RASHEDA AKTHER CHOWDHURY

B.A Honors (Bangla)

Date of Birth: 01 January 1991 ■
Father's Name: Md. Mohiuddin Chowdhury ■
Mother's Name: Sukufa Khanom Chowdhury ■
Religious State: Islam ■
Marital State: Unmarried ■

EXPERIENCE

- **Computer Trainer**
  2013-2014

  Neer Computer Training center
  Robirbazar, Kulaura, Moulvibazar
  Course: Computer Office Application (2 years)

- **Computer Trainer and Owner**
  2014-Present

  Junaki Computer Training Center
  Lalpur, Lungla, Kulara, Moulvibazar
  Course: Computer Office Application

- **Computer Trainer**
  2014-2017

  Device Control Training Center
  School Choumuhnio, Kulaura, Moulvibazar
  Course: Computer Office Application (3 years)

- **Branch Manager**
  2015-Present

  Fareast Islami Life Insurance Company Ltd.
  Kulaura Brance

EDUCATION

- **Master of Arts**
  Passing Year: 2016

  National University
  Master Degree in 2016 with Bengali
  Result: Applied

- **Bachelor of Arts**
  Passing Year: 2015

  National University
  Bachelor Degree in 2015 with Bengali
  Result: 2.93 out of 4.0

- **Higher Secondary Certificate**
  Passing Year: 2011

  Sylhet Board
  Business Studies
  Result: 3.20 out of 5.0

- **Secondary School Certificate**
  Passing Year: 2008

  Sylhet Board
  Humanities
  Result: 2.56 out of 5.0

EXTRA CURRICULAM ACTIVITIES

- **Volunteer in Eye Campaign**
  Year: 2009

- **Individual Freelancer**
  I started freelancing since 2017 with some sort of graphics design. I did some presentation design for foreign clients. I'm still doing graphics designing which I like most

CONTACT

Lalpur, Lungla, Kulaura, Moulvibazar

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SKILLS

- MS Word
- MS Excel
- MS Access
- MS PowerPoint
- Data Entry

- Adobe Photoshop
- Adobe Illustrator
- Word per Minute (40-50) English
- Word per Minute (35-40) Bengali

HOBBIES

Gardening
I like to do gardening very much focusing on flower. I decorated my house with some sort of flower. Sometimes I like to grow some sort of vegetables in my garden

Reading Book
I like to read book when I get free times. Sometimes I choose Islamic books which always encourage me.

Computer Graphics
I always like to do something which belongs to my passion. I do graphics designing because of passion.

COMPUTER SKILLS

National Skill Standard Basic Course Examination – 2013
Under Bangladesh Technical Education Board, Dhaka

Course: Computer Office Application

I hereby state that all facts written above are correct and accurate. If there is a consistency you have the rights to reject it

Regard,
Rasheda Akther Chowdhury