

**CURRICULUM VITAE  
Of  
SHAMIMA AKTHER RIMA**

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**CAREER OBJECTIVE:**

Build up the career in modern reputed organization. Being a responsible person to any company to develop the company as well as developing myself.

**ACADEMIC QUALIFICATION:**

<b>Graduation</b>	<b>Bachelor of Business Studies (BBS)</b> Group - <b>BBS</b> Board-National University, Gazipur Institution-Madan Mohan College, Sylhet Result- Second Division Passing Year- 2015
<b>HSC</b>	<b>Higher Secondary Certificate Examination</b> Group- <b>Business Studies</b> Board-Sylhet Institution- M C Academy School & College, Golapgonj, Sylhet Result- G.P.A- 4.10 Passing Year- 2012
<b>SSC</b>	<b>Secondary School Certificate Examination</b> Group- <b>Humanities</b> Board- Sylhet Result- G.P.A- 3.94 Institution- Mullapur Union High School, Beanibazar, Sylhet. Passing Year- 2010

**SELF**

- ☐ Strong analytical ability and communication Skills.
- ☐ Comprehensive creative thinking and fast learning capacity.
- ☐ Efficient in teamwork and ready to accept challenges.
- ☐ Energetic and willing to take charges.

**LANGUAGE PROFICIENCY:**

- IELTS : Overall 6.00
- Fluently Speaking. Understanding, Reading & Writing both in English (as a foreign Language) and Bengali (as a Mother Tongue).

### COMPUTER SKILL:

Certification : Certificate Completion: Basic Computer Knowledge  
Institute : National Youth Training Academy  
Location : Goapgonj, Sylhet.  
Course Duration : 6 month  
Skill (MS Word, MS Excel, MS Power Point)  
Internet Browsing & E-mail.

Certification : Certificate Completion: Diploma in ICT  
Institute : Bangladesh Computer Council (BCC),  
Location : Sylhet Regional Office, Uposhohor, Sylhet.  
Course Duration : 6 month  
Skill (C Programing, Graphic Design, HTML, CSS, PHP, MYSQL, JABASCRIPT, Networking,)

### INTEREST:

- ☐ Participating in creative works.
- ☐ Participating in sports including cricket, badminton, and football.
- ☐ Watching movies, traveling.

### PERSONAL INFORMATION:

**Full name** : Shamima Akther Rima  
**Father's name** : Md. Abdul Latif  
**Mother's name** : Afia Begum  
**Permanent Address** : Vill: Ghugarkul  
P.O:Rankely Uttar  
Upazilla:Golapgonj  
District:Sylhet

**Present Address** : Vill: Ghugarkul  
P.O:Rankely Uttar  
Upazilla:Golapgonj  
District:Sylhet

**Date of birth** : 24<sup>th</sup> November, 1994.  
**Marital status** : Unmarried  
**Religion** : Islam  
**Nationality** : Bangladeshi (by birth)  
**Blood Group** : AB-