

# FARHA NAZ TABASSUM

Address: 670/1, Molla Road, Moddho Monipur,  
Mirpur 2, Dhaka  
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## Career Objective:

Seeking a respectable profession in a dynamic environment where innovation, education and commitment to achieve pre-set organizational goals are highly valued, encouraged, favorable environment and huge opportunities are given for building the career.

## Educational Qualification:

Exam Title	Concentration/ Major	Institute/ University	Result	Passing Year	Duration
B.B.A	Accounting	National University	3.21 out of 4.00	2017	4 years
H.S.C	Business Studies	Kushtia Govt College	4.90 out of 5.00	2012	2 years
S.S.C	Business Studies	Kushtia Govt. Girls High School	5.00 out of 5.00	2010	2 years

## General Competence and Ability:

- Analytical Ability and creativity.
- Capable to work under pressure and meets targets.
- A team worker with commitment.
- Strong in communication and presentation skills.
- Ability to influence people in gaining commitment.
- Strong insight in etiquettes and mannerism with high level of integrity etc.

## Training and Development:

- Participated in three month lab based communicative on “**English language Training Course**” organized by **Foreign Language Training Center** held from October to December 2017.

## Interest:

- Traveling, Reading, Modern technology

## Extra-curricular activity:

- Member of Social Service Organization FADO (Friendship of Accounting Organization).

### Computer Literacy:

- Ms Word
- Ms Excel
- Ms Power point
- Multimedia & Internet

### Languages:

1. **Fluent** in both Bengali and **English** Speaking.
2. **Writing skills** in both Bengali and **English**.

### Personal Profile:

Father's Name : Md. Wais ali  
Mother's Name : Jahanara Begum.  
Date of Birth : July 8, 1995  
Marital Status : Unmarried  
Nationality : Bangladeshi  
National Id No : 7775108462  
Religion : Islam  
Permanent Address : 12/1Khan Bahadur Sumsuzzoha Road, courtpara, kushtia.  
Current Location : Kushtia

#### Reference 1:

Mitun Kumer Ghosh  
  
35th BCS (Education)  
Lecturer(Accounting)  
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#### Reference 2:

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**I certify that the above information is true and correct to the best of my knowledge.**

**Sincerely yours**

FARHA NAZ TABASSUM

**(Farha Naz Tabassum)**