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RAIHANUL ISLAM

Address: Interstoff Apparels Ltd. Chandara Pallibiddut, Kailakur, Gazipur
Home Phone: 01717785230
Mobile : 01729272596
email: rasel_la@yahoo.com, rasel01717@gmail.com



Career Objective:

I am a self-motivated, young enthusiastic, energetic and ambitious person, hardship does not and cannot snail my footage. Punctuality, dedication and honesty are distinctions of mine

Career Summary:

To secure a long term executive position demanding hard work, innovativeness, situational leadership and offering opportunities to learn and grow up with the organization. To help creating good working environment in multinational and national organization International Development Organization and so on.

Employment History:

Total Year of Experience : 11.1 Year(s)

1. **Sr. Executive- IT (January 8, 2012 - Continuing)**

Interstoff Apparels Ltd.

Company Location : Chandra, Gazipur
Department: TSD

Duties/Responsibilities:

- i) Computer Hardware assembling, formatting.
- ii) Cable Networking LAN use by mikro tik Router
- iii) Wireless Networking (Router Configuration).
- iv) Computers & e-mail configuring, services are work properly.
- v) Maintain File Server, ERP Server & Mail Server.
- vi) PABX System.
- vii) LAN IP wise Internet Speed Configuration.
- viii) HR Payroll Software
- ix) Microsoft Exchange E-Mail System Maintain.

2. **Sr. IT Officer (November 1, 2007 - January 1, 2012)**

APS Group

Company Location : Atipara,DakshinKhan,Dhaka

Department: IT

Duties/Responsibilities:

- : i) Collection of data
- ii) Troubleshooting
- iii) Administrative
- iv) Operating Attendance & Payroll Software
- v) Maintaining Personal File
- vi) All IT related function
- vii) ISO Documentation
- viii) Electronic time & CCTV
- ix) Mobile, Telephone & PABX system
- x) Make sure all computers & e-mail facilities are work properly
- xi) Hardware assembling, formatting.
- xii) Calculation of overtime and other benefits of the worker and executives.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Diploma in Engineering	Computer Science	Haji Abul Hossain Institute of Technology	CGPA:3.41 out of 4	2007	4 year
SSC	Science	Suti V. M. Pilot High School	CGPA:3.25 out of 5	2012	2 Years

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Hardware course	Computer	Haji abul Hossain institute of technology	Bangladesh	Tangail	2006	3 month

Professional Qualification:

Certification	Institute	Location	From	To
Software Development	Giant Software Ltd.	Tangail	August 10, 2006	April 28, 2007

Career and Application Information:

Looking For : Mid Level Job
 Available For : Full Time
 Present Salary : Tk. 40000
 Expected Salary : Tk. 20,000
 Preferred Job Category : IT/Telecommunication, HR/Org. Development
 Preferred District : Chattogram, Cox"s Bazar, Dhaka
 Preferred Country : Germany, Greece, India, Italy, Japan, Austria, Canada
 Preferred Organization : College, Software Company, IT Enabled Service, Computer Hardware/Network Companies, Govt./ Semi Govt./ Autonomous body, Engineering Firms, Garments, Textile, Buying House, Architecture Firm

Specialization:

Fields of Specialization
<ul style="list-style-type: none"> • C# • MySQL • MS Word/ Excel/ PowerPoint/ OneNote • LAN/ WAN • MS SQL Server • ATM Network Designing • ASP.Net • Printer Servers • Token Ring Network Designing • Visual Basic 6.0

Language Proficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Low

Personal Details :

Father"s Name : Late Md. Aminul Islam
 Mother"s Name : Khandaker Dil Afroza
 Date of Birth : January 1, 1986
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Islam
 Permanent Address : Vill-Chararvita,Post-Shajahanpur,PS-Gopalpur,Dis-Tangail
 Current Location : Dhaka

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Md. Shajahan khan(Retd.)	Group Captin(Retd) M. Masidur Rahman
Organization	: Drpartment Of Environment	Robust Pvt Ltd.
Designation	: Deputy Driector	Director
Address	: Drpartment Of Environment	Uttara, Dhaka
Phone (Off.)	:	
Phone (Res.)	:	
Mobile	:	01715445786
EMail	:	
Relation	: Relative	Relative