

Resume of Md. Rafiqul Islam



Md. Rafiqul Islam
122,Nandu Mondol Road
Tongi, Gazipur-1711
Contact No:0173-8266107.
E-mail: rafiqul.rb@gmail.com

CAREER OBJECTIVE

To develop career in a well reputed organization with a position that promises structural career advancement and opportunity to work in a broad spectrum providing ample scope to exercise creativity and analytical skills.

SCHOLASTIC PORTFOLIO

2013	M.B.A. In Marketing World University of Bangladesh CGPA 3.02
2010	B.COM (Hon's) in Management National University, New Model University College 2 nd Class
2003	H.S.C Tejgaon College, Commerce Group G P A 2.10
2001	S.S.C Uttar Kafrul High School Commerce Group G P A 3.13

WORK EXPERIENCE

- ☐ Working in Baraka Power Ltd , (RMG –Sector) on 01/05/2017 in till now (Sr. Executive).
- ☐ Working in **Fashion Network Ltd, Bela Fashions Ltd & Graphic Sport's** Buying (100% Exported Garments) as a post of “ **Sr.Executive (Acc & Fin.)** “ on 25.06.2008 to 30/04/2017.

JOB RESPONSIBILITY

- ☐ Monthly financial statement.
- ☐ Maintaining all of Cash & ledger book.
- ☐ Maintaining all of Suppliers & Buyers Different A/C .
- ☐ Prepared all Voucher .
- ☐ Maintaining all of Company Cash .
- ☐ Checked & Verified Parties and all voucher.

EXTRA JOB RESPONSIBILITY

- ☐ Monitoring Supply chain Management such as Purchases / buy & sales all of good's in different buyer .

COMPUTER SKILLS

- ☐ Excellent in MS Excel & proficient in MS office packages & internet applications.

LANGUAGE PROFICIENCY

- ☐ Have good command both in English and Bengali.

EXTRA CURRICULAR ACTIVITIES

- ☐ Regular School participant of Bangladesh Freedom Council question answering competition.

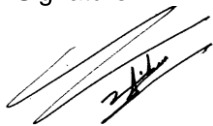
PERSONAL DETAILS

- | | | |
|--|---|---|
| <input type="checkbox"/> Father's Name | : | Late Jamal Uddin Bapary |
| <input type="checkbox"/> Mother's Name | : | Late Osera Khatun |
| <input type="checkbox"/> Date of Birth | : | 1 st September 1986 |
| <input type="checkbox"/> Permanent Address | : | Vill&Post:Harinathpur
P.S:Hizla Dist:Barisal |
| <input type="checkbox"/> Religion | : | Islam |
| <input type="checkbox"/> Marital Status | : | Married |
| <input type="checkbox"/> Nationality | : | Bangladeshi.by birth |
| <input type="checkbox"/> Blood Group | : | O+ |

REFERENCE

- ☐ Professor M.A Kamal Uddin
Department of Marketing
Dhaka University
- ☐ Professor M.A.Moqbul Hossain
Chairman
Department of Marketing
World University of Bangladesh

Signature



Md .Rafiqul Islam