

Applied For: **Wordpress Developer**

Last Updated : **January 23, 2017**

## **RAHANA MILY**

Address: 26/Polashi, Kazi Illias, Zindabazar, Sylhet.  
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### **Career Objective:**

The main objective of my career is to pursue a more challenging job in a dynamic and esteemed organization where I will be able to work in any kind of situation with full efforts and freedom to utilize my skill.

### **Career Summary:**

To be successful, dynamic and devoted personnel to the organization where I can practice my knowledge, skills and experience to face high level of challenges and responsibilities assigned to me.

### **Special Qualification:**

Disciplined and Dynamic, energetic and enthusiastic. Ambitious and self-motivated person and flexible with an ability to acclimatise to the changing environments. Capable to work with multicultural people

### **Employment History:**

**Total Year of Experience : 0.8 Year(s)**

#### **1. trainee ( August 1, 2016 - December 31, 2016)**

##### **TMSS**

Company Location : shah poran, sylhet  
Department: online income outsourcing

##### **Duties/Responsibilities:**

i have trained online income outsourcing. i learned how to work different website. gained huge knowledge about Microsoft word , excel, lead generation, email handling .

#### **2. Intern Officer ( March 10, 2014 - August 10, 2014)**

##### **Bank Asia Ltd.**

Company Location : Laldigirpar, Sylhet.  
Department: General Banking

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
MBA	Accounting	North East University Bangladesh	CGPA:3.55 out of 4	2016	1 year
BBA	Marketing	Leading	CGPA:3.05	2014	4 years

		University, Sylhet	out of 4		
HSC	Humanities	Mirpur girls ideal laboratories institute dhaka	CGPA:4 out of 5	2009	2 years
SSC	Humanities	Hazrat Shah Jalal (R.) Alim Madrasha	CGPA:3.92 out of 5	2007	2 years

### **Career and Application Information:**

Looking For : Entry Level Job  
 Available For : Full Time  
 Expected Salary : Tk. 15,000  
 Preferred Job Category : Bank/Non-Bank Fin. Institution, NGO/Development  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Organization Types : Banks, Consulting Firms, Call Center, Financial Consultants

### **Specialization:**

Fields of Specialization
<ul style="list-style-type: none"> <li>• Cash Management</li> <li>• General Insurance</li> <li>• Foreign Exchange</li> </ul>

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	Medium	Medium	Medium

### **Personal Details :**

Father's Name : Mubarak Ali Khan  
 Mother's Name : Nazma Khanom  
 Date of Birth : August 9, 1990  
 Gender : Female  
 Marital Status : Unmarried  
 Nationality : Bangladeshi  
 Religion : Islam  
 Permanent Address : Do  
 Current Location : Sylhet

### **Reference (s):**

<b><u>Reference: 01</u></b>		<b><u>Reference: 02</u></b>	
Name	: Tanvir Ahmed Toropdar	Md. Ridwan Reza	
Organization	: Ministry of Foreign Affairs	Leading University, Sylhet	
Designation	: Assistant Secretary	Senior Lecturer	
Address	:		

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Relation	:	Academic	Academic