

Curriculum Vitae

Md. Rasel Miah

Address : Nosin Villa-60, Road-01,
Shamimabad, Bagbari, Sylhet.

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Career Objective

To pursue a highly rewarding career, seeking for a job in challenging and healthy work environment where I can utilize my skills and knowledge efficiently for organizational growth. To succeed in an environment of growth and excellence and earn a job satisfaction and Self-development and help me achieve personal as well as organizational goals.

Career History

Internship, Jamuna Bank Limited, Sylhet Branch

(Being a 3rd generation Bank of Bangladesh, It focuses on Remaining with time, Managing Change, Developing Human Capital, creating True Customer Value)

**April 2017 –
July 2017**

Responsibilities:

Account Opening
General Banking
Credit Management

2 Years job in 8 No Monsurnagar Union Porishod, Rajnagar, Moulvibazar.
(Work a Data Entry Operator)

Responsibilities:

Create Birth Certificate
Death Birth Certificate
Email
Help to people to their different official paper need from Union Porishod.

Memberships

SIU Debating Club
SIU Blood Donation Club
Unique Social Organization
Volunteer for Bangladesh
Member, Rotaract Club of Sylhet International University
Moulvibazar Blood Donation Club

Trainings

Name of Training	Duration	Organized by
IELTS	September 2017 - Running	/site, Couhatta, Sylhet.
Spoken English	June- August 2012	F.M. Method, Moulvibazar Branch.
Basic Computer	May- August 2010	DISHARI Computer , Moulvibazar Branch.
Presentation Skill	20-25 October 2016	Sylhet International University

Interests Computers, Reading Books, Acting, Travelling.

Educational Background

Name of Degree	Subject/Group	Institution/Broad	Result	Passing Year
Bachelors of Business Administration	Major in Finance & Banking	Sylhet International University	3.70 (out of 4.00)	2017
Higher secondary school Certificate	Business Study	Moulvibazar Govt. College, Moulvibazar.	4.60 (out of 5.00)	2012
Secondary School Certificate	Humanities	Moholal High School	4.25 (out of 5.00)	2010

Competency I am very much confident to work with people and able to keep control in pressure situations, enjoy working alone or in group to meet challenging target ambitions and had working to climb up to achievement of effective leadership skills.

Efficient in Microsoft Office program like MS Word, MS Excel, MS Access, MS

Computer Skills PowerPoint, MS Visual Basic.

Language Skill Good command in both Bengali and English language

Other Skills Reliable, trustfully, carefully & hardly. Work under pressure with great efforts

Personal information

Name : Md. Rasel Miah
Father's Name : Abdul Mojib
Mother's Name : Rohima Begum
Date of Birth : 24 Sept. 1994
Gender : Male
Nationality : Bangladeshi
Present Address : Nosin Villa-60, Road-1
Shamimabad, Bagbari, Sylhet.
Permanent Address : Vill: Borkapon, P. O.: Monsurnagar
Upozila: Rajnagar, District: Molvibazar.

References

Abu Syed Muhammad Abdullah
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