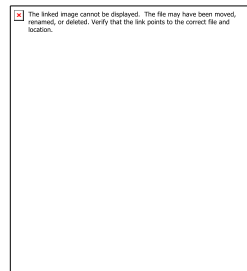


Applied For: **IT Executive (Sylhet)**

Last Updated : **October 25, 2018**

RIPON SHAHA

Address: 393, Free School Street, Dhanmondi, Dhaka:1205
Home Phone: +8801914283481
Mobile : +8801715545081
email:ripon7shaha@yahoo.com, ripon7shaha25@gmail.com



Career Objective:

Secure a challenging position within progressive organization, where I can utilize my experience, technical skills and creativity. Able to work on own initiative and problem solving skills. I want to give assurance to maintain high quality standards.

Career Summary:

I have joined as Junior Officer (IT) in 4p Marketing Consultancy. Dhaka-1205

Special Qualification:

Windows 2000/2003 Server(s),Linux,Adobe Photoshop/Illustrator,C++,LAN/WAN.Troubleshoot and debug software. Making sure Reverse DNS is properly setup. Administration of email servers for company-wide email.Setting up DNS server, ADC, DHCP server.

Employment History:

Total Year of Experience : 8.0 Year(s)

1. Dhaka (December 5, 2010 - Continuing)

4p Marketing Consultancy

Company Location : Dhaka

Department: IT

Duties/Responsibilities:

Software & Hardware maintenance. Operating system installation. Application Software Installation.Reinstall/ replace UPS and Repair minor problem of computer main board, HDD, CD/DVD ROM. Ensure technical support to PC users. LAN Configuration and Management, IP address, Installation & configuration of TCP/IP.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Master of Science (MSc)	Computer Science & Engineering	Jagannath University	Appeared	2018	1 years

BSc in Computer Science and Engineering	Computer Science & Engineering	World University of Bangladesh	CGPA:2.87 out of 4	2015	4 year
4-year Diploma-in-Engineering	Computer	Barisal Polytechnic Institute, Barisal	CGPA:2.93 out of 4	2011	4 Years
SSC	Science	Pani Unnayan Board Madhyamik Vidyalaya, Barisal.	CGPA:4.13 out of 5	2006	2 year

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Cisco Certified Network Associate(CCNA)	Routing & Switching	New Horizons Computer Learning Center	Bangladesh	Dhaka	2015	3 month
Networking with windows 2003 Server & Hardware A+	Windows Server 2003 & Hardware A+	Praxis Training Technology & Consultancy	Bangladesh	13/2 West Panthopath, Dhanmondi, Dhaka, Bangladesh	2009	3 month

Professional Qualification:

Certification	Institute	Location	From	To
Pharmacist	Bangladesh Pharmacy Council	Dhaka	August 1, 2018	October 20, 2018
Graphics Design	Bangladesh Association of Software and Information Services (BASIS)	BDBL Bhaban, 12 Kawran Bazar, Dhaka - 1215	November 15, 2015	January 29, 2016
Web Design & Development	ICT Scholarship Jobsbd & Daffodil Foundation	House # 2B, Road -12, Mirpur Road, Dhanmondi, Dh	August 24, 2014	November 24, 2014

Career and Application Information:

Looking For	: Entry Level Job
Available For	: Full Time
Present Salary	: Tk. 15000
Expected Salary	: Tk. 15,000
Preferred Job Category	: Garments/Textile, IT/Telecommunication
Preferred District	: Anywhere in Bangladesh.
Preferred Country	: American Samoa, Germany, India, Japan, Malaysia, Netherlands, Australia, Canada, Kuwait
Preferred Organization Types	: College, Design/Printing/Publishing, IT Enabled Service, ISP, Computer Hardware/Network Companies, Garments, Pharmaceuticals, Group of Companies, Mobile Accessories

Specialization:

Fields of Specialization	Description
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<ul style="list-style-type: none"> • LAN/ WAN • Windows 2000/ 2003 Server(s) • Adobe Photoshop/ Illustrator • Cisco • Windows Administration • OS/ 2 • Windows XP/ 2000/ ME/ 98 • MS Access • Switches/ Routers • MS Word/ Excel/ PowerPoint/ OneNote 	Computer Hardware Assembling, Maintenance and Trouble Shooting. Operating system installation. Application Software Installation. Administration, maintenance, fine tuning And repair of Server machine. Reinstall/ replace UPS and Repair minor problem of computer main board, HDD, CD/DVD ROM. LAN Configuration and Management, IP address, Installation & configuration of TCP/IP, DNS, Proxy, Web and Mail Server, DHCP server (Windows & Linux Platform), also configure Proxy without server OS. Microsoft Windows Base LAN Network server with client. Windows 2003, windows 2008 server (Domain base). Wireless base LAN establish, maintain and troubleshooting. Adobe Photoshop/Illustrator design.
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Extra Curricular Activities:

I Joined different cultural activities in different programs. Such as 1. World Environment Day 2011, 2012 & 2013 in Bangabandhu International Conference Center. 2. Digital Innovation Fair 2011 in Bangabandhu Novo Theatre. 3. eAsia Fair 2011 in Bangabandhu International Conference Center.

Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla	High	High	High

Personal Details :

Father's Name : Shankar Shaha
 Mother's Name : Kanan Rani Shaha
 Date of Birth : December 31, 1991
 Gender : Male
 Marital Status : Married
 Nationality : Bangladeshi
 Religion : Hindu
 Permanent Address : Vill: Kazi Nazru islam Road (Rupatali), Post: Rupatali Husing-8207, P.s: Barisal Sadar, Dist: Barisal, Bangladesh
 Current Location : Dhaka

Reference (s):

<u>Reference: 01</u>		<u>Reference: 02</u>	
Name	: Md. Farid Ahmed	Md. Maksud Alam	
Organization	: BUMSEI CO. LTD. Leather Accessories	4p Marketing Consultancy	
Designation	: Manager (Admin & comp)	Senior Executive, IT	
Address	: Starnderd Factory Bulding-1 Asamjee EPZ, Narayangonj-1431	8/29, Estern Plaza, 70, Bir Uttam C R Datta Road, Hatir pool, Dhaka-1205	
Phone (Off.)	: 02-7691403	880-2-8627747	
Phone (Res.)	:		
Mobile	: +8801711453985	+88-01715063067	
EMail	: faridahmed@live.com	info@4pmc.com	
Relation	: Others	Professional	

