



***Resume of
Md. Arfaz Uddin***

Contact No: 01849-213909
E-mail: mdarfi909@gmail.com

Career Objective:

To establish a challenging career through using my academic knowledge, analytical ability and personal creativity that will add desired value to your organization and ensure the organization long-term sustainability in the environment of frequent change and competition.

Educational Qualification:

Bachelor of Business Studies: Pass Course

Name of institution : Govt. Hazi Mohammad Mohsin College.
University : National University.
Course : B.A (Pass)
Result : 2.73 Out Of 4.
Passing Year : 2016.

Higher Secondary School Certificate (H.S.C)

Name of institution : Fatickchari University College.
Name of Board : Chittagong.
Sub : Business Studies
Result : 3.10 Out Of 5.
Passing Year : 2013.

Secondary School Certificate (S.S.C)

Name of institution : Gultaz Memorial School & College.
Name of Board : Chittagong.
Sub : Science.
Result : 4.44 Out Of 5.
Passing Year : 2011

Computer Skill:

MS Word, MS Excel, Power Point, Internet Browsing Etc.

Language Proficiency:

Good Command Over Reading Writing and Speaking both in English and Bengali.

Employment History:

National Accessories Limited

Company Location : Baizid Bostami Road, Chittagong, Bangladesh.

Department Name : Accounts

Designation : Assistant Accounts Officer (AAO)

Competencies:

- Good inter-personal skill.
- Optimistic, Challenge talking, confident and self motivated.
- Quick learner feedback oriented.
- Efficient with development and management.
- Habituated with teamwork to achieve team objective.
- Ability to manage time and being flexible.
- Willing to accept responsibility and perform accordingly.

Personal Information :

Name : Md. Arfaz Uddin.
Father's Name : Md. Nezam Pasha
Mother's Name : Chakina Begum.
Date of Birth : 07-08-1995.
National id : 9127279223
Marital Status : Married.
Religion : Islam.
Sex : Male.
Nationality : Bangladeshi (by birth).

Present Address:

Care OF : Hafez Chowdhury Bari, 04 No. Word.
Village : Doulatpur
Post Office : Nazirhat.
Police Station : Fatickchari.
District : Chittagong.
Country : Bangladesh.

Reference:**Md. Najim Uddin Siddique.**

Councilor, 4 No. Word.

Fatickchari Pouroshova.

Contact No: 01812-338531.

Md. Saiful Islam.

Senior Officer, Pubali Bank Limited.

Dhormopur Branch.

Contact No: 01815-631585.

Declaration:

I hereby declare that the information furnished in this true, complete and correct.

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Md. Arfaz Uddin

Date :