

Nahida Islam Chowdhury

Communicative, Leadership, Team Worker, Multitasker, Observant, Detail Oriented, Adaptable, Constant Learner, Hard working, Devoted, Planner, Self Motivated, Positive, Assertive, Patient. Motivator

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EDUCATION

Leading University, Sylhet — B.A (Honours) in English

February 2014 - April 2019

- Completed English Literature and Language Courses, English Writing and Listening Skills, English Reading and Speaking Skills, Introduction to Business, Introduction to Computer and E-Commerce, UGE courses
- Researched for assignment and presentation in every courses, made PowerPoint and poster presentations (41 courses)
- Researched and submitted paper on "Persistent State of Women in Patriarchal Society as Reflected in *The Scarlet Letter* and *Brick Lane*"
- CGPA 3.09/4.0 scale

Shahjalal City College, Sylhet — HSC

July 2013 - April 2014

- Science
- GPA 3.30/5.0 scale

Blue Bird School and College, Sylhet — SSC

February 2009- February 2012

- Science
- GPA 3.69/5.0 scale

Golden Technical Training Centre, Sylhet (Bangladesh Technical Education Board, Dhaka) — 6 months Certification

July 2012- December 2012

- Computer Office Application

Zila Shilpokola Academy, Sylhet — Certification

February 2018 - Present

- Recitation



SKILLS

- Fluent in all four skills of English
- Excellent research, writing, editing, proofreading and demonstrating ability
- Good Interpersonal and Interactive Communication ability
- Good observation, convincing and motivating skills
- Good time management and deadline sense
- Good planning, organising and presenting ability
- Knowledge of

EXPERIENCE

Home Tutor — Tutor of students from Primary up to University Level

March 2015 - Present

- Managed Curriculum objectives (National, British)
- Always prepared and managed individual lesson plan
- Prioritised interactive learning
- Covered area of- Basic English, English Grammar, Spoken English & Skills Development, Science, Math, Social Science, Bangla
- Prioritised skills development, especially- creative writing, speaking skill, grammar and pronunciation

Kothakoli, Sylhet — Member

October 2018 - Present

- Attended workshop on “Performing Arts”
- Attended and participated in cultural programs and development work

SERAC-BANGLADESH — Campus Ambassador

August 2018 - Present

- Works on Sexual and Reproductive Health Awareness and Advocacy

Project Vision 2020 South Asia — Divisional Co-Leader

October 2017 - December 2018

- Researched and worked for ensuring SDG (1-5) from divisional to rural area
- Connected with people across Sylhet division in various educational institution for engaging students in SDG development work
- Organised “SDG and Leadership Implementation Seminar” with steering committee members, campus representatives and volunteers, where more than 200 students and young professionals attended
- Handled official emails and recruiting procedure

Prothom-Alo Bondhushava, Sylhet — Member

January 2017 - Present

- Volunteered in arrangements of “Ekushey Boi Mela 2017”
- Attended meetings, chats and volunteered.

Leading University Model United Nations Association — Public Relationship and Retention Officer

November 2016 - December 2017

- Connected with people across country for inviting people in Model United Nations Conference held in Leading University, first ever MUN in Sylhet region
- Convinced sponsors, kept minutes of meetings and wrote press releases
- Researched and represented countries as delegate while participating in conferences

Computer
Fundamentals, MS
Office, MS Word,
Excel and
Powerpoint,
Powerpoint
Presentation,
Internet Browsing,
Intermediate SEO
knowledge

CERTIFICATES

- ❖ Successfully completed 15 day long workshop in “Performing Arts” arranged by Kothakoli Sylhet in October 2018.
- ❖ Participated in 4 day long Leading University Model United Nations 2018 conference as a delegate of Portugal
- ❖ Participated in 4 day long Chittagong University Model United Nations 2017 conference as a delegate of Georgia
- ❖ Successfully Completed “Book Reading Competition 2016” organised by British Council

AWARDS

- Secured 2nd position in “Literary Quiz Competition-2016” organised by Department of English, Leading University, Sylhet
- Secured position in top 20 by gaining 12th position in “National River Olympiad 2016” organised by Riverine People

WORKSHOP

Performing Arts, Kothakoli, Sylhet — Participant

October 2018 - November 2018

- Participated for personal and professional development in sphere of passion

Prothom Alo Tarunner Joyutsob, Sylhet — Participant

September 2018

- Participated for personal and professional development

English Olympiad, WOC — Campus Ambassador, Organiser, Participant

May 2017

- Managed all queries from participants
- Worked in organising team and volunteered in reception team
- Participated in the sessions as keen interest of always learning new things

PROJECTS

Audio book for visually impaired — Shruto.org (2018)

- Recorded science fiction book “Time Machine” by H G Wells as audio book for visually impaired so that they can download and listen it for free

Project Vision 2020 South Asia — Divisional Co-Leader

October 2017 - December 2018

- Worked for ensuring SDG (1-5) from divisional to rural area

English Bulletin, Department of English, Leading University — Report Writer

October 2016

- Submitted a report on ‘River Olympiad 2016’ first ever in history of olympiads introduced by Bangladesh

REFERENCES

Available on request

- Placed in top 20 of “Book Reading Competition 2016” organised by British Council

LANGUAGES

- ❖ Bengali, English - Fluent in all four skills
- ❖ Hindi - Fluent in speaking and listening
- ❖ Spanish (Beginner)