide desktop and Laptop support.
- Maintain Computer Hardware, Access Point and any network devices.
- Prepare monthly training sessions for users for new technology.
- Configuration Microsoft office 365 mail admin panel.
- MS 2007, 2010, 2013 outlook configure and connect with Exchange server.
- Maintain and data backup Mail, Tally, & File server.
- Maintain and configure Switch, Router, and other networking devices.
- Arrange training for employee on windows applications like Microsoft office suite 2007/2010.
- Troubleshoot Thermal/Barcode printer.
- Company Web site Update & maintenance.
- Surveillance System troubleshooting, & maintenance & Monitoring.

**2. IT Executive officer ( November 1, 2010 - July 1, 2012)****Urban Development & Rural Welfare Society**

Company Location : Dhaka

Department: IT

**Duties/Responsibilities:**

- Hardware Installation & Maintenance.
- Install & updates Software and Antivirus.
- PC Assembling & Troubleshooting the sharing PC.
- Overall maintenance of Computer Systems (Hardware Software, LAN, WAN)
- MS Excel, MS Word, MS Power Point, Internet Application.
- Wireless Network Maintenance.

**3. Asst. Network Engineer ( March 1, 2010 - October 1, 2010)**

**Maisha Technologies Ltd.**

Company Location : House# 17(1st floor), Road# 3,Block-B, Banasree Ra

Department: Network

**Duties/Responsibilities:**

• Hardware Installation & Maintenance.

• Install & updates Software and Antivirus.

• PC Assembling & Troubleshooting the sharing PC.

• Working on different activities of ISP Setup.

• Look after all kinds of Operations at Dhanmondi and Mirpur Zone.

• Network design, implementation & maintenance at different zonal offices.

• Overall maintenance of Computer Systems (Hardware Software, LAN, WAN)

• To manage and support Dial-up user.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
B.Sc in Computer.	Computer Science & Engineering	Asian University of Bangladesh	CGPA:3.51 out of 4	2015	4 years
Diploma Engineering	computer	Ahsanullah University of science & Technology	CGPA:3.26 out of 4	2010	4 years
SSC	science	Tarabonia high school	CGPA:3.63 out of 5	2005	-

**Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Industrial Training	CCNA. Linux, Linux Operation, User Management, Process Management, LAN, WAN.MAN, IP Addressing, Routing, Switching, Web Server, Configuration. Apache HTTP Server and done a small Project on the same.	Cisco valley	Bangladesh	Dhaka	2011	3 months
Industrial Training	CCNA. Linux, Linux Operation, User Management, Process Management, LAN, WAN.MAN, IP Addressing, Routing, Switching, Web Server, Configuration. Apache HTTP Server and done a small Project on the same.	Cisco valley	Bangladesh	Dhaka	2009	6 month

### **Professional Qualification:**

Certification	Institute	Location	From	To
CCNA	Cisco valley	Dhaka	October 1, 2011	January 1, 2012

### **Career and Application Information:**

Looking For : Mid Level Job  
Available For : Full Time  
Expected Salary : Tk. 30,000  
Preferred Job Category : Bank/Non-Bank Fin. Institution, IT/Telecommunication  
Preferred District : Dhaka  
Preferred Organization Types : Banks, Engineering Firms, Group of Companies

### **Specialization:**

Fields of Specialization	Description
<ul style="list-style-type: none"><li>• Computer Engineering</li><li>• Customer Support/ Client Service</li></ul>	Networking System: Design, Implementation and testing network infrastructure. Configure Cisco Router and Cisco Switch. Configure VLAN, DHCP, DNS, and IP Routing Protocols. Configure Variable-Length Subnet Masking (VLSM) and Subnetting. Configure MicroTik router, wireless router. • Surveillance System: VMS, BSS, NVR, DVR, Wall TV controller & Matrix configure. • Video Conference System: Cisco & Polycom Video conference system setup. • Mail System: Have Detail Knowledge on all mailing system special Microsoft O365 (Admin Panel), Outlook & Outlook Express etc. • Microsoft Office: MS Word, MS Excel, MS Power Point. • Others: Video Editing, Web Page Design, Photoshop. • Server System: Install and configure windows server 2008, 2012, configure group policy. Install exchange server. Manage and maintain exchange server 2013., Hard Disk RAID, Active Directory etc.

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	Medium	Medium

### **Personal Details :**

Father"s Name : ABDUL MALEK MIAH  
Mother"s Name : KHODEJA BEJUM  
Date of Birth : May 6, 1988  
Gender : Male  
Marital Status : Unmarried  
Nationality : Bangladeshi  
Religion : ISLAM  
Permanent Address : SHARIAT PUR,SHAKHI PUR,BALAR BAZAR,ARSHI NAGUR, CHAR FILIZ.  
Current Location : Dhaka

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Tarequzzaman Tusher	Abdul Malek Miah
Organization	: Al-muslimgroup	Tarabunia High School
Designation	: Manager of Information Technology	Sr. English Teacher
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EMail	:	
Relation	: Professional	Relative

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