

Last Updated : **January 2, 2019**

REEAD TARAFDAR

Address: Ground floor,house no-30/40,ispahani garden-1,south khushi,chittagong, Khulshi, Chattogram
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Career Objective:

I am highly motivated, hard-working, confidential, time keeping, professional & helpful person .I work with determination & enthusiasm & always strive to achieve the highest standard of work at all time. I put my heart into learning new things.

Career Summary:

I would like to work in an environment where, further training facilities & carrier development opportunities are available.

Special Qualification:

Auto CAD
etabs
Microsoft Office

Employment History:

Total Year of Experience : 5.3 Year(s)

1. project engineer (September 1, 2015 - Continuing)

vastuvita architects

Company Location : Dhaka,Chittagong
Department: construction and management

Duties/Responsibilities:

maintain design ,drawing, planning, maintain quantity,quality, laborer,maintain safety and environment etc.

2. Project Engineer (October 1, 2013 - August 31, 2015)

Vertex holdings ltd.

Company Location : dhaka
Department: Construction

Duties/Responsibilities:

To control all the site as per drawing,to maintain the labor works,billing,time maintaining etc.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
B.Sc (civil engineer)	Civil Engineering	Stamford University Bangladesh	CGPA:3.01 out of 4	2013	04 years	Member of Institution of Engineers Bangladesh (MIEB)
HSC	science	The Buds Residential Model School & College	CGPA:4.5 out of 5	2008	-	-
SSC	science	The Buds Residential Model School & College	CGPA:4.94 out of 5	2006	-	-

Career and Application Information:

Looking For : Top Level Job
 Available For : Full Time
 Present Salary : Tk. 40000
 Expected Salary : Tk. 25,000
 Preferred Job Category : Engineer/Architect, General Management/Admin
 Preferred District : Anywhere in Bangladesh.
 Preferred Organization : Consulting Firms, Architecture Firm, Real Estate Types

Specialization:

Fields of Specialization	Description
<ul style="list-style-type: none"> • BOQ • Supervision of work • Planning of work • detailing working drawing • Preparing of Bill • maintaining work 	<ul style="list-style-type: none"> • Supervision of All Construction Work. • Preparing Detail Working Drawing. • Preparing Construction Work Bill. • Arranging the planning and scheduling of work. • Directing tasks to a multi-disciplined team of staff. • Arranging and chairing meetings with clients. • Managing, maintaining and improving the Quality Management System on construction sites. • Managing and controlling the Continuous Quality Process Improvement Programmed. • Liaison with engineers, designers, local authorities, contractors and suppliers. • Ensuring each project is in accordance with health and safety legislation. • Preparing Salary sheet.

Extra Curricular Activities:

• Ability to work in a group. • A creative approach for generating new ideas. • Developed drawing standards for future use of engineers and designers. • Always open to suggestions, advice and guidance. • Strong problem-solving skills. • A sound knowledge of CAD software • An excellent grasp of engineering and design principles. • Excellent communication skills. • An understanding of manufacturing processes and construction methods. • Good team working skills. • An appreciation of business demands. • An awareness of the environmental impact of design ideas.

Language Proficiency:

Language	Reading	Writing	Speaking
bangla	High	High	High
english	High	High	Medium

Personal Details :

Father"s Name : A.Rafique Tarafdar
Mother"s Name : Chawdhury Shahana Tarafdar
Date of Birth : January 8, 1990
Gender : Male
Marital Status : Unmarried
Nationality : Bangladeshi
Religion : islam
Permanent Address : 70, Srimangal, Sreemangal, MoulaviBazar 3210
Current Location : Chattogram

Reference (s):

	<u>Reference: 01</u>	<u>Reference: 02</u>
Name	: Dr.M.Zahurul Islam(PhD Engg)	Engr.Md Quamrul Hayder
Organization	: Institution of Water and Flood Management	Vertex Holdings Ltd.
Designation	: Professor	Assistant General Manager MD.QUAMRUL HAYDER ASSISTANT GENERAL MANAGER Vertex
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Relation	: Academic	Professional
