

Applied For: **Wordpress Developer**

Last Updated : **January 7, 2017**

RAJON PAUL

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Mobile : 01716847248
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Career Objective:

To serve in responsible administrative position at a well-structured organization and successfully apply acquired managerial and interpersonal skills to enhance organizational efficiencies.

Employment History:

Total Year of Experience : 4.7 Year(s)

1. **Program Assistant (August 24, 2012 - January 31, 2016)**

FIVDB

Company Location : Sylhet
Department: Primary Education Program

Duties/Responsibilities:

Management, Monitoring ,

2. **Office Assistant Com Computer Operator (January 1, 2011 - March 31, 2012)**

Britannick English Mediem School

Company Location : Mirjajungal Sylhet
Department: office

Duties/Responsibilities:

Administrative, Monitoring, Supervision

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
M.S.S	Political Science	National University	Second Class, Marks :48%	2011	2
B.A Pass	Arts	National University	Second Class, Marks :46%	2009	3
HSC	Humanities	Madon Mahon College	Third Division, Marks :44%	2003	2

SSC	Humanities	Aushkandi R.P. High School & College	First Division, Marks :60%	2000	2
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Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Science		FIVDB	Bangladesh	Sylhet	2012	07 Days
Folow Up Training		FIVDB	Bangladesh	Sylhet	2012	03 Days
In Service Training		FIVDB	Bangladesh	Sylhet	2012	07 Days
Supervisor Moulick Prosickom		FIVDB	Bangladesh	Sylhet	2011	7 Days

Professional Qualification:

Certification	Institute	Location	From	To
Supervisor Moulick Prosikon	FIVDB	Khadimnagor FIVDB sylhet	February 5, 2012	February 13, 2012

Career and Application Information:

Looking For : Entry Level Job
 Available For : Full Time
 Expected Salary : Tk. 20,000
 Preferred Job Category : Education/Training, Customer Support/Call Centre, Waiter/Waitress
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization Types :

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	Medium	Medium	Medium

Personal Details :

Father's Name : Odaitho Paul
 Mother's Name : Rakha Paul
 Date of Birth : January 1, 1985
 Gender : Male
 Marital Status : Single
 Nationality : Bangladeshi
 Religion : Hindu
 Permanent Address : vill:-Sichni P,O:- Paglabazar P,S : South Sunamgonj, Dist: Sunamgonj
 Current Location : Sylhet

Reference (s):

	<u>Reference: 01</u>
Name	: Shiran Akther
Organization	: FIVDB
Designation	: Program Director
Address	: Khadim Nagor, FIVDB, Sylhet
Phone (Off.)	:
Phone (Res.)	:
Mobile	: 01711 – 57 27 61
EMail	:
Relation	: Professional

<u>Reference: 02</u>
Birandro Paul
PDB
Sub-Assistant Engineer
PDB- Deviation- 2, Sylhet.
01711-380181
Relative